

# 2017 Annual Town Report

*Maynard, Massachusetts*



*January 1 through December 31, 2017*

## **Credits and Acknowledgements**

### ***Photography Credits***

Front Cover Artwork “*Town Hall*” by Stephanie Duggan

Page four:

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Middle Right: “*Town Hall*” John Guilfoil Public Relations, LLC

Bottom: “*Main Street*” courtesy of the Maynard Historical Commission

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“*New Ladder*” courtesy of the MFD

Page 79

“*Walnut & Main*” and “*Glenwood Cemetery Gate*” by Dave Griffin Photography

Page 118

“*Hat Toss 2017*” courtesy of the Beacon -Villager

Page 136

“*Senior Fitness*” and “*Bridges Together I and II*” courtesy of the COA

Page 137

“*Norman Rockwell Seniors Trip*” courtesy of the COA

Page 140

“*Maynard Smoke Shop*” courtesy of the Maynard Historical Commission

“*Coolidge School*” and “*Maynard Public Library*” by Dave Griffin Photography

Page 129

“*Flu Clinic*” by Stef Duggan

Page 167:

photograph of Paul Boothroyd courtesy of Dave Griffin Photography

### ***Design & Editing***

Stephanie Duggan

### ***Production***

Keith Shaw

Flagship Press

150 Flagship Drive

North Andover, MA 01845

(978) 975-3100

*Once again, I'd like to thank all Town Departments, Boards, Committees and Commissions for your narratives and contributions to this year's report. Your prompt responses to inquiries and target dates assisted in the timeliness of this edition. I also wish to extend a BIG "thank you" to all those who assisted me with fact-checking, proofing and editing – your feedback was invaluable.*

*- Stephanie Duggan  
Executive Assistant*

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# Town of Maynard



Incorporated: ..... April 19, 1871  
Government: ..... Open Town Meeting  
*Five-member Board of Selectmen with Town Administrator*  
Annual Town Meeting: ..... Third Monday in May  
Annual Town Election: ..... First Tuesday in May  
Town Census: (June 1, 2017) ..... 10,708  
Area: ..... 5.24 Square Miles  
Town Roads: ..... 100 Lane Miles  
Fiscal 2017 Tax Rate: ..... Residential: \$22.01  
..... Commercial: \$30.57  
Tax Levy: ..... \$29,409,135

Congressional District: ..... Third  
Senatorial District: ..... Middlesex & Worcester  
Representative District: ..... Third Middlesex  
Town Hall Hours: ..... M, W, TH: 8am – 4pm  
..... T: 8am – 7pm  
..... FRI: 8am – Noon

## Schools:

Green Meadow Elementary School: ..... K-3  
Fowler School: ..... 4-8  
Maynard High School: ..... 9-12  
Town Website: ..... [www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)



## General Information

### Emergency Numbers

Ambulance ° Fire ° Police	911
Emerson Hospital	978-369-1400
Poison Control Center	800-222-1222
Water Main Breaks	978-897-1317
Water Main After Hours MPD	978-897-1011

### Eversource

Electric or Gas	800-592-2000
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### Animal Control

Call Police Dept.	978-897-1011
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### Assessors

Office	978-897-1304
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### Birth Certificates

Town Clerk's Office	978-897-1300
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### Board of Health

Tues 5pm-7pm, Fri 8am-noon	
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### Board of Selectmen

	978-897-1301
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### Bus Service

Peter Pan (Framingham)	800-343-9999
Greyhound (Framingham)	800-231-2222
Logan Express (Framingham)	508-872-8521
Dee Bus Service (Schools)	978-486-9530

### Cable TV

Comcast	800-934-6489
Verizon	800-922-0204

### Cemeteries

Glenwood Cemetery (DPW)	978-897-1317
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### Civil Defense

Emergency Information Line	978-897-1332
Emergency Management Agency	978-897-1350

### Conservation Commission

	978-897-1360
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### Council on Aging

Office (Maynard Golf Course)	978-897-1009
Van Service Dispatch	978-844-6809
(CrossTown Connect – Mon-Fri 7:30am-3pm)	

### Commuter Shuttle Passes Online

<https://epay.cityhallsystems.com/selecion>

### Death Certificates

Town Clerk's Office	978-897-1300
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### Dog Licenses

Town Clerk's Office	978-897-1300
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### Elections

Town Clerk's Office	978-897-1300
Town Meeting	Third Monday of May
Town Elections	First Tuesday of May

### Fire Department

Fire Emergencies	911
All Other Business	978-897-1014
Radio Frequency	470.900

### Firearm Identification Cards

Appts - Police Dept.	978-897-1011
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### Highway Department

DPW	978-897-1317
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### Historical Commission

[histcom@townofmaynard.net](mailto:histcom@townofmaynard.net)

### Housing Authority

(Powdermill Circle & Concord Street Circle)	
13 Powdermill Circle	978-897-8738

### Insurance Coordinator (Town Employees)

Gloria Congram	978-897-1307
Tuesdays 2pm-4pm	

### Inspectional Services

	978-897-1302
<b>Library</b> (Call for summer hrs)	978-897-1010
M, F, Sat	10 am to 5 pm
T, Th.	2 pm to 9 pm
W	10 am to 6 pm

### Marriage Licenses

Town Clerk's Office	978-897-1300
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### Notary Publics

Town Clerk's Office	978-897-1300
Selectmen's Office	978-897-1301

### Newspapers

Maynard Beacon-Villager	978-371-5759
MetroWest Daily News	508-626-4412
Action Unlimited	978-371-2442

### Percolation Tests

Board of Health Office	978-897-1302
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## Places of Worship

St. Bridget's Catholic Church	
<i>Percival Street</i> .....	978-897-2171
Holy Annunciation Orthodox Church	
<i>Prospect Street</i> .....	978-897-7695
St. Stephen's Knanaya Church	
<i>Main Street</i> .....	978-897-9285
Mission Evangelical Congregational Church	
<i>Walnut Street</i> .....	978-897-4682
St. Mary's Indian Orthodox Church	
<i>Great Road</i> .....	508-251-1183
St. John Evangelical Lutheran Church	
<i>Great Road (Sudbury Line)</i> .....	978-443-8350

## Planning Board

<i>Office</i> .....	978-897-1302
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## Police Department

<i>Emergency</i> .....	911
<i>Dispatch/Business Line</i> .....	978-897-1011
<i>Radio Frequency</i> .....	155.01

## Post Office

<i>143 Main Street</i> .....	978-897-1963
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## Pre-Schools

Green Meadow School.....	978-897-2138
<i>5 Tiger Drive</i>	
Community School.....	978-897-9708
<i>80 Main Street</i>	
Knowledge Beginnings.....	978-461-6044
<i>Mill&amp;Main, Bldg 4, Suite 100</i>	

## Property Valuations

<i>Assessors' Office</i> .....	978-897-1304
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## Recreation Commission

<i>Boys &amp; Girls Club Office</i> .....	978-461-2871
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## Retirement Board

<i>Executive Director</i> .....	978-897-1320
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## Schools

Grades K – 3: Green Meadow School	
<i>5 Tiger Drive</i> .....	978-897-8246
Grades 4 – 7: Fowler School	
<i>3 Tiger Drive</i> .....	978-897-6700
Grades 9 – 12: Maynard High School	
<i>1 Tiger Drive</i> .....	978-897-8891
Administration Office	
<i>3R Tiger Drive</i> .....	978-897-2222

## Septic Systems

<i>Board of Health Office</i> .....	978-897-1302
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## Snow Plowing

<i>Highway Department</i> .....	978-897-1317
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## Soil Testing

<i>Board of Health Office</i> .....	978-897-1302
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## Tax Bills

<i>Billing information</i> .....	978-897-1304
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## Town Accountant

<i>Office</i> .....	978-897-1306
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## Town Administrator/ATA

<i>Office</i> .....	978-897-1375
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## Town Clerk

<i>Office</i> .....	978-897-1300
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## Town Treasurer/Collector

<i>Office</i> .....	978-897-1305
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## Transportation – Trains

<i>MBTA (Acton/Fitchburg Line)</i> .....	800-392-6100
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## Trash/Recycling Collection

<i>Trash Info (DPW)</i> .....	978-897-1317
<i>Concerns or Issues with Pick-up:</i>	
<i>E.L. Harvey</i> .....	800-321-3002

## Tree Warden

<i>Aaron Miklosko</i> .....	978-897-1317
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## Veteran's Services

<i>Wayne Stanley</i> .....	978-897-0561
<i>(Tuesdays 5pm-7pm)</i>	

## Voter Information and Registration

<i>Town Clerk's Office</i> .....	978-897-1300
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## Water Department

<i>Water &amp; bill-related questions</i> .....	978-897-1317
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## WAVM (local access TV/Radio)

<i>Mark Minasian (high school)</i> .....	978-897-5213
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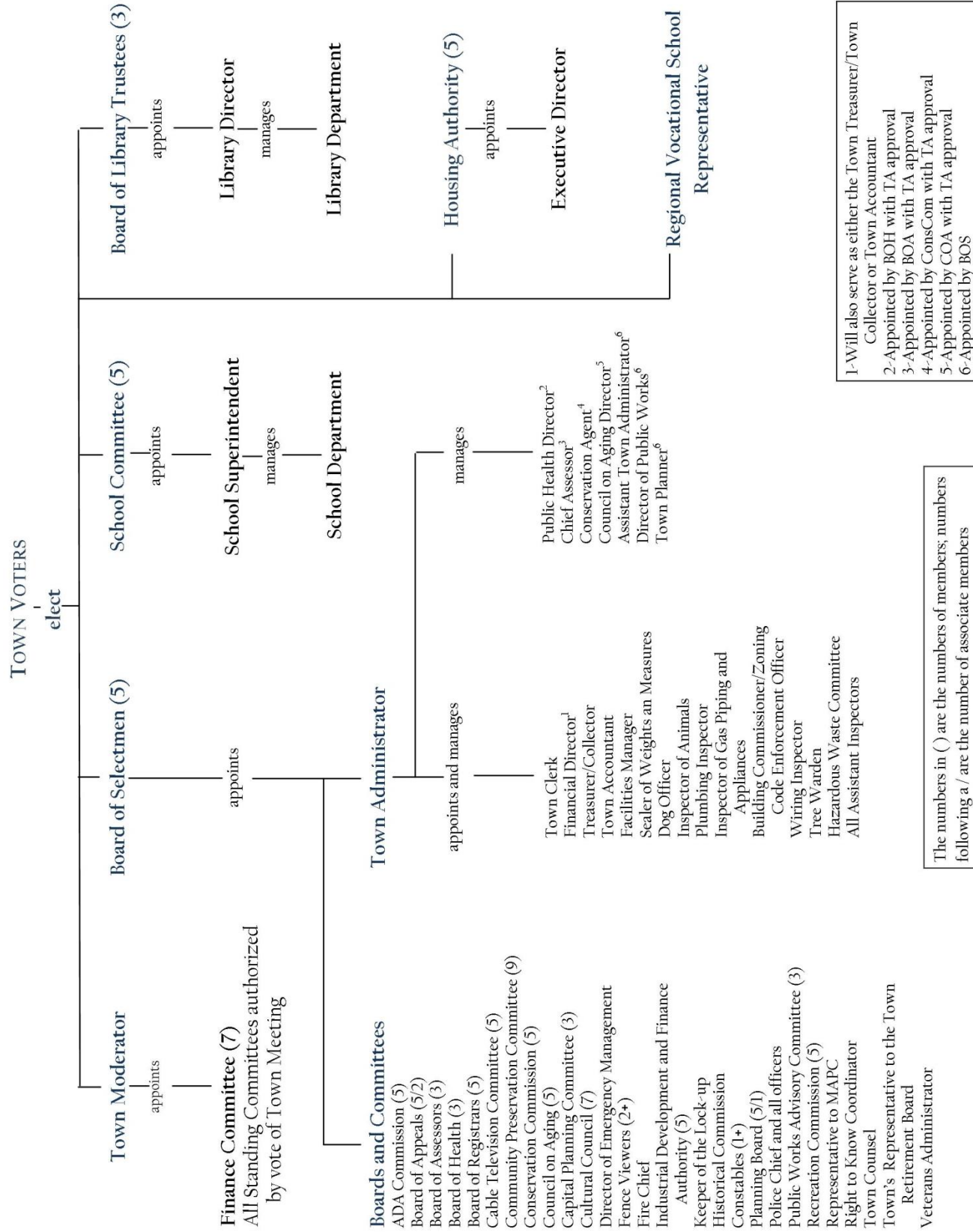
## Website

<i>www.townofmaynard-ma.gov</i>	
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<i>Zip Code</i> .....	01754
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## Zoning Board of Appeals

<i>Office</i> .....	978-897-1301
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1-Will also serve as either the Town Treasurer/Town Collector or Town Accountant  
 2-Appointed by BOH with TA approval  
 3-Appointed by BOA with TA approval  
 4-Appointed by ConsCom with TA approval  
 5-Appointed by COA with TA approval  
 6-Appointed by BOS

The numbers in ( ) are the numbers of members; numbers following a / are the number of associate members

## General Government

### BOARD OF SELECTMEN



#### *Board Members*

Chris DiSilva	Chairman
Terrence Donovan	Member
David Gavin	Member
Melissa Levine-Piro	Clerk
Cheryl Steele	Member
Timothy Egan	Member (resigned, effective 06-30-17)
Jason Kreil	Member (term ended 06-30-17)

The Board of Selectmen respectfully submits its Annual Report for the year 2017. The selectmen serving the Town of Maynard this past year were, Chris DiSilva (Chair), Terrence Donovan, David Gavin, Jason Kreil, and Tim Egan through the end of June. At our first July meeting we welcomed new board members Melissa Levine-Piro, and Cheryl Steele. A sincere thanks to both Jason Kreil and Tim Egan for their contributions to our board and the town.

On behalf of the entire board I'd once again like to take this opportunity to thank Town Administrator Kevin Sweet, his department heads, and each individual member of the Town Hall staff for their professionalism, and dedication to our town government and services. It is through the efforts of the staff that we are able to provide the citizens of Maynard with quality services, information, and quality of life. Late in 2017 the town was informed by Town Administrator Kevin Sweet that he would be leaving in early 2018 to pursue other opportunities. Kevin brought many positive initiatives and changes to the town of Maynard; Kevin's positive impact will be long lasting and is greatly appreciated by the entire board.

Thanks to Police Chief Dubois and Fire Chief Stowers along with all of the men and women serving in their departments for their tireless work in helping to keep Maynard a safe and secure community.

The year 2017 saw our nation inaugurate a new President, and with his inauguration came a lengthy list of concerns, and questions politically, socially, and personally for all citizens in Maynard. Rest assured, that when these issues impact our community the Town Administrators staff, the Board of Selectmen, and our public safety departments will be prepared to respond swiftly and appropriately in keeping with the policies and ideals we use to lead and govern our wonderful community.

Over the past year we saw some positive development activity in two very important locations across town. At Mill & Main, construction continues as the owners of the property work towards the completion of the conceptual plans that will increase retail space, and better connect the entire property to the downtown area. Also, the Shoppes at Maynard Crossing have been busy clearing their land and preparing the sight for much anticipated new construction. The permitting process is underway and construction is set to begin in late spring or early summer of 2018.

With construction expected to be under way on Parker Street soon, the town will begin to see many roadway and infrastructure improvements being made throughout Maynard. Most of these improvements will be completed by the developer or at their expense per their agreement with the town. In fact, as a part of the project Maynard was awarded a grant of approximately \$1.35 million



dollars to use towards certain improvements that are part of the project. This grant was the result of a lot of hard work on the part of town hall staff, the developer, and Representative Hogan's office.

2017 was a challenging year financially across town. Several town wide departments had and will continue to see increases in expenses surpass any possible increases in budget. Our School Committee and superintendent continue to work diligently to provide our students with the best possible education despite challenges that continue to outpace our growth. Transportation, Special Education expenses, and Charter / vocational school expenses, continue to test our budgetary limits. In our DPW we are continuing to feel the effects of our aging infrastructure annually, and 2017 was no exception. As roadways, sidewalks, and underground pipes continue to age and deteriorate they must be replaced or repaired. Despite having a plan in place to repair or replace areas we can visually identify as deficient; our greatest challenge is making emergency repairs when pipes fail or roadways collapse due to unknown or unseen problems. The DPW under Aaron Miklosko's direction is doing an excellent job in all areas, and has been a major factor in minimizing the cost of most unexpected repairs.

The Board of Selectmen and the Town Administrators office worked tirelessly in 2017 to secure savings for the town in many areas. By working with 11 Labor unions over several months the towns Insurance Advisory Committee was able to come to an agreement that will save the town significant dollars while also satisfying the needs of our town employees. The DPW signed a new contract with our recycling partner which will lead to significant savings in the coming years. The T.A.'s office has also worked to negotiate fair and reasonable contracts for expiring Collective Bargaining Agreement's.

Looking ahead to 2018 and beyond the Board has continued to focus on several items that will have long term positive effects on our town. Our Master Steering Committee is meeting regularly as they work to formulate the long-range plan required to apply for many state grants, and needed to take part in many state offered programs. Our Housing Production Plan established in 2016 with the help of MAPC is one such item. We have also had several Joint Budget meetings with both the School Committee and FinCom as we all look ahead to solidify both a plan, and a means to meet the same going forward. The fire station building committee continued its work behind the scenes in 2017, and in 2018 will bring forth some exciting new ideas that will allow Maynard to provide a safe and modern fire facility for generations to come.

In other more cultural news, the town of Maynard continues to lead the way locally as a community in support of the arts. Our cultural district designation continues to attract both artists and supporters of the arts to every corner of the district on a regular basis. Our Sesquicentennial committee is up and running, and our celebration in 2021 is shaping up to be a great one.

The Town of Maynard is solidly positioned for the future. The Board of Selectmen are only a small part of the towns success, and we are thankful for the opportunity to serve the town as it's elected officials. We look forward to an exciting 2018, and invite the input of the entire community as we move forward together.

Respectfully submitted,

***Chris DiSilva***  
***Chairman***

## TOWN ADMINISTRATOR

It has been an honor to serve the Town of Maynard. Under the continued leadership of the Board of Selectmen, our team of municipal professionals continued to bring a strong commitment to customer service in fulfillment of the Board's strategic goals. The goal categories that drive our daily work include: Economic Development, improved communications, fiscal policies and comprehensive facilities management. Important progress was made in each of these areas.

The Town workforce has stabilized and continues to work on improved systems for better service delivery. The Town's financial picture remains stable with a positive outlook; however this Fiscal Year has been a challenge as will the next. The positive outlook is noted by a marked increase in long dormant building projects and revitalization. Through the hard work and sacrifice of many departments, we were able to successfully balance the budget. Administration continues to initiate new projects and ventures that improve or expand current services, or are needed to maintain our current level of programs.

Consistent with the Selectmen's strong and abiding commitment to public education, the Town worked closely with the Maynard School Department to provide funding and support, and worked closely with school administration to fortify the bond between the Town's leaders. Town and school officials continue to maintain a very positive and cooperative working relationship.

In 2017, we continued with our 5-year road and water/sewer infrastructure improvements. This year's expenditures are part of the plan's \$3M+ investment in road and sidewalk infrastructure improvements and \$2M+ investment in water/sewer infrastructure improvements over five years.

Construction on the Assabet River Rail Trail (ARRT) continues. This \$6M, multi-use, recreational rail trail project is progressing on schedule and is expected to be completed in the spring of 2018. Additional 2017 highlights include a steadily increasing usage of the commuter shuttle and regional transportation initiatives. Together with CrossTown Connect and the Town of Acton, the co-sponsored shuttle runs between downtown Maynard and the South Acton Commuter Rail station, with stops at Mill and Main and the Municipal Lot, among others. Schedules and online pass purchasing are available on our website.

To achieve our objective to improve community public relations through the Office of the Town Administrator, we continue to utilize paperless, online, and social media-based mechanisms, including frequent press releases, newsletters, the development of a dedicated Town Administrator website with active posts to the Town Administrator's blog as well as Facebook and Twitter.

I want to thank the Board of Selectmen, the department heads as well as the Town employees and volunteers for their helpfulness and cooperation throughout the year. I am particularly indebted to Assistant Town Administrator Andrew Scribner-MacLean, Executive Assistant Stephanie Duggan, and Administrative Assistant Becky Mosca for all their hard work in the Executive Office. In an effort to continuously improve communication and transparency, I would like to remind everyone to visit the dedicated Town Administrator's Office website at <http://maynardtownadmin.org>. The site provides access to the official blog, calendar, and social media links for the Town Administrator.

My final thank you goes out to the residents of Maynard for the opportunity to serve as your Town Administrator.

Respectfully submitted,

***Kevin A. Sweet***  
***Town Administrator***

## **ASSISTANT TOWN ADMINISTRATOR**

The Assistant Town Administrator (ATA) serves as the Executive Director of Municipal Services, is the primary human resource management administrator, supervises the Council on Aging, the Veteran Services Office, and the Town's out-sourced Information Technology services.

As the human resources lead, the ATA negotiates collective bargaining agreements with eight unions, manages health, property, and liability insurance programs for the Town; oversees hiring, training, and evaluation of employees; and other benefits programs for employees.

In 2017, the ATA was instrumental in the writing and successful receipt of a \$3.2 million MassWorks grant for waste water infrastructure improvements. After the May 2017 Town Meeting voted funding for a comprehensive Master Plan, the ATA managed the request for proposals process to select a consulting firm to assist in the process. Selection will occur early in 2018.

Below are summaries of some important activities from the past year which the ATA was actively involved in. Additional information may be found in department reports, for example Municipal Services provides a separate detailed report.

### ***Personnel and Collective Bargaining Agreements***

In June 2017, the ATA's office published an extensively revised personnel policy manual. It was distributed to every employee and provides more comprehensive information than ever before. The document is up to date with local, state, and federal regulations and will be revised and distributed to all active employees annually. In accordance with Article 5-2 of the Town Charter, the personnel policies are to be provided as an Annual Town Report appendix. Due to the 60-page length of the policies document, we have made it available on-line rather than including it in this report.

The ATA is the lead negotiator for employee collective bargaining agreements. In 2017, contracts were finalized with the AFSMCE Clerical and the NEPBA Police unions.

### ***Insurance Programs***

Beginning in July of 2017, employee health insurance benefits were modified through a plan design change negotiated with all town Unions. This change increased co-pays to employees and is intended to slow the growth of health insurance costs the town pays. Other health benefits to employees and an employee Wellness program have been enhanced and promoted to employees through our annual health fair, held each spring. The Liability, Property, and Worker's Compensation programs have also been completely reviewed in 2017 with updates to coverages put in place for the many changes that occur each year. Our Insurance partner, the Massachusetts Inter-local Insurance Association, is the largest municipal insurance in the country. In addition to excellent service, they provide high quality training and risk assessment to help us keep our short and long term rates low.

### ***Regional Transportation***

The ATA sits on MassDOT's Regional Coordinating Council for Transportation and on the boards of the Lowell Regional Transit Authority and Cross-Town Connect, an award winning regional transportation initiative. The Maynard-Acton commuter shuttle program, successfully piloted in the fall of 2016, was made permanent in 2017. Ridership more than doubled during the year to more than 150 per week. The shuttle is currently funded by rider fares and state and federal grants.

### ***Boards and Committees***

The ATA serves on Maynard's Economic Development Committee, which meets twice a month to develop plans and advise the Board of Selectmen and the community on policies and initiatives to foster economic development.

As the clerk for the Fire Station Building Committee, the ATA has worked closely with the Chairman, the Fire Chief, and other committee members to bring the land selection and building design processes closer to completion.

The ATA is one of six employees who work extensively on long-term capital planning. This work includes reviewing and evaluating needs, planning budget recommendations, and implementing funded capital projects.

The ATA also serves on the Massachusetts Municipal Personnel Association's data team, and regularly attends the Massachusetts Municipal Association (MMA) meetings, workshops, and events, and its sub-groups for management (MMMA) and personnel (MMPA) to further professional knowledge.

As Assistant Town Administrator, I am looking forward serving the people of Maynard and addressing the challenges to come in 2018.

Respectfully submitted,

***Andrew Scribner-MacLean***  
***Assistant Town Administrator***

## **TOWN CLERK**

### ***Staff:***

Michelle Sokolowski .....	Town Clerk
Diane Donovan .....	Assistant Town Clerk

My most sincere thank you to the Honorable Board of Selectmen, Town Administrator, Assistant Town Administrator, Maynard Police Department, Department of Public Works, department heads, town employees, town officials and town meeting staff who have cooperated and supported the Town Clerk's Office over the year.

I'd also like to extend a very special thank you to all of the election wardens, clerks and precinct staff for their hard work, dedication and support..

Respectfully submitted,

***Michelle L. Sokolowski***  
***Town Clerk***

## **MUNICIPAL OFFICIALS**

### ***Elected Town Officials:***

*(\*Resigned \*\*Deceased)*

<u>Maynard Housing Authority</u>	<u>Term</u>	George F. Hardy	2018
Judith C. Peterson	2021	William Primiano	2017
William N. Cranshaw	2020	David C. Hull (appointed)	----

School Committee

Mary S. Brannelly	2020
Mary G. Mertsch	2020
Justin Hemm	2019
Dawn Capello	2018
Bethlynn Vergo Houlihan	2018
Jamal DeVita	2017

Selectmen, Board of

Melissa Anne Levine-Piro	2020
Terrence W. Donovan	2018
Timothy W. Egan*	2018
Cheryl S. Steele	2018
David D. Gavin	2017
Jason Kreil	2017
Christopher J. DiSilva	2016

Regional Vocational School Committee

Laura Ross	2019
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Town Moderator

Richard Dick Downey	2018
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Trustees of the Public Library

Janice Rosenberg	2020
Peter Reed	2019
Patricia Chambers	2018
Cheryl Bouchard	2017

***Appointed Town Officials:***

(\*Resigned \*\*Deceased)

Affordable Housing Trust

John Courville	2018
Rick Lefferts	2018
Robert Larkin*	2018
Odessa Deffenbaugh*	2018
David Gavin	2018

Americans with Disabilities Act Commission

Animal Inspector

Jennifer A. Condon	2018
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Appeals, Board of

Marilyn Messenger	2020
Paul Scheiner	2020
Jerry Culbert	2019
John Courville	2019
Jamal DeVita (alternate)	2019
Molly Bergin	2018
Leslie Bryant	2018

Assessor, Chief

Angela M. Marrama	----
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Assessors, Board of

Stephen Pomfret	2020
William J. Doyle	2019
Christopher Worthy	2018

Building Commissioner

Richard A. Asmann	----
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Bylaw Committee

Alannah Gustavson	2020
William J. Cullen	2019
William Kohlman	2019
James J. Early	2018
Eugene Redner	

Community Preservation Committee

Jon Lenicheck	2020
M. John Dwyer	2018
Thomas Hesbach	2018
Tim Egan	2017
Ellen Duggan	2017
Randy James	2017
Rick Lefferts	2017
Jane Audrey-Neuhauser*	2017

Conservation Agent

Michele Fleur Grenier	----
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Conservation Commission

M. John Dwyer	2020
Jessica L. Pfeifer*	2020
Ellen Greendale	2019
Andrew Snyder	2019
Carrie O'Connell	2019
James Bullis	2018
Frederic King*	2018

Constable

Michael Albanese	2020
William E. Pickett, Jr.	2020
Mary McCue	2018
Joseph Topol	2018
Ronald J. Raffi, Sr.	2017

Council on Aging

Amy Loveless (Director)	Per Town Charter
Anita Dolan	2019
Diane Wasiuk	2019
Paula Copley	2018
Angelina Flannery	2018
Rachel Greenaway	2018
Sally Muollo	2017

Cultural Council



Andy Moerlein	2020	Kevin Sweet	2017
Brad Matthews	2019	Andrew Scribner-MacLean	2017
Brent Mathison*	2019	Aaron Miklosko	2017
Molly Bergin	2019	Chris DiSilva	2017
Jeffrey Swanberg	2019	David Gavin	2017
John H. Houchin	2019	Phil McCully	2017
Erik Hansen	2018	Josh Morse	2017
Gail Irwin*	2017	Nathan Ulrich	2017
<u>Economic Development Committee</u>		Dan Costello	2017
Jerry Culbert	2017	Ron Calabria	2017
Ron Calabria	2017	<u>Gas Inspector</u>	
Sarah Cressey	2017	Adam Sahlberg	2018
Kate Hogan	2017	Jeremy Pierce (alternate)	2017
Melissa Levine-Piro*	2017	<u>Health Agent</u>	
Jack MacKeen	2017	Kelly Pawluczzonek	2017
Kevin Sweet	2017	<u>Health, Board of</u>	
Bill Nemser	2017	List Thuot	2020
Dick Downey	2017	Ron Cassidy	2019
Lynda Thayer	2017	Kathy McMillan	2018
Andrew Scribner-MacLean	2017	<u>Historical Commission</u>	
Chris Worthy	2017	Priscilla Sandberg	2020
<u>Emergency Management Director</u>		Paul Boothroyd (alternate)	2020
Kevin Sweet	----	John Courville	2019
John Flood (deputy)	2017	Jack MacKeen	2019
Aaron Miklosko (deputy)	2017	Lee Caras	2018
<u>Facilities Manager</u>		Ellen Duggan	2018
Vacant	----	Peg Brown (alternate)	2017
<u>Assistant Facilities Manager</u>		David Griffin	2017
Timothy Goulding	----	Ken Neuhauser	2017
<u>Finance Committee</u>		<u>Local Emergency Planning Committee</u>	
Jillian Prendergast	2020	Ron Cassidy	2017
Ken Estabrook	2020	Peter DiCicco	2017
Peter Campbell	2019	Mark Dubois	2017
P.J. Gauthier	2019	Stephanie Duggan	2017
Nathan Ulrich*	2019	John Flood	2017
Robert McCarthy	2018	Robert Larkin	2017
Donald G. Rowe	2018	Aaron Miklosko	2017
Justin Cole*	2017	Michelle Resendes	2017
Daniel Costello	2017	Anthony Stowers	2017
<u>Finance Director</u>		Kevin Sweet	2017
Michael Guzzo	----	<u>Lowell Regional Transit Authority Board</u>	
<u>Fire Chief</u>		Andrew Scribner-MacLean	2017
Anthony Stowers	----	<u>Magic Representative</u>	
<u>Fire Station Building Committee</u>		Kevin A. Sweet	Per Contract
Anthony Stowers	2017		
Sean Kiley	2017		

Maynard Citizens Corps/Medical Reserve

Corps

Mary Ferranti	2017
John Flood	2017
Janet Hales	2017
Mary Hilli	2017
Bernadine Perham	2017
Mary Ellen Quintal	2017
Deborah Roussell	2017

Maynard Green Communities Committee

Richard Asmann	2017
Michele Grenier	2017
Timothy Goulding	2017
Max Lamson	2017
Andrew Scribner-MacLean	2017
Aaron Miklosko	2017
Marie Morando	2017
Bill Nemser	2017
Stephen Weiner	2017

Metropolitan Area Planning Council

Christopher DiSilva	2018
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Planning Board

Brent Mathison (alternate)	2020
William Cranshaw	2020
Megan Zammuto (alternate)	2020
Gregory Tuzzolo	2019
Andrew D'Amour	2018
William J. Gosz	2018
Samantha Paul*	2017

Plumbing Inspector

Adam Sahlberg	2018
Jeremy Pierce (alternate)	2017

Police Chief

Mark Dubois	----
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Public Works Director

Aaron Miklosko	----
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Recreation Commission

Barry Roche	2020
Adam Sherman	2018
Denise Walsh	2017
Maggie Wallace*	2017
Stephen Jones	2017

Registrars of Voters

Michelle L. Sokolowski	----
Anita Dolan	2020
Charles T. Shea	2020

C. David Hull	2019
Madaline Lukashuk**	2018

Retirement Board

Jean Ignachuck	2020
Christopher F. Connelly, Sr.	2019
Clifford Wilson	2018
Kevin Petersen	Indef.

Sesquicentennial Planning Committee

Lisa Dahill	2019
Benjamin DeMott	2019
David Griffin	2019
Molly Bergin	2019
Donald James	2019
John Houchin	2019
Charles Caragianes	2019
Lisa Simm	2019
David Mark	2019

Superintendent of Schools

Robert Gerardi	----
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Town Accountant

Michael Guzzo	----
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Town Administrator

Kevin A. Sweet	----
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Assistant Town Administrator

Andrew Scribner-MacLean	----
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Town Clerk

Michelle L. Sokolowski	----
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Town Planner

Bill Nemser	----
Michele Grenier (Assistant)	----

Treasurer/Collector

Cheryl Kane	----
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Tree Warden

Aaron Miklosko	----
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Veterans Agent

Wayne Stanley	----
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Wiring Inspector

Peter Morrison	2017
James E. Downing (alternate)	2017

## VITAL STATISTICS

<i>Year</i>	<i>Births</i>	<i>Deaths</i>	<i>Marriages</i>
<b>2013</b>	129	60	39
<b>2014</b>	111	56	48
<b>2015</b>	116	69	45
<b>2016</b>	112	76	53
<b>2017</b>	105	65	40

## LICENSES & FEES

<i>Business Certificates</i>	\$3,120.00
<i>Certified Copies</i>	6,540.00
<i>Marriage Intentions</i>	1,231.00
<i>Oil Permits</i>	300.00
<i>Raffle Permits</i>	50.00
<i>Street Listings</i>	96.00
<i>Dog Licenses</i>	13,600.00
<i>Citations – Dog Officer</i>	3,205.00
<i>Citations – Board of Health</i>	100.00
<b>Total:</b>	<b>\$26,300.00</b>

### ***Dog Licensing:***

All 2017 dog licenses expired on December 31st, 2017. Dogs should be licensed in January 2018 or the owners or keepers may be subject to a fine. The law applies to all dogs six months or over, regardless of the time of year ownership is acquired.

The form to register your dog(s) was sent to you in late December with your Annual Town Census. Dog registration forms may also be picked up at the Town Clerk's Office.

## ELECTION RESULTS

### *Annual Town Election:*

Pursuant to Warrant #860, the Annual Town Election was held on Tuesday May 2, 2017, at all four precincts. The polling places were prepared according to the requirements of General Law.

#### Precinct #1

Voting Poll ..... Maynard Public Library  
 Warden ..... Fred Haefner  
 Clerk ..... Jim Murphy  
 Number of ballots cast ..... 400  
 Tabulation completed at ..... 8:20 p.m.  
 Absentee ballots cast ..... 3

#### Precinct #2

Voting Poll ..... Fowler School  
 Warden ..... Barbara Currin  
 Clerk ..... Elizabeth Morrow  
 Number of ballots cast ..... 302  
 Tabulation completed at ..... 8:20 p.m.  
 Absentee ballots cast ..... 8

#### Precinct #3

Voting Poll ..... Fowler School  
 Warden ..... Rita Richard  
 Clerk ..... Mary Hilli  
 Number of ballots cast ..... 412  
 Tabulation completed at ..... 8:25 p.m.  
 Absentee ballots cast: ..... 0

#### Precinct #4

Voting Poll ..... Maynard Public Library  
 Warden ..... Judy Leach  
 Clerk ..... Gail Kimbrough  
 Number of ballots cast ..... 279  
 Tabulation completed at ..... 8:25 p.m.  
 Absentee ballots cast ..... 2

SELECTMAN	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	48	37	51	45	181
David D. Gavin	244	180	269	152	845
Alannah B. Gustavson	123	75	97	75	370
Melissa Anne Levine-Piro	285	226	311	199	1021
Jason J. Kreil	96	82	93	86	357
Write-ins	4	4	3	1	12
<b>Total:</b>	<b>800</b>	<b>604</b>	<b>824</b>	<b>558</b>	<b>2786</b>
SCHOOL COMMITTEE					
Blanks	100	84	104	74	362
Mary Mertsch	280	208	255	187	930
Jamal DeVita	141	109	152	119	521
Mary S. Brannelly	277	201	309	175	962
Write-ins	2	2	4	3	11
<b>Total:</b>	<b>800</b>	<b>604</b>	<b>824</b>	<b>558</b>	<b>2786</b>
TRUSTEE OF PUBLIC LIBRARY					
Blanks	35	41	44	37	157
Janice Rosenberg	364	259	362	242	1227
Write-ins	1	2	6	0	9
<b>Total:</b>	<b>400</b>	<b>302</b>	<b>412</b>	<b>279</b>	<b>1393</b>

### ***Special Town Election:***

Pursuant to Warrant #863, the Special Town Election was held on Tuesday September 12, 2017, at all four precincts. The polling places were prepared according to the requirements of General Law.

#### Precinct #1

Voting Poll.....Maynard Public Library  
 Warden.....Fred Haefner  
 Clerk.....Jim Murphy  
 Number of ballots cast.....318  
 Tabulation completed at.....8:20 p.m.  
 Absentee ballots cast.....6

#### Precinct #2

Voting Poll.....Fowler School  
 Warden.....Barbara Currin  
 Clerk.....Elizabeth Duncan  
 Number of ballots cast.....249  
 Tabulation completed at.....8:30 p.m.  
 Absentee ballots cast.....8

#### Precinct #3

Voting Poll.....Fowler School  
 Warden.....Rita Richard  
 Clerk.....Elizabeth Morrow  
 Number of ballots cast.....306  
 Tabulation completed at.....8:15 p.m.  
 Absentee ballots cast.....4

#### Precinct #4

Voting Poll.....Maynard Public Library  
 Warden.....Sharon Johnson  
 Clerk.....Judy Leach  
 Number of ballots cast.....236  
 Tabulation completed at.....8:10 p.m.  
 Absentee ballots cast.....5

SELECTMAN	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	0	0	0	0	0
Peter Cavallaro	11	12	12	5	40
James F. Coleman	50	32	29	28	139
Greta Gail Prisby	48	35	57	36	176
Cheryl S. Steele	181	143	169	129	622
Nathaniel R.J. Ulrich	28	25	38	38	129
Write-ins	0	2	1	0	3
<b>Total:</b>	<b>318</b>	<b>249</b>	<b>306</b>	<b>236</b>	<b>1109</b>

### **TOWN MEETING RESULTS**

### ***Special Town Meeting (January 9, 2017):***

COMMONWEALTH OF MASSACHUSETTS  
 MIDDLESEX, SS.

SPECIAL TOWN MEETING  
 To the Constable of the Town of Maynard, in said County,

#### GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the voters of said Maynard, to assemble IN FOWLER SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town, on Monday, January 9, 2017 at 7:00 P.M. then and there to act on the following articles:



*The following action was taken:*

*The January 9, 2017 Special Town Meeting was called to order at 7:00 p.m.*

*A quorum was present.*

*The Pledge of Allegiance was led by the Moderator.*

*Motion made and seconded to waive the reading of the warrant in its entirety.*

*Motion carried.*

*Motion made and seconded to appoint Jack MacKeen as Assistant Moderator.*

*Motion carried.*

#### **ARTICLE: 1      MATCHING FUNDS FOR REPLACEMENT OF AERIAL LADDER TRUCK**

To see if the town will vote to transfer a sum of TWO-HUNDRED-SIXTY-SIX THOUSAND, FIVE-HUNDRED AND SIXTY-SEVEN DOLLARS (\$266,567.00) from the Capital Stabilization Fund with said funds to be used for the purpose of matching a federal grant to purchase an aerial ladder.

To do or act thereon.

SPONSORED BY:                      Board of Selectmen  
APPROPRIATION:                      \$266,567.00  
FINCOM RECOMMENDATION:      At Town Meeting

*The following action was taken:*

*Voted: Yes 252, No 17 (112 needed for a 2/3 vote) to transfer a sum of two-hundred sixty six thousand, five hundred and sixty seven dollars (\$266,567.00) from the Capital Stabilization with said funds to be used for the purpose of matching a federal grant to purchase an aerial ladder.*

*The Finance Committee recommended.*

#### **ARTICLE: 2      DELETE BY-LAW CHAPTER IX, SECTION 7 - DOGS**

To see if the town will vote to amend Chapter IX, Section 7 of the Town of Maynard General By-laws as follows:

Delete Chapter IX, Section 7 in its entirety.

To do or act thereon.

SPONSORED BY:                      By-law Committee  
APPROPRIATION:                      None

FINCOM RECOMMENDATION: Recommends

*The following action was taken:*

*Voted: to amend Chapter IX, Section 7 of the Town of Maynard General By-laws as follows:*

*Delete Chapter IX, Section 7 in its entirety.*

*(Consent Calendar: Articles 2, 3, 4, 5, & 6)*

*The Finance Committee recommended.*

#### **ARTICLE: 3      DELETE BY-LAW CHAPTER XI – JOB AND EXPRESS WAGONS**

To see if the town will vote to amend Chapter XI of the Town of Maynard General By-laws as follows:

Delete Chapter XI, Job and Express Wagons in its entirety.

To do or act thereon.

SPONSORED BY: By-law Committee

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

*The following action was taken:*

*Voted: to amend Chapter XI the Town of Maynard General By-laws as follow: Delete Chapter XI, Job and Express Wagons in its entirety.*

*(Consent Calendar: Art. 2, 3, 4, 5 & 6)*

*The Finance Committee recommended.*

#### **ARTICLE: 4      AMEND BY-LAW CHAPTER XIII, SECTIONS 1, 3 & 4 – POLICE COMMISSIONERS**

To see if the town will vote to amend Chapter XIII of the Town of Maynard General By-laws by deleting the existing sections 1, 3 and 4 thereof and by adding a new Chapter XXXIV as follows:

### **CHAPTER XXXIV**

### **POLICE COMMISSIONERS**

**Section 1:** The Board of Selectmen shall be the Police Commissioners.

**Section 2:** It shall be the duties of the Police Commissioners to fill all vacancies on the regular police force, and to appoint sufficient additional special officers to properly preserve the peace.

**Section 3:** The Police Commissioners are hereby empowered to make and enforce regulations necessary to make effective the provisions of this By-law and to make and enforce temporary regulations to cover emergencies of special conditions.

To do or act thereon.

SPONSORED BY: By-law Committee  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: Recommends

*The following action was taken:*

*Voted: to amend Chapter XIII of the Town of Maynard General By-laws by deleting the existing sections 3 and 4 thereof and by adding a new Chapter XXXIV as follows:*

***Chapter XXXIV***

***Police Commissioners***

***Section 1: The Board of Selectmen shall be the Police Commissioners.***

***Section 2: It shall be the duties of the Police Commissioners to fill all vacancies on the regular police force and to appoint sufficient additional special officers to properly preserve the peace.***

***Section 3: The Police Commissioners are hereby empowered to make and enforce regulations necessary to make effective the provisions of this By-law and to make and enforce temporary regulations to cover emergencies of special conditions.***

***The Finance Committee recommended.***

***(Consent Calendar: Art. #2, 3, 5, 5 & 6)***

**ARTICLE: 5 AMEND BY-LAW CHAPTER XIII, SECTION 2 – BOARDS AND COMMITTEES AND CREATE A NEW BY-LAW**

To see if the town will vote to amend Chapter XIII, Section 2 of the Town of Maynard General By-laws by deleting the existing Section 2 and then adding a new Chapter XXXV as follows:

**CHAPTER XXXV**

**TOWN OFFICERS, BOARDS AND COMMITTEES**

The Town shall have the following Officers and Multiple Member Governmental bodies with members appointed by the indicated authority for the stated terms.

**Board of Selectmen**

<b>Officer</b>	<b>Term</b>	<b>Comments</b>
Town Administrator	3 year	renewable contract
Assistant Town Administrator	Indefinite	
Town Counsel	Contract	
Director of Public Works	Indefinite	
Police Chief and all police officers	Indefinite	
Fire Chief	Indefinite	
Town Planner	Indefinite	
Veterans Administrator	Indefinite	
Director of Emergency Management	Indefinite	
One or more Constables	Indefinite	

Two or more Fence Viewers	Indefinite
Towns Representative to Town	Indefinite
Retirement Board	
Keeper of Lock Up	Indefinite
Representative to MAPC	Indefinite
Right to Know Coordinator	Indefinite
Tree Wardens	Indefinite

<b>Boards/ Committees</b>	<b>Number of Members</b>	<b>Term in years</b>	<b>Number appointed per year</b>
Americans with Disabilities Act Commission	5	3	2/2/1
Conservation Commission	5	3	2/2/1
Industrial Development and Finance Authority	5	3	2/2/1
Maynard Historical Commission	5	3	2/2/1
Board of Appeals	5	3	2/2/1
Also appoints 2 associate members			
Board of Assessors	3	3	1/1/1
Board of Health	3	3	1/1/1
Community Preservation Committee	9	3	3/3/3
Board of Selectmen only appoints 3 members, remaining members appointed per the Community Preservation Committee By-law.			
Planning Board	5	5	1/1/1/1/1
Also appoints 1 associate member			
Public Works Advisory Committee	3	3	1/1/1
Capital Planning Committee	5	3	2/2/1
Maynard Citizen's Corps	7	1	7
Executive Board			
Board of Health appoints 3; Board of Selectmen, School Committee, Fire Chief and Police Chief appoint 1 each. Unlimited volunteers approved by Executive Board			
Recreation Commission	5	3	2/2/1
Board of Registrars	5	3	2/1/1
Town Clerk to be a permanent member			
Cable Television Committee	5	3	2/2/1
Council on Aging	5	3	2/2/1
Cultural Council	7	3	3/2/2

### **Town Administrator**

<b>Officer</b>	<b>Term</b>	
Town Clerk	Indefinite	
Financial Director	Indefinite	
Town Treasurer/Collector	Indefinite	
Town Accountant	Indefinite	
Chief Assessor	Indefinite	In conjunction with the Board of Assessors
Board of Health Director/ Public Health Officer	Indefinite	In conjunction with the Board of Health
Conservation Agent	Indefinite	In conjunction with the Conservation Commission

Director, Council on Aging	Indefinite	In conjunction with the Council On Aging
Sealer of Weights and Measures	Appointed Yearly	
Facility Manager	Indefinite	
Building Commissioner/Zoning Code Enforcement Officer	Indefinite	
Plumbing Inspector	Appointed Yearly	
Inspector of Gas piping and Gas Appliances	Appointed Yearly	
Wiring Inspector	Appointed Yearly	
Dog Officer	Appointed Yearly	
Inspector of Animals	Appointed Yearly	
Hazardous Waste Committee	3 years	
All Assistant Inspectors	Appointed Yearly	

**Town Moderator Committee**

	<b>Number of Members</b>	<b>Term in years</b>	<b>Number appointed per year</b>
Finance Committee	7	3	3/2/2
By-law Committee	5	3	2/2/1
Standing Committees authorized by Town Meeting		As Needed	

To do or act thereon.

SPONSORED BY: By-law Committee  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: Recommends

*The following action was taken:*

*Voted: to amend Chapter XIII, Section 2 of the Town of Maynard General By-Laws by deleting the existing Section 2 and then adding a new Chapter XXXV as follows:*

*The Town shall have the following officers and multiple member governmental bodies with members appointed by the indicated authority for the stated terms. Etc.*

*The Finance Committee recommended.*

*(Consent Calendar Art. #2, 3, 4, 5, & 6)*

**ARTICLE: 6 AMEND BY-LAW CHAPTER XIII, SECTIONS 16 – SEALER OF WEIGHTS AND MEASURES**

To see if the town will vote to amend Chapter XIII the Town of Maynard General By-laws by deleting Section 16 and replacing it as follows:

**Section 16:** The Town through the Sealer of Weights and Measures shall charge and collect a fee for



Sealing Weights and Measures in the Town of Maynard pursuant to Massachusetts General Law, Ch. 98, § 56. The fee schedule for sealing of weights & measures will be set and adjusted as necessary by the Board of Selectmen.

To do or act thereon.

SPONSORED BY: By-law Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

*The following action was taken:*

*Voted: To amend Chapter XIII of the town of Maynard General By-laws by deleting Section 16 and replacing it as follows:*

*Section 16: The Town through the Sealer of Weights and Measures shall charge and collect a fee for sealing weights and measures in the Town of Maynard pursuant to Massachusetts general law, Chapter 98 S. 56. The fee schedule for sealing of weights & measures will be set and adjusted as necessary by the Board of Selectmen.*

*The Finance Committee recommended.*

*(Consent Calendar Art.) #2,3,4,5, & 6)*

## **ARTICLE: 7      AMEND BY-LAW CHAPTER XXVII, SECTION 5 - WETLANDS PROTECTION**

To see if the Town will amend Chapter XXVII of the Town of Maynard General By-law, Wetlands Protection, Section 5 by changing the first sentence thereof by adding the underlined language as follows:

"Any person filing a permit application with the commission shall within seven (7) days give written notice by certificate of mailing, certified mail (return receipt) or hand delivered..."

Adding the words: Certificate of Mailing

To do or act thereon.

SPONSORED BY: Conservation Commission  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

*The following action was taken:*

*Voted: To amend Chapter XXVII of the Town of Maynard General By-law, Wetland Protection, Section 5 by changing the first sentence thereof by adding the underlined language as follows:*

*"Any person filing a permit application with the commission shall within seven (7) days give written notice by certificate of mailing, certified mail (return receipt) or hand delivered"*

*Adding the words: Certificate of Mailing*

*The Finance Committee recommended.*

**ARTICLE: 8                      TRANSFER FROM CAPITAL STABILIZATION – GREEN  
MEADOW ELEMENTARY SCHOOL PLAYGROUND**

To see if the town will vote to transfer a sum of TWO-HUNDRED-FORTY-FIVE THOUSAND DOLLARS (\$245,000.00) from the Capital Stabilization Fund for the purpose of constructing underground drainage, accessible pathways and site improvements at the Green Meadow Elementary School playground.

To do or act thereon.

SPONSORED BY:                      School Committee  
APPROPRIATION:                      \$245,000.00  
FINCOM RECOMMENDATION:      At Town Meeting

*The following action was taken:*

*Voted: Yes 167, No 33 (133 needed for a 2/3 vote) to transfer a sum of Two-Thousand, Forty Five Thousand Dollars (\$245,000.00) from Capital Stabilization Fund for the purpose of constructing underground drainage, accessible pathways and site improvements at the Green Meadow Elementary School playground.*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as required per Town by-law.*

**ARTICLE: 9**

To see if the town will vote to amend the Town By-laws as follows:

To create a new By-law for the Preservation of Historically Significant Buildings with the following:  
CHAPTER XXXIII

**THE PRESERVATION OF  
HISTORICALLY SIGNIFICANT BUILDINGS**

**Section 1: Intent and Purpose**

This By-law is enacted for the purpose of preserving and protecting significant buildings within the Town of Maynard which constitute or reflect distinctive features of the architectural, cultural, economic, political or social history of the Town and to limit the detrimental effect of demolition of such buildings on the character and value of real property resources of the Town. Through this By-law, owners of Preferably Preserved buildings are encouraged to seek out alternative options that will preserve, rehabilitate or restore such buildings and residents of the Town are alerted to impending demolitions of significant buildings. By preserving and protecting significant buildings, this By-law promotes the public welfare by making the Town a more attractive and desirable place in which to live and work. To achieve these purposes the Historical Commission is authorized to advise the

Building Commissioner with respect to demolition permit applications. The issuance of demolition permits is regulated as provided by this By-law.

## **Section 2: Definitions**

**APPLICANT** - Any person or entity who files an application for a demolition permit. If the applicant is not the owner of the premises upon which the subject building is situated, the owner must indicate on or with the application his/her assent to the filing of the application.

**APPLICATION** - An application for the demolition of a building.

**BUILDING** - Any structure assembled in a fixed location, having a roof supported by columns or walls, to form a shelter for persons, animals or property.

**BUILDING COMMISSIONER** - The person occupying the office of Building Commissioner or the person otherwise authorized to issue demolition permits in the Town of Maynard.

**COMMISSION** - The Maynard Historical Commission.

**DAYS** - Calendar days.

**DEMOLITION** - Any act of pulling down, destroying, removing, dismantling or razing a building or commencing the work that results in total or substantial destruction with the intent of completing the same. A substantial destruction of a building is defined as 50% or more of the Total Gross Floor Area of the building as determined by the Building Commissioner.

**DEMOLITION PERMIT** - The building permit issued by the Building Commissioner for a demolition of a building, excluding a building permit issued solely for the demolition of the interior of a building.

**PREFERABLY PRESERVED** - Any Significant Building which the Commission determines, following a public hearing, that it is in the public interest to be preserved rather than demolished.

A Preferably Preserved building is subject to the twelve (12) month demolition delay period of this By-law unless an earlier demolition permit is allowed under provisions of section 3-L of this By-law, unless the building is on the National Register of Historic Places where it subject to an eighteen (18) month demolition delay period.

**SIGNIFICANT BUILDING** - Any building or portion thereof which appears on the List of Historically Significant Buildings generated by the Historical Commission. This list is maintained by the Commission, is supplied to the Building Commissioner for purposes of this By-law and is part of the public record.

Included on this list may be any building or portion thereof which:

- a. Is listed on, or is within an area listed on, the National Register of Historic Places; or is the subject of a pending application on said National Register; or
- b. Is included in the Historical Resources Inventory prepared by the Commission including those buildings listed for which complete surveys may be pending; or
- c. Has previously been determined by vote of the Commission to be historically or architecturally significant in terms of period, style, method of building construction or

association with a recognized architect or builder or by reason of its association with a person or event of importance to the Town's history.

### **Section 3: Procedure**

A. No demolition of a Significant Building shall be permitted except in conformance with the provisions of this By-law.

B. Upon receipt of an application for a Demolition Permit for a Significant Building the Building Commissioner shall forward a copy thereof to the Commission. No demolition permit shall be issued at that time.

C. An Applicant proposing to demolish a building subject to this By-law shall file with the Building Commissioner an application containing the following information:

1. The address containing the building to be demolished.
2. The owner's name, address and telephone number.
3. A description of the building.
4. The reason for requesting a demolition permit.
5. A brief description of the proposed reuse, reconstruction or replacement.
6. A photograph or photograph(s) of the building.

D. The Building Commissioner shall within seven (7) days forward a copy of the application to the Commission. The Commission shall, within fifteen (15) days after receipt of the application, make a written confirmation of whether the building is still considered significant.

E. Upon determination by the Commission that the building is no longer considered significant, due to its present condition or status, the Commission shall so notify the Building Commissioner and Applicant in writing. The Building Commissioner may then issue the Demolition Permit. The subject building shall be removed from the List of Historically Significant Buildings and no further action taken under provisions of this By-law.

F. Upon determination by the Commission that the building remains significant, the Commission shall so notify the Building Commissioner and the Applicant in writing. No Demolition Permit may be issued at this time. If the Commission does not notify the Building Commissioner within fifteen (15) days of receipt of the application, the Building Commissioner may then issue the demolition permit.

G. If the Commission confirms that the building is significant, it shall hold a public hearing within thirty (30) days of the written notification to the Building Commissioner. The Commission shall hold a public hearing and shall give public notice thereof by publishing notice of the time, place and purpose of the hearing in a local newspaper at least fourteen (14) days prior to said hearing. Also the Commission shall, within fourteen (14) days prior to the date of said hearing, mail a copy of the notice to the Applicant and to the Building Commissioner.

H. The Commission shall decide at the public hearing or within fourteen (14) days after the public hearing whether the building should be determined Preferably Preserved. If agreed to in writing by the Applicant, the determination of the Commission may be postponed.

I. If the Commission determines that the building is not Preferably Preserved, the Commission shall

so notify the Building Commissioner and Applicant in writing. The Building Commissioner may then issue the Demolition Permit.

J. If the Commission determines that the building is Preferably Preserved, the Commission shall notify the Building Commissioner and Applicant in writing. No Demolition Permit may then be issued for a period of twelve (12) months from the date of the determination (eighteen (18) months for National Historic Register Properties) unless otherwise agreed to by the Commission. If the Commission does not so notify the Building Commissioner in writing within twenty-one (21) days of the public hearing, the Building Commissioner may then issue the demolition permit.

K. Upon a determination by the Commission that any building which is the subject of an application is Preferably Preserved, no building permit for new construction or alterations on the premises shall be issued for a period of twelve (12) months from the date of the determination (eighteen [18] months for National Historic Register properties) unless otherwise agreed to by the Commission.

L. Notwithstanding the preceding sections, the Building Commissioner may issue a Demolition Permit for a Preferably Preserved building at any time after receipt of written advice from the Commission to the effect that:

1. The Commission is satisfied that there is no reasonable likelihood that either the owner or some other person or group is willing to purchase, preserve, rehabilitate or restore such building, or
2. The Commission is satisfied that the owner's actions do not detract from the historical character of the property.

M. Following the twelve (12) month (eighteen [18] month for National Historic Register properties) delay period, the Building Commissioner may issue the demolition permit.

#### **Section 4: Emergency Demolition**

A. Notwithstanding the foregoing provisions, if after an inspection, the Building Commissioner finds that a building subject to this By-law poses an immediate threat to public health or safety due to its deteriorated condition and that there is no reasonable alternative to the immediate demolition of the building, then the Building Commissioner may issue an emergency demolition permit to the owner of the building. The Building Commissioner shall then prepare a report explaining the condition of the building and the basis for the decision, which shall be forwarded to the Commission in a timely manner.

B. No provision of this By-law is intended to conflict with any obligations or rights under MGL Ch. 143 (see sections 8-10) regarding removal or demolition of dangerous or abandoned structures.

#### **Section 5: Enforcement and Remedies**

A. The Commission and/or the Building Commissioner may enforce the requirements of this By-law.

B. No building permit shall be issued with respect to any premises upon which a Significant Building has been voluntarily demolished in violation of this By-law for a period of two (2) years from the date of such demolition. As used herein "premises" includes the parcel of land upon which the demolished Significant Building was located.

C. Upon the determination by the Commission that a building is Preferably Preserved, the owner shall be responsible for properly securing the building to the satisfaction of the Building Commissioner. Should the owner fail to secure said building, the loss of such building through fire or other cause shall be considered voluntary demolition for the purposes of section 5-B.

#### **Section 6: Administration**

A. The Commission may adopt such rules and regulations as are necessary to administer the terms of this By-law.

B. The Commission is authorized to adopt a schedule of reasonable fees to cover the costs associated with the administration of this By-law.

C. Consistent with authority given the Commission in Section 2, the Commission will periodically review the List of Historically Significant Buildings and vote on additions or deletions from said list following a public hearing, notice of which shall be provided by mail at least fourteen (14) days in advance to the owner(s) of building(s) affected thereby. A revised list will be provided to the Building Commissioner promptly following such review.

D. An owner of a building may petition the Historical Commission for a determination of the building as historically significant. Within sixty (60) days after the receipt of such application, the Commission shall determine whether the building is a Significant Building. The Applicant for the permit shall be entitled to make a presentation to the Commission if he or she makes a timely request in writing to the Commission. The determination by the Commission of whether a building is a Significant Building shall be made in writing, signed by the Commission, and shall be binding on the Commission for a period of 3 years from the date thereof.

#### **Section 7: Severability**

In case any section, paragraph or part of this By-law be for any reason declared invalid or unconstitutional by any court, every other section, paragraph, and part shall continue in full force and effect.

To do or act thereon.

SPONSORED BY: Historical Commission  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: to amend the Town By-laws as follows:*

*To create a new By-law for the preservation of historically significant buildings with the following:*

*Chapter XXXIII the preservation of historically significant buildings as printed in the warrant, except that in section 6 ©, the reference to Section 2 in the first line should be a reference to Section 1.*

*The Finance Committee recommended.*



**ARTICLE: 10**

Amend the Protective Zoning By-laws of the Town of Maynard to allow “Brewery with ancillary food service” as a use allowed by Special Permit of the Planning Board within the Central Business (CB) and Business Zoning Districts (B).

This will amend Section 3.1.2, Table A “Use Regulations”, by replacing the designation of “N” with “PB” under “Brewery with ancillary food service” in the CB and the B Zoning District column as depicted below. The amendment would indicate a Special Permit from the Planning Board is required for this use within the CB and the B Zoning Districts.

<b>4. Business Uses</b>	<b>S-1</b>	<b>S-2</b>	<b>GR</b>	<b>B</b>	<b>CB</b>	<b>HCI</b>	<b>I</b>	<b>GA</b>	<b>OS</b>
<i>Brewery with ancillary food service</i>	<i>N</i>	<i>N</i>	<i>N</i>	<del><i>N</i></del> <u><i>PB</i></u>	<del><i>N</i></del> <u><i>PB</i></u>	<i>Y</i>	<i>N</i>	<i>N</i>	<i>N</i>

To do or act thereon:

SPONSORED BY: Planning Board

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

*The following action was taken:*

*Yes 178, No 1(119 needed for a 2/3 vote) to amend the Protective Zoning By-laws of the Town of Maynard to allow “Brewery with ancillary food service” as a use allowed by Special Permit of the Planning board within the Central Business (CB) and Business Zoning Districts (B).*

*This will amend Section 3.1.2, Table A “Use regulations”, by replacing the designation of “N” with “PB” under “Brewery with ancillary food service” in the CB and the B Zoning District column as depicted below. The amendment would indicate a Special Permit from the Planning Board is required for this use within the CB and B Zoning Districts, etc.*

*The Finance Committee recommended.*

*The Planning Board recommended.*

*This article was voted by a secret ballot as required per Town by-law.*

**Motion made and seconded to dissolve the January 9 Special Town Meeting at 8:34 p.m.**

***Annual and Special Town Meeting (May 15, 2017):***



**COMMONWEALTH OF MASSACHUSETTS  
MIDDLESEX, SS.  
TOWN OF MAYNARD**  
Report, Budget, Recommendations, and Official Warrant  
**ANNUAL TOWN MEETING**  
Monday, May 15, 2017 at 7:00 P.M.  
FOWLER SCHOOL AUDITORIUM  
Three Tiger Drive

*The following action was taken:*

*At 7:00 p.m. on May 15, 2017, the Town Moderator, Dick Downey called the Annual Town Meeting to order.*

*A quorum was present.*

*The Pledge of Allegiance was led by the Moderator.*

*Motion made and seconded to appoint Jack MacKeen as Assistant Moderator. Motion carried.*

*Guests were acknowledged and admitted..*

**ARTICLE: 1      TOWN REPORT ACCEPTANCE**

**OPEN MAJORITY**

To hear and act upon the reports of Town Officers and Committees.

To do or act thereon.

SPONSORED BY:                      Board of Selectmen  
APPROPRIATION:                  None  
FINCOM RECOMMENDATION:    At Town Meeting

*The following action was taken:*

*Voted: To approve Article 1 as printed in the warrant except the words "to do or act thereon."*

*The Finance Committee recommended.*

**ARTICLE: 2                      OBSOLETE EQUIPMENT, MATERIAL**

**OPEN MAJORITY**

To see if the town will vote to authorize the Board of Selectmen to dispose of surplus and or obsolete equipment or materials, pursuant to M.G.L. c. 30B.

To do or act thereon.

SPONSORED BY:                      Board of Selectmen  
APPROPRIATION:                      None  
FINCOM RECOMMENDATION:      At Town Meeting

*The following action was taken:*

*Voted: To approve Article 2 as printed in the warrant except the words “To do or act thereon.”*

*The Finance Committee recommended.*

**ARTICLE: 3                      ADOPT GENERAL BY-LAW AUTHORIZING REVOLVING FUNDS  
CHAPTER 44, SECTION 53E1/2**

**OPEN MAJORITY**

To see if the Town will vote to amend the Town of Maynard General Bylaws by adding a new section 36 to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under G.L. c. 44, § 53E½, as follows:

Chapter 36: Finances

§ 36-1 Departmental Revolving Funds

A. Purpose.

- (1) This by-law establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by G.L. c. 44, § 53E½.

B. Expenditure Limitations.

- (1) A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:
  1. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund, except for those employed as school bus drivers.
  2. No liability shall be incurred in excess of the available balance of the fund.
  3. The total amount spent during a fiscal year shall not exceed the amount authorized by Town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and finance committee.
  4. During the course of any fiscal year if any new revenue source becomes available for the establishment of a new revolving fund hereunder, such fund may be established in accordance herewith upon certification by the Town Accountant that the revenue source was not used in computing the most recent tax levy.

C. Interest.

- (1) Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

**D. Procedures and Reports.**

- (1) Except as provided in G.L.c. 44, § 53E½ and this by-law, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town accountant auditor shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town accountant auditor provides the department, board, committee, agency or officer on appropriations made for its use.

**E. Authorized Revolving Funds.**

The Table establishes:

- Each revolving fund authorized for use by a town department, board, committee, agency or officer,
- The department or agency head, board, committee or officer authorized to spend from each fund,
- The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant,
- The expenses of the program or activity for which each fund may be used,
- Any restrictions or conditions on expenditures from each fund,
- Any reporting or other requirements that apply to each fund, and

The fiscal years each fund shall operate under this by-law.

<b>Revolving Fund</b>	<b>**Authorized Department to Spend</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>Fiscal Years</b>
Conserv Comm – Wetlands Bylaw Consultant Fees	Municipal Services	Fees for Wetlands Bylaw Consultants	Expenses & PT Wages Related to Administering the Consultant Fee Provision of the Wetlands Bylaw	Fiscal Year 2018 and subsequent years
Planning Board – Site Plan Review	Municipal Services	Site Plan Review, Special Permit & Subdivision Application Fees	Expenses & PT Wages Related to Site Plan Review, Special Permit, Subdivision Applications and Zoning Bylaw & Subdivision Regulation Revisions	Fiscal Year 2018 and subsequent years
Disposal – Drop Off Center	Department of Public Works	Household Hazardous Products, Yard Waste, Tires & Electronic Disposal Fees	Expenses & PT Wages Related to the Disposal of Household Hazardous Products, Yard Waste, Tires & Electronics	Fiscal Year 2018 and subsequent years
Board of Health – Licensing Fees	Municipal Services	Town of Maynard Food Establishment Inspection Fees Over \$10	Expenses & PT Wages Related to Food Establishment Inspections in Maynard	Fiscal Year 2018 and subsequent

		(First \$10 Goes to GF)		years
Council on Aging – COA Van Service	Council on Aging	Fees for the COA Van Service	COA Operational Expenses & PT Wages	Fiscal Year 2018 and subsequent years
Sealer of Weights & Measures	Municipal Services	Fees for Sealer of Weights & Measures Services	Sealer of Weights & Measures PT Wages & Expenses	Fiscal Year 2018 and subsequent years
Electrical/Wiring Inspection Services	Fire Department	Fee Amount Over \$15 for Wiring Inspector Services (First \$15 Goes to GF)	Wiring Inspector's PT Wages	Fiscal Year 2018 and subsequent years
Plumbing & Gas Inspection Services	Municipal Services	Fee Amount Over \$15 for Plumbing & Gas Inspector Services (First \$15 Goes to GF)	Plumbing & Gas Inspector's PT Wages and Allowable Expenses	Fiscal Year 2018 and subsequent years
Municipal Permitting	Municipal services	Fees collected to provide services in support of permit processing	Expenses and wages expended to provide support of permit processing	Fiscal Year 2018 and subsequent years

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: To approve Article 3 as printed in the warrant except the words "To do or act thereon."*

*The Finance Committee recommended.*

**ARTICLE: 4 AUTHORIZE REVOLVING FUNDS CHAPTER 44, SECTION 53E1/2**

**SECRET MAJORITY**

To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant to G.L. c. 44 Section 53E ½ for the fiscal year beginning July 1, 2017 to be expended in accordance with the bylaws heretofore approved.

Revolving Fund	Spending Limit
Conservation Commission - Wetlands Bylaw Consultant Fees	\$15,000.00
Planning Board - Site Plan Review	\$25,000.00

Disposal - Drop Off Center	\$15,000.00
Board of Health - Licensing Fees	\$15,000.00
Council on Aging - COA Van Service	\$70,000.00
Sealer of Weights & Measures	\$5,000.00
Electrical/Wiring Inspection Services	\$65,000.00
Plumbing & Gas Inspection Services	\$50,000.00
Municipal Permitting	\$20,000.00
<b>TOTAL OF ALL REVOLVING FUNDS</b>	<b>\$280,000.00</b>

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: Yes 244, No 13 to approve Article 4 as printed in the warrant, except the words, “to do or act thereon” and further that the Town authorize revolving funds under MGL Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2017 as set forth in the table as printed in Article 3 and this Article 4 in the warrant.*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as per Town by-law.*

## **ARTICLE: 5 APPLICATION OF BOND PREMIUM**

**OPEN MAJORITY**

To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with G.L. c. 44, sec. 20 , the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: To approve Article 5 as printed in the warrant except the words, “To do or act thereon.”*

*The Finance Committee recommended.*

**ARTICLE: 6 FISCAL YEAR 2018 SALARY ADMINISTRATION PLAN**

**SECRET MAJORITY**

To see if the Town, under the authority of G. L. c.41 sec. 108A, will vote to amend the Maynard Salary Administration Plan as follows:

Full-Time Employees	\$16.50 to \$32.00 per hour
Part-time employees (but not less than the Massachusetts Minimum Wage.)	\$11.00 to \$32.00 per hour
P.T. Specialized Employees (i.e. certified, licensed)	\$20.00 to \$39.00 per hour
Veteran’s Agent	\$9,500.00 annually
Inspector of Animals	\$105.00 annually
Registrar of Voters	\$105.00 annually
Clerk, Registrar of Voters	\$515.00 annually
Moderator	\$75.00 annually

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Vote: Yes 258, No 10 to approve Article 6 as printed in the warrant, except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as per Town by-law.*

**ARTICLE: 7 FINANCE COMMITTEE RESERVE FUND**

**SECRET MAJORITY**

To see if the town will vote to raise and appropriate from taxation the sum of \$300,000.00 to provide for any extraordinary or unforeseen expenditures of the various Town Departments, by a vote of the Finance Committee out of the Reserve Fund, as provided by G.L. c.40, s. 6.

To do or act thereon.

SPONSORED BY: Finance Committee  
APPROPRIATION: \$300,000.00  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*



*Voted: Yes 253, No 25 to approve Article 7 as printed in the warrant, except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as per Town by-law.*

**ARTICLE: 8 TOWN GENERAL FUND BUDGET FISCAL YEAR 2018**

**SECRET MAJORITY**

To see if the town will vote to raise and appropriate, transfer from available funds or otherwise provide to meet the salaries and wages of Town Officers and employees, expense, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2018 (July 1, 2017 – June 30, 2018) and further, to accept and expend Federal and State Funds to offset certain salaries or expenses or outlays.

General Government	\$ 3,370,746.00
Public Safety	\$ 4,858,821.00
Education – Maynard	\$ 17,426,410.00
Education – Assabet	\$ 893,191.00
Public Works	\$ 1,958,551.00
Culture and Recreation	\$ 548,224.00
Debt Service	\$ 3,647,253.00
<u>Employee Benefits</u>	<u>\$ 7,949,445.00</u>
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>\$ 40,652,641.00</b>

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$40,652,641.00
FINCOM RECOMMENDATION:	At Town Meeting

*The following action was taken:*

*Voted: Yes 254, No 35 to approve Article 8 as printed in the warrant, except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as per Town by-law.*

**ARTICLE: 9 COMMUNITY PRESERVATION FUND BUDGET FY2018**

**SECRET MAJORITY**

To see if the Town will vote to appropriate or reserve from FY2018 Community Preservation Fund revenues in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation:

Appropriations:

Administrative & Operating Expenses	\$ 12,300.00
Long Term Debt. Principal	\$ 90,000.00
Long Term Debt. Interest	\$ 31,900.00

Reserves:

Historic Preservation Reserve	\$ 24,600.00
Open Space Reserve	\$ 24,600.00
Community Housing Reserve	\$ 24,600.00
Budgeted Reserve	\$ 38,000.00

**TOTAL FY2018 BUDGET** **\$246,000.00**

To do or act thereon:

SPONSORED BY: Community Preservation Committee  
 APPROPRIATION: \$246,000.00  
 FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: Yes 257, No 19 to approve Article 9 as printed in the warrant, except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as per Town by-law.*

**ARTICLE: 10 SEWER ENTERPRISE FUND BUDGET FISCAL YEAR 2018**  
**SECRET MAJORITY**

To see if the town will vote to recommend that the following sums be appropriated to operate the Sewer Enterprise Fund, in accordance with the provisions of G.L. c. 44 § 53F ½. Such sums of money as may be necessary, together with revenue from the Sewer Enterprise Fund operations, to defray the expenses for Fiscal Year 2018 (July 1, 2017 – June 30, 2018).

**TOTAL REVENUES** **\$2,984,960.00**

**EXPENSES - DIRECT**

Sewer - Salaries	\$ 193,860.00
Sewer - Expense	\$ 325,189.00
Sewer - Short Term Interest	\$ 3,375.00
Sewer - Long Term Debt Principal	\$ 612,392.00
Sewer - Long Term Debt Interest	\$ 196,926.00
Sewer - WWTP Expense	\$1,126,000.00
<b>TOTAL EXPENSES - DIRECT</b>	<b>\$2,457,742.00</b>

**EXPENSES - INDIRECT**

Insurance - Health/Life/Unemp	\$ 185,427.00
Retirement	\$ 15,668.00

Shared Employee Costs	\$ 326,123.00
<b>TOTAL EXPENSES - INDIRECT</b>	<b>\$ 527,218.00</b>
<b>TOTAL FY2018 BUDGET</b>	<b>\$2,984,960.00</b>

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: \$2,457,742.00  
 FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: Yes 259, No 14 to approve Article 10 as printed in the warrant, except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as per Town by-law.*

## ARTICLE: 11 WATER ENTERPRISE FUND BUDGET FISCAL YEAR 2018

**SECRET MAJORITY**

To see if the town will vote to recommend that the following sums be appropriated to operate the Water Enterprise Fund, in accordance with provisions of G.L. c. 44 §53F ½ such sums of money as may be necessary, together with revenue from Water Enterprise Fund operations, to defray the expenses for FY2018 (July 1, 2017 – June 30, 2018).

**TOTAL REVENUES \$1,815,851.00**

### EXPENSES - DIRECT

Water - Salaries	\$ 243,360.00
Water - Expense	\$ 732,282.00
Water - Long Term Debt Principal	\$ 471,950.00
Water - Long Term Debt Interest	\$ 61,209.00
<b>TOTAL EXPENSES - DIRECT</b>	<b>\$ 1,508,801.00</b>

### EXPENSES - INDIRECT

Insurance - Health/Life/ Unemp	\$ 96,548.00
Retirement	\$ 10,446.00
Shared Employee Costs	\$ 200,056.00
<b>TOTAL EXPENSES - INDIRECT</b>	<b>\$ 307,050.00</b>

**TOTAL FY2018 BUDGET \$ 1,815,851.00**

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: \$1,508,801.00  
 FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: Yes 250, No 12 to approve Article 11 as printed in the warrant, except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as required per Town by-law.*

## **ARTICLE: 12      DECLARATION OF AFFORDABLE HOUSING TRUST**

**OPEN MAJORITY**

To see if the Town will vote to amend the Town of Maynard General By-laws by adding a new Chapter 35 as follows:

### **Chapter 35, Affordable Housing Trust**

#### **Section 1.      Name of the Trust**

The trust shall be called the “Town of Maynard Affordable Housing Trust Fund.”

#### **Section 2.      Purpose**

The purpose of the Trust shall be to provide for the preservation and creation of affordable housing in the Town of Maynard for the benefit of low and moderate income households. In furtherance of this purpose, the Trustees are hereby authorized, in accordance with the procedures set forth herein, to acquire by gift, purchase or otherwise real property, personal property, or money, both tangible and intangible, of every sort and description; to use such property, both real and personal, and money in such manner as the Trustees shall deem most appropriate to carry out such purpose, provided however, that all property and money held by the Trust and the net earnings thereof shall be used exclusively for the preservation and creation in the Town of Maynard of affordable housing for the purposes for which this Trust was formed.

#### **Section 3.      Board of Trustees**

There shall be a board of trustees of the Maynard Affordable Housing Trust Fund, in this section called the board, which shall include five (5) Trustees, including: one (1) member of the Board of Selectmen or the Town Administrator may serve as the Board of Selectmen designee, with the Trustees to be appointed by the Board of Selectmen. Trustees shall serve for a term not to exceed two years. A quorum is to be three (3) authorized trustees of the board. Only persons who are residents of the Town of Maynard shall be eligible to hold the office of Trustee. Trustees shall serve for a term of two years, except that two of the initial trustee appointments shall be for a term of one year, and may be re-appointed at the discretion of the Board of Selectmen. Any Trustee who ceases to be a resident of the Town of Maynard shall cease to be a Trustee hereunder and shall promptly provide a written notification of the change in residence to the Board and to the Town Clerk. Any Trustee may resign by written instrument, signed and acknowledged by such Trustee and duly filed with the Town Clerk. If a Trustee shall die, resign, or for any other reason cease to be a Trustee hereunder before his/her term of office expires, a successor shall be appointed by the Board of Selectmen to fill such vacancy provided that in each case the said appointment and acceptance in writing by the Trustee so appointed is filed with the Town Clerk. Upon the appointment of any succeeding Trustee and the filing of such appointment the title to the Trust estate shall thereupon and without the necessity of

any conveyance be vested in such succeeding Trustee jointly with the remaining Trustees. Reference to the Trustee shall mean the Trustee or Trustees for the time being hereunder.

#### **Section 4. Meetings of the Trust**

The Trust shall meet at least quarterly at such time and at such place as the Trustees shall determine. Notice of all meetings of the Trust shall be given in accordance with the provisions of the Open Meeting Law, G.L. c. 39, sec.s 23A, 23B and 23C. A quorum at any meeting shall be a majority of the Trustees, qualified and present in person.

#### **Section 5. Powers of Trustees**

The powers of the board of trustees, all of which shall be carried on in furtherance of the purposes set forth in G.L.c. 44 sec. 55C, shall include the following:

(1) to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the trust in connection with any ordinance or by-law or any general or special law or any other source, including money from general laws chapter 44B; provided, however, that any such money received from general laws chapter 44B shall be used exclusively for community housing and shall remain subject to all the rules, regulations and limitations of that chapter when expended by the trust, and such funds shall be accounted for separately by the trust; and provided further, that at the end of each fiscal year, the trust shall ensure that all expenditures of funds received from said general laws chapter 44B are reported to the community preservation committee of the city or town for inclusion in the community preservation initiatives report, form CP-3, to the department of revenue;

(2) to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;

(3) to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to trust property as the board deems advisable notwithstanding the length of any such lease or contract;

(4) to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the board engages for the accomplishment of the purposes of the trust;

(5) to employ advisors and agents, such as accountants, appraisers and lawyers as the board deems necessary;

(6) to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the board deems advisable;

(7) to apportion receipts and charges between incomes and principal as the board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;

(8) to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or

certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;

(9) to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the board may deem proper and to pay, out of trust property, such portion of expenses and compensation of such committee as the board may deem necessary and appropriate;

(10) to carry property for accounting purposes other than acquisition date values;

(11) to borrow money on such terms and conditions and from such sources as the board deems advisable, to mortgage and pledge trust assets as collateral;

(12) to make distributions or divisions of principal in kind;

(13) to comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the board may deem appropriate;

(14) to manage or improve real property; and to abandon any property which the board determined not to be worth retaining;

(15) to hold all or part of the trust property uninvested for such purposes and for such time as the board may deem appropriate; and

(16) to extend the time for payment of any obligation to the trust.

#### **Section 6. Acts of Trustees**

A majority of Trustees may exercise any or all of the powers of the Trustees hereunder and may execute on behalf of the Trustees any and all instruments with the same effect as though executed by all the Trustees. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust Estate.

#### **Section 7. Liability**

Neither the Trustees nor any agent or officer of the Trust shall have the authority to bind the Town, except in the manner specifically authorized herein. The Trust is public employer and the Trustees are public employees for the purposes of G.L. c. 258. The Trust shall be deemed a municipal agency and the Trustees special municipal employees for the purposes of G.L. c. 268A.

#### **Section 8. Custodian of Funds**

The Town Treasurer shall be the custodian of the funds of the Trust. The books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices for municipalities.

#### **Section 9. Duration of the Trust**

This Trust shall be of indefinite duration, until terminated in accordance with applicable law. Upon termination of the Trust, subject to the payment of or making provisions for the payment of all obligations and liabilities of the Trust and the Trustees, the net assets of the Trust shall be transferred to the Town and held by the Board of Selectmen for affordable housing purposes. In making any

such distribution, the Trustees may, subject to the approval of the Board of Selectmen, sell all or any portion of the Trust property and distribute the net proceeds thereof or they may distribute any of the assets in kind. The powers of the Trustees shall continue until the affairs of the Trust are concluded.

**Section 10. Titles**

The title to the various Articles herein are for convenience only and are not to be considered part of said Articles nor shall they affect the meaning or the language of any such Article.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: To approve Article 12 as printed in the warrant, except the words “to do or act thereon.”*

*The Finance Committee recommended.*

**ARTICLE: 13 AMEND BY-LAW CHAPTER VIII – JUNK DEALERS**

**OPEN MAJORITY**

To see if the town will vote to amend the Town By-Laws as follows:

In Chapter VIII, Junk Dealers, replace

“Junk-Dealers” with “Second-Hand Retailers”

To do or act thereon.

SPONSORED BY: Bylaw Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: to approve Article 13 as printed in the warrant except the word, “to do or act thereon.”*

*The Finance Committee recommended.*

**ARTICLE: 14 AMEND BY-LAW HEADINGS AND TABLE OF CONTENTS**

**OPEN MAJORITY**

To see if the town will vote to amend the Town By-Law Headings and Town By-Law Table of Contents as follows:

By relabeling the existing by-law and by-law Table of Contents to read instead:

Chapter 1 Town Meeting  
Chapter 2 Town Clerk



Chapter 3	Town Treasurer and Collector
Chapter 4	Town Officers, Boards and Committees
Chapter 5	Finance Committee
Chapter 6	Assessors
Chapter 7	Board of Health
Chapter 8	Police Commissioners
Chapter 9	Council on Aging
Chapter 10	By-Law Committee
Chapter 11	Community Preservation Committee
Chapter 12	Town Seal
Chapter 13	Personnel Bylaw
Chapter 14	Prosecution
Chapter 15	Non-Criminal Dispositions of By-Law Violations
Chapter 16	Public Buildings
Chapter 17	Insurance
Chapter 18	General
	1. Placement of Street Signs
	2. Definition of Exemption of Authorized Vehicles
	3. Repairs of Private Ways
	4. Placement of Numbers on Residences
	5. Handicapped Parking
	6. Fire Department Personnel Hours
	7. Minimum Number Fire Fighters on Duty
	8. Public Consumption of Alcohol
	9. Discharge of Firearms and Explosives
	10. Increase of Fines
	11. Fees for Sealing Weights and Measures
	12. Civil Defense
	13. Gas Inspector
	14. Tree Warden
	15. Farm Animals
Chapter 19	Second-hand Retailers
Chapter 20	Solicitation
Chapter 21	Nuisances
Chapter 22	Loitering
Chapter 23	Mechanical Games
Chapter 24	Dog Owner's Responsibility Law
Chapter 25	Stretch Energy Code
Chapter 26	Preservation of Historically Significant Buildings
Chapter 27	Alarm System
Chapter 28	Fire Alarm Systems
Chapter 29	Hazardous Materials
Chapter 30	Underground Fuel Storage
Chapter 31	Pumps, Wells, Fountains, etc.
Chapter 32	Wetlands Administration
Chapter 33	Storm Drain System
Chapter 34	Stormwater Management

To do or act thereon.

SPONSORED BY: By-law Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: To approve Article 14 as printed in the warrant, except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

## **ARTICLE: 15 AMEND BY-LAW FORMAT**

**OPEN MAJORITY**

To see if the town will vote to Amend the Town By-Law format to be consistent with the following example:

### **“TOWN OF MAYNARD**

#### **BY-LAWS**

#### **CHAPTER # (in Arabic numerals)**

#### **TITLE OF CHAPTER**

##### **Section 1.** Section title

##### **A.** Subsection

##### **1.** Sub-subsection

##### **a.** Sub-sub-subsection”

and to renumber sections and other subdivisions of the By-Laws to be continuous and omit any deletions. Any internal references affected by the re-numeration shall be changed to the correct reference. Any listing of items or entries in sections and other subdivisions shall be enumerated with a lower-case roman letters in alphabetical order.

To do or act thereon.

SPONSORED BY: Bylaw Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: To approve Article 15 as printed in the warrant, except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

## **ARTICLE: 16 CITIZENS PETITION - TO ALLOW FIREFIGHTERS TO PURCHASE PREVIOUS SERVICE TIME**

To see if the town will vote to accept the provisions of G. L. c.32 s.4(2)b and 4(2) b ½ in order to give those who served as call firefighters the right to purchase creditable service for the time they served in that capacity.

Language of the law: (b1/2) in any city, town, or fire district, which accepts the provisions of This paragraph, service as a permanent-intermittent or call firefighter shall be credited as full-time service as provided in paragraph (b), except that credit for such service shall not be conditioned upon the appointment of said permanent-intermittent or call firefighter as a permanent member of the fire department. This paragraph shall take effect in a city by vote of the city council in accordance with its city charter, in a town which maintains a separate contributory retirement system by vote of the town meeting, in a town whose eligible members are member of the county retirement system of the county wherein such towns lies by vote of the town meeting, in a district which maintains a separate contributory retirement system by vote of the district meeting, and in a district the eligible employees of which are members of a county retirement system by vote of the district meeting.

Background: Previously, the Maynard Retirement Board accepted and credited previous work experience as call firefighters for the permanent Maynard firefighters. Recently, the Retirement Board noticed that the Massachusetts General Laws had been amended in the 1990's and never accepted by the Town. This led to a stop in the acceptance and crediting of previous time. Accepting these articles fixes this oversight and again allows this practice so that the time served by firefighters in order communities before joining Maynard is not lost, but credited to them appropriately. The cost of "buying back" this time is the responsibility of the individual applying for the service credit.

Impact: The Maynard Fire Department has made a practice of hiring individuals with prior training and experience. This adds to the expertise of the department and makes the transition to newer firefighters smoother as many have multiple years of service and training already. As such, many of these newly hired firefighters have creditable time in a different retirement system that could count toward their eventual retirement. Currently, Maynard has seven firefighters who are unable to receive the proper credit for their prior work experience and service in the fire department because the Town was never presented with and therefore never accepted the amendment in the 1990s. Acceptance of this article would allow these members to apply for the "buy back" of their time and have time credited to their retirement. Any additional payments needed to cover this creditable service would be paid by the individuals applying.

To do or act thereon.

SPONSORED BY:	Citizens Petition
APPROPRIATION:	None
FINCOM RECOMMENDATION:	At Town Meeting

**Article 16 was WITHDRAWN.**

*Motion made and seconded to dissolve the May 15, 2017 Annual Town Meeting at 9:11 p.m.*

	FY2017 BUDGET	FY2017 ACTUAL 31-Dec-16	FY2018 BUDGET	Budget FY2018 vs FY2017
<b><u>SALARIES</u></b>				
General Government	\$ 1,674,730	\$ 679,922	\$ 1,672,929	\$ (1,801)
Public Safety	\$ 4,349,873	\$ 2,048,091	\$ 4,416,288	\$ 66,415
Public Works	\$ 658,236	\$ 357,337	\$ 817,251	\$ 159,015
Cultural & Recreation	\$ 428,897	\$ 206,539	\$ 443,398	\$ 14,501
Education - Maynard	\$ 13,564,863	\$ 5,265,824	\$ 14,137,110	\$ 572,247
Education - Assabet	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Reserve Fund	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SALARIES</b>	<b>\$ 20,676,599</b>	<b>\$ 8,557,713</b>	<b>\$ 21,486,976</b>	<b>\$ 810,377</b>
<b><u>OTHER EXPENSES</u></b>				
General Government	\$ 1,475,441	\$ 736,671	\$ 1,697,817	\$ 222,376
Public Safety	\$ 438,908	\$ 215,307	\$ 442,533	\$ 3,625
Public Works	\$ 1,133,000	\$ 453,740	\$ 1,141,300	\$ 8,300
Cultural & Recreation	\$ 102,850	\$ 55,170	\$ 104,826	\$ 1,976
Education - Maynard	\$ 3,191,300	\$ 1,746,680	\$ 3,289,300	\$ 98,000
Education - Assabet	\$ 1,039,677	\$ 675,948	\$ 893,191	\$ (146,486)
Employee Benefits	\$ 7,432,954	\$ 4,597,832	\$ 7,949,445	\$ 516,491
Debt Service	\$ 3,810,657	\$ 1,001,023	\$ 3,647,253	\$ (163,404)
Reserve Fund	\$ 300,000	\$ -	\$ 300,000	\$ -
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 18,924,787</b>	<b>\$ 9,482,371</b>	<b>\$ 19,465,665</b>	<b>\$ 540,878</b>
<b><u>TOTAL EXPENSES</u></b>				
General Government	\$ 3,150,171	\$ 1,416,593	\$ 3,370,746	\$ 220,575
Public Safety	\$ 4,788,781	\$ 2,263,398	\$ 4,858,821	\$ 70,040
Public Works	\$ 1,791,236	\$ 811,077	\$ 1,958,551	\$ 167,315
Cultural & Recreation	\$ 531,747	\$ 261,709	\$ 548,224	\$ 16,477
Education - Maynard	\$ 16,756,163	\$ 7,012,504	\$ 17,426,410	\$ 670,247
Education - Assabet	\$ 1,039,677	\$ 675,948	\$ 893,191	\$ (146,486)
Employee Benefits	\$ 7,432,954	\$ 4,597,832	\$ 7,949,445	\$ 516,491
Debt Service	\$ 3,810,657	\$ 1,001,023	\$ 3,647,253	\$ (163,404)
Reserve Fund	\$ 300,000	\$ -	\$ 300,000	\$ -
<b>TOTAL EXPENSES MAYNARD</b>	<b>\$ 39,601,386</b>	<b>\$ 18,040,084</b>	<b>\$ 40,952,641</b>	<b>\$ 1,351,255</b>
Budget Prior to Reserve Fund Calculation	\$ 39,301,386	\$ 18,040,084	\$ 40,652,641	\$ 1,351,255
Total Town	\$ 10,261,935	\$ 4,752,777	\$ 10,736,342	\$ 474,407
Education	\$ 17,795,840	\$ 7,688,452	\$ 18,319,601	\$ 523,761
Employee Benefits	\$ 7,432,954	\$ 4,597,832	\$ 7,949,445	\$ 516,491
Debt Service	\$ 3,810,657	\$ 1,001,023	\$ 3,647,253	\$ (163,404)
Reserve Fund	\$ 300,000	\$ -	\$ 300,000	\$ -
	\$ 39,601,386	\$ 18,040,084	\$ 40,952,641	\$ 1,351,255
Total Town without Reserve Fund	\$ 21,505,546	\$ 10,351,632	\$ 22,333,040	\$ 827,494
Education	\$ 17,795,840	\$ 7,688,452	\$ 18,319,601	\$ 523,761
Reserve Fund	\$ 300,000	\$ -	\$ 300,000	\$ -
<b>TOTAL EXPENSES MAYNARD</b>	<b>\$ 39,601,386</b>	<b>\$ 18,040,084</b>	<b>\$ 40,952,641</b>	<b>\$ 1,351,255</b>

	ACCOUNT NAME	FY2017 BUDGET	FY2017 ACTUAL 31-Dec-16	FY2018 BUDGET	Budget FY2018 vs FY2017
114	Total Salaries - Moderator	\$ -	\$ -	\$ -	\$ -
114	Total Other Expenses - Moderator	\$ 75	\$ 69	\$ 75	\$ -
114	Total Moderator Expenses	\$ 75	\$ 69	\$ 75	\$ -
122	Total Salaries - Selectman	\$ 65,813	\$ 31,677	\$ 67,130	\$ 1,317
122	Total Other Expenses - Selectman	\$ 66,700	\$ 9,995	\$ 66,700	\$ -
122	Total Selectman Expenses	\$ 132,513	\$ 41,672	\$ 133,830	\$ 1,317
129	Total Salaries - Town Administrator	\$ 286,400	\$ 135,919	\$ 294,000	\$ 7,600
129	Total Other Expenses- Town Administrator	\$ 18,000	\$ 9,758	\$ 19,700	\$ 1,700
129	Total Expenses - Town Administrator	\$ 304,400	\$ 145,677	\$ 313,700	\$ 9,300
131	Total Salaries - Finance Committee	\$ -	\$ -	\$ -	\$ -
131	Total Other Expenses- Finance Committee	\$ 500	\$ -	\$ 500	\$ -
131	Total Expenses - Finance Committee	\$ 500	\$ -	\$ 500	\$ -
135	Total Salaries - Accountant	\$ 149,103	\$ 71,668	\$ 152,303	\$ 3,200
135	Total Other Expenses- Accountant	\$ 5,350	\$ 1,982	\$ 5,350	\$ -
135	Total Expenses - Accountant	\$ 154,453	\$ 73,650	\$ 157,653	\$ 3,200
141	Total Salaries - Assessor	\$ 152,653	\$ 74,507	\$ 152,754	\$ 101
141	Total Other Expenses-Assessor	\$ 30,170	\$ 26,840	\$ 30,170	\$ -
141	Total Expenses - Assessor	\$ 182,823	\$ 101,347	\$ 182,924	\$ 101
145	Total Salaries - Treasurer	\$ 193,520	\$ 93,515	\$ 199,587	\$ 6,067
145	Total Other Expenses-Treasurer	\$ 47,780	\$ 19,970	\$ 37,280	\$ (10,500)
145	Total Expenses - Treasurer	\$ 241,300	\$ 113,485	\$ 236,867	\$ (4,433)
151	Total Salaries - Legal	\$ -	\$ -	\$ -	\$ -
151	Total Other Expenses-Legal	\$ 112,000	\$ 46,387	\$ 116,000	\$ 4,000
151	Total Expenses - Legal	\$ 112,000	\$ 46,387	\$ 116,000	\$ 4,000
155	Total Salaries - Data Processing	\$ -	\$ -	\$ -	\$ -
155	Total Other - Data Processing	\$ 327,577	\$ 134,892	\$ 332,131	\$ 4,554
155	Total Expenses - Data Processing	\$ 327,577	\$ 134,892	\$ 332,131	\$ 4,554
156	Total Salaries - PEG Access	\$ 154,539	\$ -	\$ 147,294	\$ (7,245)
156	Total Other - PEG Access	\$ 79,340	\$ 4,299	\$ 227,394	\$ 148,054
156	Total Expenses - PEG Access	\$ 233,879	\$ 4,299	\$ 374,688	\$ 140,809
158	Total Salaries - Tax Title	\$ -	\$ -	\$ -	\$ -
158	Total Other - Tax Title	\$ 10,700	\$ 1,625	\$ 10,700	\$ -
158	Total Expenses - Tax Title	\$ 10,700	\$ 1,625	\$ 10,700	\$ -
161	Total Salaries - Town Clerk	\$ 102,416	\$ 49,762	\$ 103,396	\$ 980
161	Total Other Expenses-Town Clerk	\$ 2,480	\$ 2,855	\$ 2,480	\$ -
161	Total Expenses - Town Clerk	\$ 104,896	\$ 52,617	\$ 105,876	\$ 980
162	Total Salaries - Elect & Regist	\$ 935	\$ -	\$ 935	\$ -
162	Total Other Elect & Regist	\$ 2,850	\$ 25	\$ 2,850	\$ -
162	Total Expenses - Elect & Regist	\$ 3,785	\$ 25	\$ 3,785	\$ -
163	Total Salaries - Election	\$ 18,000	\$ 9,143	\$ 16,000	\$ (2,000)
163	Total Other - Election	\$ 16,000	\$ 5,874	\$ 12,000	\$ (4,000)
163	Total Expenses - Election	\$ 34,000	\$ 15,017	\$ 28,000	\$ (6,000)

192	Total Salaries - Facilities	\$ 140,012	\$ 30,873	\$ 129,129	\$ (10,883)
192	Total Other - Facilities	\$ 259,850	\$ 121,651	\$ 266,600	\$ 6,750
192	Total Expenses - Facilities	\$ 399,862	\$ 152,524	\$ 395,729	\$ (4,133)
195	Total Salaries - Town Reports Printing	\$ -	\$ -	\$ -	\$ -
195	Total Other - Town Reports Printing	\$ 2,000	\$ -	\$ 2,000	\$ -
195	Total Expenses - Town Reports Printing	\$ 2,000	\$ -	\$ 2,000	\$ -
500	Total Salaries - Municipal Services	\$ 285,168	\$ 127,047	\$ 289,233	\$ 4,065
500	Total Other - Municipal Services	\$ 40,550	\$ 19,377	\$ 40,300	\$ (250)
500	Total Expenses - Municipal Services	\$ 325,718	\$ 146,424	\$ 329,533	\$ 3,815
541	Total Salaries - Council on Aging	\$ 116,671	\$ 51,061	\$ 111,668	\$ (5,003)
541	Total Other - Council on Aging	\$ 39,400	\$ 15,806	\$ 38,332	\$ (1,068)
541	Total Expenses - Council on Aging	\$ 156,071	\$ 66,867	\$ 150,000	\$ (6,071)
543	Total Salaries - Veterans	\$ 9,500	\$ 4,750	\$ 9,500	\$ -
543	Total Other - Veterans	\$ 57,000	\$ 27,021	\$ 57,000	\$ -
543	Total Expenses - Veterans	\$ 66,500	\$ 31,771	\$ 66,500	\$ -
930	Total Salaries - Capital Projects	\$ -	\$ -	\$ -	\$ -
930	Total Other - Capital Projects	\$ 22,119	\$ -	\$ 85,255	\$ 63,136
930	Total Expenses - Capital Projects	\$ 22,119	\$ -	\$ 85,255	\$ 63,136
945	Total Salaries - Liability Insurance Premiums	\$ -	\$ -	\$ -	\$ -
945	Total Other - Liability Insurance Premiums	\$ 290,000	\$ 288,245	\$ 300,000	\$ 10,000
945	Total Expenses - Liability Insurance Premium	\$ 290,000	\$ 288,245	\$ 300,000	\$ 10,000
955	Total Salaries - Town Audit	\$ -	\$ -	\$ -	\$ -
955	Total Other - Town Audit	\$ 45,000	\$ -	\$ 45,000	\$ -
955	Total Expenses - Town Audit	\$ 45,000	\$ -	\$ 45,000	\$ -
	Total Salaries - General Government	\$ 1,674,730	\$ 679,922	\$ 1,672,929	\$ (1,801)
	Total Other - General Government	\$ 1,475,441	\$ 736,671	\$ 1,697,817	\$ 222,376
	Total Expenses - General Government	\$ 3,150,171	\$ 1,416,593	\$ 3,370,746	\$ 220,575
210	Total Salaries - Police	\$ 2,167,782	\$ 997,996	\$ 2,168,838	\$ 1,056
210	Total Other - Police	\$ 293,083	\$ 142,957	\$ 300,983	\$ 7,900
210	Total Expenses - Police	\$ 2,460,865	\$ 1,140,953	\$ 2,469,821	\$ 8,956
220	Total Salaries - Fire	\$ 1,926,979	\$ 914,522	\$ 1,991,872	\$ 64,893
220	Total Other - Fire	\$ 141,075	\$ 71,153	\$ 137,300	\$ (3,775)
220	Total Expenses - Fire	\$ 2,068,054	\$ 985,675	\$ 2,129,172	\$ 61,118
215	Total Salaries - Dispatch	\$ 255,112	\$ 135,573	\$ 255,578	\$ 466
215	Total Other - Dispatch	\$ 4,750	\$ 1,197	\$ 4,250	\$ (500)
215	Total Expenses - Dispatch	\$ 259,862	\$ 136,770	\$ 259,828	\$ (34)
	Total Salaries - Public Safety	\$ 4,349,873	\$ 2,048,091	\$ 4,416,288	\$ 66,415
	Total Other - Public Safety	\$ 438,908	\$ 215,307	\$ 442,533	\$ 3,625
	Total Expenses - Public Safety	\$ 4,788,781	\$ 2,263,398	\$ 4,858,821	\$ 70,040

300	Total Salaries - Education	\$ 13,564,863	\$ 5,265,824	\$ 14,137,110	\$ 572,247
300	Total Other - Education	\$ 3,191,300	\$ 1,746,680	\$ 3,289,300	\$ 98,000
300	Total Expenses - Education	\$ 16,756,163	\$ 7,012,504	\$ 17,426,410	\$ 670,247
310	Total Salaries - Assabet Valley Assessment	\$ -	\$ -	\$ -	\$ -
310	Total Other - Assabet Valley Assessment	\$ 1,039,677	\$ 675,948	\$ 893,191	\$ (146,486)
310	Total Expenses - Assabet Valley Assessment	\$ 1,039,677	\$ 675,948	\$ 893,191	\$ (146,486)
	Total Salaries - Education	\$ 13,564,863	\$ 5,265,824	\$ 14,137,110	\$ 572,247
	Total Other - Education	\$ 4,230,977	\$ 2,422,628	\$ 4,182,491	\$ (48,486)
	Total Expenses - Education	\$ 17,795,840	\$ 7,688,452	\$ 18,319,601	\$ 523,761
294	Total Salaries - Forestry	\$ -	\$ -	\$ -	\$ -
294	Total Other - Forestry	\$ 38,000	\$ 115	\$ -	\$ (38,000)
294	Total Expenses - Forestry	\$ 38,000	\$ 115	\$ -	\$ (38,000)
421	Total Salaries - DPW Administration	\$ 180,651	\$ 84,443	\$ 182,151	\$ 1,500
421	Total Other - DPW Administration	\$ 108,100	\$ 55,574	\$ 118,150	\$ 10,050
421	Total Expenses - DPW Administration	\$ 288,751	\$ 140,017	\$ 300,301	\$ 11,550
422	Total Salaries - Construction and Maint	\$ 386,085	\$ 186,978	\$ 412,000	\$ 25,915
422	Total Other - Construction and Maint	\$ 884,200	\$ 375,485	\$ 917,950	\$ 33,750
422	Total Expenses - Construction and Maint	\$ 1,270,285	\$ 562,463	\$ 1,329,950	\$ 59,665
423	Total Salaries - Snow and Ice	\$ 80,000	\$ 13,900	\$ 85,000	\$ 5,000
423	Total Other - Snow and Ice	\$ 37,000	\$ 12,980	\$ 32,000	\$ (5,000)
423	Total Salaries - Snow and Ice	\$ 117,000	\$ 26,880	\$ 117,000	\$ -
424	Total Salaries - Street Lighting	\$ 5,000	\$ -	\$ -	\$ (5,000)
424	Total Other - Street Lighting	\$ 5,000	\$ (88)	\$ -	\$ (5,000)
424	Total Salaries - Street Lighting	\$ 10,000	\$ (88)	\$ -	\$ (10,000)
439	Total Salaries - Parks	\$ -	\$ -	\$ -	\$ -
439	Total Other - Parks	\$ 18,000	\$ 1,848	\$ -	\$ (18,000)
439	Total Expenses - Parks	\$ 18,000	\$ 1,848	\$ -	\$ (18,000)
491	Total Salaries - Cemetery	\$ 6,500	\$ 72,016	\$ 138,100	\$ 131,600
491	Total Other - Cemetery	\$ 42,700	\$ 7,826	\$ 73,200	\$ 30,500
491	Total Expenses - Cemetery	\$ 49,200	\$ 79,842	\$ 211,300	\$ 162,100
	Total Salaries - Public Works	\$ 658,236	\$ 357,337	\$ 817,251	\$ 159,015
	Total Other - Public Works	\$ 1,133,000	\$ 453,740	\$ 1,141,300	\$ 8,300
	Total Expenses - Public Works	\$ 1,791,236	\$ 811,077	\$ 1,958,551	\$ 167,315



610	Total Salaries - Library	\$ 428,897	\$ 206,539	\$ 443,398	\$ 14,501
610	Total Other - Library	\$ 65,850	\$ 43,226	\$ 67,826	\$ 1,976
610	Total Expenses - Library	\$ 494,747	\$ 249,765	\$ 511,224	\$ 16,477
612	Total Salaries - Roosevelt Building	\$ -	\$ -	\$ -	\$ -
612	Total Other - Roosevelt Building	\$ 36,000	\$ 11,894	\$ 36,000	\$ -
612	Total Salaries - Roosevelt Building	\$ 36,000	\$ 11,894	\$ 36,000	\$ -
619	Total Salaries - Historical Preservation	\$ -	\$ -	\$ -	\$ -
619	Total Other - Historical Preservation	\$ 1,000	\$ 50	\$ 1,000	\$ -
619	Total Expenses - Historical Preservation	\$ 1,000	\$ 50	\$ 1,000	\$ -
630	Total Salaries - Recreation	\$ -	\$ -	\$ -	\$ -
630	Total Other - Recreation	\$ -	\$ -	\$ -	\$ -
630	Total Expenses - Recreation	\$ -	\$ -	\$ -	\$ -
	Total Salaries - Culture & Recreation	\$ 428,897	\$ 206,539	\$ 443,398	\$ 14,501
	Total Other - Culture & Recreation	\$ 102,850	\$ 55,170	\$ 104,826	\$ 1,976
	Total Expenses - Culture & Recreation	\$ 531,747	\$ 261,709	\$ 548,224	\$ 16,477
710	Total Salaries - Principal Long Term Debt	\$ -	\$ -	\$ -	\$ -
710	Total Other - Principal Long Term Debt	\$ 2,680,285	\$ 445,000	\$ 2,640,335	\$ (39,950)
710	Total Expenses - Principal Long Term Debt	\$ 2,680,285	\$ 445,000	\$ 2,640,335	\$ (39,950)
751	Total Salaries - Interest Long Term Debt	\$ -	\$ -	\$ -	\$ -
751	Total Other - Interest Long Term Debt	\$ 1,105,372	\$ 556,023	\$ 986,918	\$ (118,454)
751	Total Expenses - Interest Long Term Debt	\$ 1,105,372	\$ 556,023	\$ 986,918	\$ (118,454)
752	Total Salaries - Interest Short Term Notes	\$ -	\$ -	\$ -	\$ -
752	Total Other - Interest Short Term Notes	\$ 25,000	\$ -	\$ 20,000	\$ (5,000)
752	Total Expenses - Interest Short Term Notes	\$ 25,000	\$ -	\$ 20,000	\$ (5,000)
	Total Salaries - Debt Service	\$ -	\$ -	\$ -	\$ -
	Total Other - Debt Service	\$ 3,810,657	\$ 1,001,023	\$ 3,647,253	\$ (163,404)
	Total Expenses - Debt Service	\$ 3,810,657	\$ 1,001,023	\$ 3,647,253	\$ (163,404)

910	Total Salaries - Ret Sys Pension Contrib	\$ -	\$ -	\$ -	\$ -
910	Total Other - Ret Sys Pension Contrib	\$ 2,007,354	\$ 2,007,354	\$ 2,127,566	\$ 120,212
910	Total Expenses - Ret Sys Pension Contrib	\$ 2,007,354	\$ 2,007,354	\$ 2,127,566	\$ 120,212
911	Total Salaries - Ret Sys Non Contribution	\$ -	\$ -	\$ -	\$ -
911	Total Other - Ret Sys Non Contribution	\$ -	\$ -	\$ -	\$ -
911	Total Expenses- Ret Sys Non Contribution	\$ -	\$ -	\$ -	\$ -
913	Total Salaries - Unemployment Compens	\$ -	\$ -	\$ -	\$ -
913	Total Other - Unemployment Compens	\$ 60,000	\$ 13,160	\$ 50,000	\$ (10,000)
913	Total Expenses - Unemployment Compens	\$ 60,000	\$ 13,160	\$ 50,000	\$ (10,000)
914	Total Salaries - Health Insurance	\$ -	\$ -	\$ -	\$ -
914	Total Other - Health Insurance	\$ 5,059,600	\$ 2,429,344	\$ 5,451,379	\$ 391,779
914	Total Expenses - Health Insurance	\$ 5,059,600	\$ 2,429,344	\$ 5,451,379	\$ 391,779
915	Total Salaries - Life Insurance	\$ -	\$ -	\$ -	\$ -
915	Total Other - Life Insurance	\$ 10,500	\$ 4,620	\$ 10,500	\$ -
915	Total Expenses - Life Insurance	\$ 10,500	\$ 4,620	\$ 10,500	\$ -
916	Total Salaries - Medicare	\$ -	\$ -	\$ -	\$ -
916	Total Other - Medicare	\$ 285,500	\$ 143,354	\$ 310,000	\$ 24,500
916	Total Expenses - Medicare	\$ 285,500	\$ 143,354	\$ 310,000	\$ 24,500
917	Total Salaries - OPEB	\$ -	\$ -	\$ -	\$ -
917	Total Other - OPEB	\$ 10,000	\$ -	\$ -	\$ (10,000)
917	Total Expenses - OPEB	\$ 10,000	\$ -	\$ -	\$ (10,000)
	Total Salaries - Employee Benefits	\$ -	\$ -	\$ -	\$ -
	Total Other- Employee Benefits	\$ 7,432,954	\$ 4,597,832	\$ 7,949,445	\$ 516,491
	Total Expenses- Employee Benefits	\$ 7,432,954	\$ 4,597,832	\$ 7,949,445	\$ 516,491
132	Reserve Fund - Original Budget	\$ 300,000	\$ -	\$ 300,000	\$ -



**COMMONWEALTH OF MASSACHUSETTS  
MIDDLESEX, SS.**

**SPECIAL TOWN MEETING  
To the Constable of the Town of Maynard, in said County,  
GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the voters of said Maynard, to assemble **IN FOWLER SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town**, on Monday, May 15, 2017 at 7:00 p.m. then and there to act on the following articles:

**ARTICLE: S-1 CERTIFIED FREE CASH APPROPRIATION**

**SECRET MAJORITY**

To see if the town will vote to appropriate from certified free cash as of July 1, 2016 the sum of \$1,326,652.00 for the following general, capital and stabilization fund purposes and in the following amounts:

<b><u>PURPOSE</u></b>	<b><u>AMOUNT</u></b>
FY2017 Snow & Ice Deficit	\$ 385,000.00
Other Post-Employment Benefits (OPEB) Trust	\$ 200,000.00
Capital Stabilization Fund	\$ 246,652.00
Community Master Plan Project – Consultant	\$ 150,000.00
Roadway and Sidewalk Improvements	\$ 300,000.00
DPW – F350 Truck w/ Plow Replacement	\$ 45,000.00
<b>TOTAL APPROPRIATION</b>	<b>\$1,326,652.00</b>

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: \$1,326,652.00  
 FINCOM RECOMMENDATION: At Town Meeting

<b><u>PURPOSE</u></b>	<b><u>AMOUNT</u></b>
FY2017 Snow & Ice Deficit	<b>\$385,000.00</b>
Other Post-Employment Benefits (OPEB)	<b>\$100,000.00</b>
Capital Stabilization Fund	<b>\$146,652.00</b>
Community Master Plan Project – Consultant	<b>\$ 75,000.00</b>
Roadway and Sidewalk Improvements	<b>\$300,000.00</b>
DPW – F350 Truck w/Plow Replacement	<b>\$ 45,000.00</b>
<b>FY2018 School Extraordinary Expenses</b>	<b>\$275,000.00</b>

**TOTAL APPROPRIATION \$1,326,652.00**

*The following action was taken:*

*Voted: Yes 225, No 28 to transfer from certified free cash as of July 1, 2016 the sum of \$1,326,652.00 for the following general, capital and stabilization fund purposes and amounts:*

*The Finance Committee did not recommend.*

*This article was voted by a secret ballot as required per Town by-law.*

**ARTICLE: S-2 SEWER STABILIZATION FUND APPROPRIATION – SEWER DEFICIT**

**2/3 SECRET**

To see if the town will vote to transfer from the Sewer Stabilization Fund to the Sewer Enterprise Fund the sum of \$350,000 to fund the FY2017 shortfall as a result of unexpected expenses incurred for capital repairs and revenue shortages:

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$350,000.00  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted; Yes 221, No 51 (157 needed for a 2/3 vote) to approve Article S-2 as printed in the warrant except the words, "to do or act thereon."*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as required per Town by-law.*

## **ARTICLE: S-3 COMMUNITY PRESERVATION RESERVE FUND APPROPRIATION**

**SECRET MAJORITY**

To see if the Town will vote to appropriate from Community Preservation Funds the amounts recommended by the Community Preservation Committee (CPC) for community preservation projects, as presented to the CPC, with each item to be considered a separate appropriation, in accordance with the requirements of G.L. c. 44B:

Appropriations:

From the Historic Preservation Reserve Fund: The amount of \$1,180 for the Honoring our Ancestors project, with unexpended funds as of June 30, 2019 being returned to their funding source.

From the Historic Preservation Reserve Fund: The amount of \$11,395 for the Art Space Cupola Restoration project, with unexpended funds as of June 30, 2019 being returned to their funding source.

From the Open Space Reserve Fund: The amount of \$20,000 for the Maynard Conservation Fund.

From the Community Housing Reserve Fund: The amount of \$32,000 for the Powder Mill Circle Door Preservation project, with unexpended funds as of June 30, 2019 being returned to their funding source.

From the Budgeted Reserve Fund: The amount of \$60,000 for the Green Meadow School Playground Renovation project, with unexpended funds as of June 30, 2021 being returned to their funding source.

From the Budgeted Reserve Fund: The amount of \$50,000 for the Fowler Field Restoration project, with unexpended funds as of June 30, 2019 being returned to their funding source.

From the Budgeted Reserve Fund: The amount of \$30,000 for the Veterans Memorial Park project, with unexpended funds as of June 30, 2019 being returned to their funding source.

To do or act thereon.

SPONSORED BY: Community Preservation Committee  
APPROPRIATION: \$204,575.00  
FINCOM RECOMMENDATION:

*The following action was taken:*

*Voted: Yes 190, No 22 to approve Article S-3 as printed in the warrant except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

*This article was printed by a secret ballot as required per Town by-law.*

**ARTICLE: S-4 WASTEWATER TREATMENT FACILITY CONTRACT**

**OPEN MAJORITY**

To see if the Town will authorize the Town Administrator, with the approval of the Board of Selectmen to negotiate and enter into a contract for the operation and maintenance of the wastewater treatment facility in excess of 3 years but not exceeding 7 years.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: to accept Article S-4 as printed in the warrant except the words, “to do or act thereon.”*

*The Finance Committee recommended.*

**ARTICLE: S-5 AMEND PROTECTIVE ZONING BY-LAW - USE TABLE AND DEFINITIONS: FARMER BREWERY, MICRODISTILLERY AND COCKTAIL LOUNGE**

**2/3 SECRET**

To see if the Town will vote to amend the Town of Maynard Zoning By-laws as follows:

**1. AMEND SECTION 3.1.2, USE REGULATIONS, TABLE A, “4. BUSINESS USES”**, to add and allow the following uses by Special Permit of the Planning Board within the: “Central Business” (CB), “Business” (B) and “Health Care Industrial” (HCI) Zoning Districts:

- a. Farmer Brewery
- b. Microdistillery/Microwinery
- c. Cocktail Lounge

This will amend the Use Regulations Table as depicted below:

<b>4. Business Uses</b>	<b>S-1</b>	<b>S-2</b>	<b>GR</b>	<b>B</b>	<b>CB</b>	<b>HCI</b>	<b>I</b>	<b>GA</b>	<b>OS</b>
<i>Farmer Brewery</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>PB</i>	<i>PB</i>	<i>PB</i>	<i>N</i>	<i>N</i>	<i>N</i>
<i>Microdistillery/Microwinery</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>PB</i>	<i>PB</i>	<i>PB</i>	<i>N</i>	<i>N</i>	<i>N</i>
<i>Cocktail Lounge</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>PB</i>	<i>PB</i>	<i>PB</i>	<i>N</i>	<i>N</i>	<i>N</i>

## **2. AMEND SECTION 11.0 TO ADD THE FOLLOWING DEFINITIONS:**

- a. **Farmer Brewery:** A farmer-brewer is authorized to sell to licensed wholesalers, manufacturers, or retailers, as well as sell by the bottle if the brewer produced those beverages. A farmer-brewer may not sell any beverages at retail that were not produced by the brewer or produced for the brewer and sold under the brewery name. A farmer-brewery may also apply to the local licensing authority for a “Farmer Series Pouring Permit” which allows on premise serving of the beer produced by or for the brewer. A Special Permit shall be required for a Farmer Brewery (which may or may not include a Farmer Series Pouring Permit). The establishment shall meet all Massachusetts alcohol beverage control laws and regulations. The term Farmer Brewery shall have the same meaning as set forth in G.L. c. 138 §1.
- b. **Microdistillery/Microwinery:** An establishment in which wine, cider or other alcoholic beverages are fermented, or distilled for distribution and consumption, and which meets all Massachusetts alcohol beverage control laws and regulations. Tasting rooms for the consumption of on-site produced products are permitted on the premises. A Special Permit shall be required.
- c. **Cocktail Lounge:** An establishment engaged in the preparation and retail sale of alcoholic beverages for consumption on the premises, including bars, lounges, and similar uses other than restaurants or alcohol sales for off-premises consumption and which meets all Massachusetts alcohol beverage control laws and regulations. A Special Permit shall be required.

To do or act thereon.

SPONSORED BY: Planning Board  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: yes 199, No 2 (134 needed for a 2/3 vote) to approve article S-5 as printed in the warrant except the words, ” to do or act thereon.”*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as required per Town by-law.*

**ARTICLE: S-6      AMEND PROTECTIVE ZONING BY-LAW - USE TABLE AND DEFINITIONS: MANUFACTURED HOMES**

To see if the Town will vote to amend the Town of Maynard Zoning By-laws as follows:

1. **AMEND SECTION 3.1.2, USE REGULATIONS, TABLE A, "1. RESIDENTIAL USES"**, by adding "Manufactured Home". (This will amend the Use Regulations Table as depicted below. This would indicate a manufactured home is not permitted in any Zoning Districts.)

2.

1. Residential Uses	S-1	S-2	GR	B	CB	HCI	I	GA	OS
<i>Manufactured home</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>

**2. AMEND SECTION 11.0 TO ADD THE FOLLOWING DEFINITIONS:**

- a. **Dwelling:** A building for human habitation which meets the minimum requirements of the Massachusetts State Building Code, 780 CMR, for a dwelling structure, with permanent attachment to the ground, which shall not include a manufactured home, trailer or other mobile living unit or hotel, dormitory, hospital or rooming house.
- b. **Manufactured Homes:** Any vehicle or object designed for a movement on wheels and having no motive power of its own, but which is drawn by or used in connection with a motor vehicle, and which is so designed and constructed, or reconstructed or added to by means of such accessories, as to permit the use and occupancy thereof for human habitation, whether resting on wheels, jacks or other foundation, and shall include the type of construction commonly known as "mobile home" and or "trailer home". These are typically HUD approved dwelling units, which generally do not meet the minimum requirements of the Massachusetts State Building Code for one or two family dwelling structure.

**3. DELETE SECTION 7.4 TRAILERS, IN ITS ENTIRETY AND REPLACE WITH THE FOLLOWING:**

**7.4 Manufactured Homes**

**7.4.1 General.** No manufactured home shall be placed upon any land, or used for dwelling or business purposes, within the Town except as provided for in 7.4.2.

**7.4.2 Exception.** Pursuant to G.L. c. 40A, Section 3, the owner and occupier of a residence which has been destroyed by fire or other natural holocaust shall be permitted to place a manufactured home on the site of such residence and reside in such home for a period not to exceed twelve months while the residence is being rebuilt. Any such manufactured home shall be subject to the provisions of the state sanitary code.

To do or act thereon.

SPONSORED BY: Planning Board

**Article S-6 was WITHDRAWN.**

**ARTICLE: S-7 AMEND PROTECTIVE ZONING BY-LAW - WATER SUPPLY PROTECTION ZONE**

**2/3 SECRET**

To see if the Town will vote to amend the Town of Maynard Zoning By-law, Water Supply Protection District section 9.2 et seq as follows (~~cross through is deleted~~ and underline is new)



language):

***A. Section 9.2.2(1) is amended as follows:***

**9.2.2 Delineation of Water Supply Protection District.** The Water Supply Protection District is herein established to include all lands in the Town of Maynard or under the jurisdiction of the Town of Maynard for water protection that:

1. Lie within Zone 1 or Zone 2 as defined in 310 CMR ~~24.06(2)(a) and (b)~~ 22.02, Massachusetts Drinking Water Regulations.

***B. Section 9.2.5 is amended as follows:***

**9.2.5 Prohibited Uses.**

1. Solid waste disposal facilities, including without limitation, landfills, junk yards, salvage yards, and any other facilities that require a site assignment from the Board of Health under G.L. c.111 §150A, and under regulations adopted by the Department of Environmental Protection under 310 CMR 19.00.
2. Within Zone 1, all underground or above ground storage of petroleum products, including, without limitation, gasoline, diesel fuel, heating oil (nos. 2, 4, 5, or 6), waste oil, aviation fuel, kerosene, or other petroleum distillate is prohibited.
3. Within Zone 2 or the IWPA, above ground storage of liquid hazardous materials or petroleum products in existing structures is permitted with a special permit, in quantities not to exceed 600 U.S. gallons. Storage of a heating oil tank within a basement is considered to be above ground storage for the purpose of these regulations if:
  - a. The basement has a concrete or other impervious floor,
  - b. It is possible to inspect the tank without entering a confined space,
  - c. All sumps in the basement are equipped with a stopper or valve that will control discharge, and
  - d. Total capacity is less than 600 U.S. gallons.
4. All underground tanks in Zone 2 must be tested in accordance with the requirements set forth in 527 CMR 9.00, Tanks and Container Regulations of the Board of Fire Prevention, ~~by July 1, 1996~~. These tanks must be removed if they fail testing, and must be replaced by above ground tanks. Non-conforming above ground or basement tanks must be ~~brought into~~ in compliance with the provisions of Section 9.2.5 subsections 1 through 4 ~~by July 1, 1996~~. All owners of above ground tanks within Zone 2 must apply for a Special Permit ~~before July 1, 1996~~.
5. Storage of liquid hazardous materials and/or liquid petroleum products must provide

storage in:

- a. An above-ground level,
- b. On an impervious surface, and
- c. Either in container(s) or above-ground tank(s) within a building, or; outdoors in covered container(s) or above-ground tank(s) in an area that has a containment system designed and operated to hold either 10 percent of the total possible storage capacity of all containers, or 110 percent of the largest container's storage capacity, whichever is greater.

~~6. Storage of road salt or other de-icing chemicals (such as Urea) in quantities greater than for normal household use.~~

6. Stockpiling or disposal of snow or ice containing road salt or other de-icing chemicals that have been collected outside of the Water Supply Protection District. Snow or ice removed within the District may be stockpiled at the road curb.
7. Within Zone 2 or the IWPA, onsite recycling or treatment, generation, storage and disposal of hazardous wastes, including without limitation chemical wastes, radioactive wastes, waste oils, and infectious wastes in quantities that exceed the Very Small Quantity Generator limits for each waste. All such on site recycling or treatment of hazardous wastes are prohibited in Zone 1.
8. Within Zone 1, manufacture, use, storage, or generation of toxic or hazardous materials in the Zone 1, except for the storage and use of water supply treatment chemicals necessary for the protection and operation of drinking water wells.
9. Within Zone 1, storage of commercial pesticides, herbicides, chemical fertilizers, or manure unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate. These activities are permitted in zone 2 or the IWPA with a Special Permit.
10. Commercial hazardous waste treatment, storage and disposal facilities.
11. Treatment or disposal works subject to 314 CMR 5.00, for wastewater other than sanitary sewage. This prohibition includes, but is not limited to, treatment or disposal works related to activities under the Standard Industrial Classification (SIC) Codes set forth in 310 CMR 15.004(6) (Title 5, except the following:
  - a. The replacement or repair of any existing system(s) that will not result in a design capacity greater than the design capacity of the existing system(s);
  - b. Treatment works approved by the Department designed for the treatment of contaminated ground or surface waters and operated in compliance with 314 CMR

5.05(3) or 5.05(13); and

- c. Publicly owned treatment works, or POTW;

12. Within Zone 2,

- a. Storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31;
- b. Storage of sodium chloride, chemically treated abrasives or other chemicals used for the removal of ice and snow on roads, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- c. Storage of commercial fertilizers, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- d. Storage of animal manures, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;

13. The removal of soil, loam, sand, gravel or any other mineral substances within four feet of the historical high groundwater table elevation (as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey), unless the substances removed are re-deposited within 45 days of removal on site to achieve a final grading greater than four feet above the historical high water mark, and except for excavations for the construction of building foundations, the installation of utility works, or wetland restoration work conducted in accordance with a valid Order of Condition issued pursuant to G.L. c.131, sec.40.

*C. Section 9.2.6(8) is amended as follows:*

8. Within Zone 2 or the IWPA, any use otherwise permitted as of right or by special permit that requires a permit under the National Pollutant Discharge Elimination System permit program established pursuant to 33 USC 1342, or the Surface Water Discharge Permit Program established pursuant to G.L. c. 21 § 43, ~~or the Groundwater Discharge Permit Program established pursuant to MGL c 21 § 43.~~

To do or act thereon.

SPONSORED BY:	Planning Board
APPROPRIATION:	None
FINCOM RECOMMENDATION:	At Town Meeting

*The following action was taken:*

*Voted: Yes 151, No 10 (107 needed for a 2/3 vote) to approve Article S-7 as printed in the warrant except the words, "to do or act thereon."*

*The Planning Board recommended.*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as required per Town by-law.*

**ARTICLE: S-8 WATER SUPPLY PROTECTION DISTRICT MAP**

**2/3 SECRET**

To adopt the Water Supply Protection District Map dated March 2017 and prepared by Stantec, which shall now be represented as the Water Supply Protection District Map and maintained on file in the Town Clerk's office.

To do or act thereon.

SPONSORED BY: Planning Board  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: Yes 136, No 9 (97 needed for a 2/3 vote) to approve Article S-8 as printed in the warrant except the words, "to do or act thereon."*

*The Planning Board recommended.*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as required per Town by-law.*

**ARTICLE: S-9 TRANSFER FROM CAPITAL STABILIZATION - FIRE STATION BUILDING PROJECT**

**2/3 SECRET**

To see if the town will vote to transfer a sum of ONE-HUNDRED AND TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00) from the Capital Stabilization Fund for the purpose of Owner's Project Manager (OPM) services, Schematic designs, land surveys and soil tests, for the Maynard Fire Station project.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$125,000.00  
FINCOM RECOMMENDATION: At Town Meeting

*The following action was taken:*

*Voted: Yes 130, No 23 (102 needed for a 2/3 voted to approve Article S-9 as printed in the warrant except the words" to do or act thereon."*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as required per Town by-law.*

**ARTICLE: S-10      TRANSFER FROM CAPITAL STABILIZATION - FIRE  
DEPARTMENT VEHICLE STORAGE FACILITY**

**2/3 SECRET**

To see if the town will vote to transfer a sum of ONE-HUNDRED THOUSAND DOLLARS (\$100,000.00) from the Capital Stabilization Fund for the purpose of constructing a vehicle storage facility.

To do or act thereon.

SPONSORED BY:                      Board of Selectmen  
APPROPRIATION:                  \$100,000.00  
FINCOM RECOMMENDATION:      At Town Meeting

*The following action was taken:*

*Voted: Yes 139, No 19 (105 needed for a 2/3 vote) to approve Article S-9 as printed in the warrant except the words "to do or act thereon."*

*The Finance Committee recommended.*

*This article was voted by a secret ballot as required per Town by-law.*

*Motion made and seconded to dissolve the May 15, 2017 Special Town Meeting.*

*Motion carried.*

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**VOTING PRECINCTS**

*Revised 11/02/2014*

***Precinct 1:***

*Maynard Public Library  
77 Nason Street*

Acton St. (#16, 18, 20, 22, 24, 26, 30, 38, 50, 62 & 66 thru 134)	Charles St. Concord St. (#1 thru 44) Dana Rd. Dix Rd. Durant Ave. Elm Ct. Euclid Ave. Everett St. Florida Ct. Florida Rd. (Excluding #2) Garden Way George Rd.	Glendale St. (#1 thru 20) Glenn Dr. Guyer Rd. Hazelwood Rd. Jethro St. Lincoln St. Linden St. Loring Ave. Main St. (odds only #1 to 49 & 135) Maple Ct. Maple St.
Amory Ave. Beacon St. (evens) Blue Jay Way Brigham St. Brian Way Brooks St. Brown St. (#15, 17, 19, 21, 23, 25, 33, 37, 39, 43, 47, 49)		

Marble Farm Rd.	Orren St.	Rockland Ave.
Mayfield St.	Patti Ln.	Silver Hill Rd.
Michael Rd.	Paul Rd.	Summer St. (odds & #10 & 42 thru 70 all)
Mockingbird Ln.	Randall Rd.	Sunset Rd.
Nancy Cir.	Reeves Rd.	Whitney Ave.
Nason St.	Reo Rd.	
Nick Ln.	Rice Rd.	
Orchard Ter.	Rickey Dr.	

### ***Precinct 2:***

*Fowler School Auditorium  
3 Tiger Drive (off Great Rd)*

Abbott Rd.	Harriman Ct.	Sherman St.
Allan Dr.	Heights Ter.	Shore Ave.
Apple Ridge Rd.	High St.	Spring Ln.
Assabet St.	Hillside St.	Sudbury Ct.
Beacon St. (odds)	Howard Rd.	Sudbury St.
Bent Ave.	Lovell Ct.	Summer Hill Glenn
Boeske Ave.	Main St. (evens only #2 to 48 and all #50 to 257)	Summer Hill Rd.
Burnside St.	Martin St.	Summer St. (evens excluding #10 & 42 to 70)
Chandler St. (#1)	Mill St.	Summit St.
Church Ct.	Newton Dr.	Taft Ave.
Cindy Ln.	Oak St.	Taylor Rd. (evens)
Dartmouth Ct.	O'Moore Ave.	Thomas St.
Dartmouth St. (odds)	Park St.	Thompson St. (#3, 7, 23, 25)
Dewey St.	Parker St. (#5, 9, 11, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33)	Virginia Rd.
Driscoll Ave.	Percival St.	Walnut St. (#21, 22, 23, 26, 28, 30, 32, 34, 36, 38, 40, 42, 44)
Elaine Ave.	Pine St.	Waltham St. (#5)
Elmhurst Rd. (evens excluding #2)	Pomciticut Ave.	White Ave.
Elmwood St. (#4)	Railroad St.	Wilson Cir.
Espie Ave.	River St.	Winter St.
Fletcher St.	Riverbank Rd.	
Florida Rd. (#2 only)	Riverside Park	
Front St.	Riverview Ave.	
Great Rd. (#1 thru 160 excluding odds #129 thru 159)	Sheridan Ave.	

### ***Precinct 3:***

*Fowler School Auditorium  
3 Tiger Drive (off Great Rd)*

Arthur St. (odds)	Balcom Ln.	Barilone Cir.
B St.	Bancroft St.	Burns Ct.

Carbone Cir.	Harrison St.	19, 20, 21, 23, 25, 27, 28,
Carriage Ln.	Hayes St. (#9 thru #26)	29, 30, 31, 33)
Chance Farm Ln.	Karlee Dr.	Roosevelt St. (Excluding
Chandler St. (Excluding #1)	Kitty Cat Ln.	#2, 4, 6)
Cutting Dr.	Kristen Ln.	Sarah Ln.
Dartmouth St. (evens)	Lantern Ln.	School St.
Demars St. (Excluding #1)	Little Rd.	South St.
Dettling Rd.	Louise St.	Taylor Rd. (odds)
Dineen Cir.	Marlboro St.	Thompson St. (Excluding
Elmhurst Rd. (odds & #2)	Maybury Rd.	#3, 7, 23, 25)
Elmwood St. (Excluding	Meadow Ln.	Tobin Dr.
#4)	McKinley St.	Turner Rd.
Fairfield St.	North St.	Vose Hill Rd.
Field St.	Oak Ridge Dr.	Walker St.
Forest St.	Old Marlboro Rd.	Walnut St. (Excluding #21,
Fowler St.	Old Mill Rd. (#1 thru 36)	22, 23, 26, 28, 30, 32, 34,
Gabrielle Cir.	Oscar's Way	36, 38, 40, 42, 44)
Garfield St. (#3, 10, 12, 14)	Parker Place	Waltham St. (odds
Great Rd. (#161 thru 324 &	Parker St. (Excluding 4, 5,	excluding #5 thru 73)
odds only #129 thru 159)	6, 8, 9, 11, 14, 15, 16, 17,	Woodridge Rd.

#### ***Precinct 4:***

*Maynard Public Library  
77 Nason Street*

Acton Ct.	Deer Path	Noble Park
Acton St. (#1 thru 63	Demars St. (#1)	Old Mill Rd. (#37 thru 44)
excluding #16, 18, 20,	Douglas Ave.	Parker St. (#4, 6, 8, 14, 16,
22, 24, 26, 30, 38, 50,	East St.	20, 28, 30)
62)	Elm St.	Parmenter Ave.
Amy Lynn Way	Ethelyn Cir.	Pinecrest Ter.
Arthur St. (evens)	Fifth St.	Pine Hill Rd.
Bates Ave.	First St.	Pleasant St.
Bellevue Terr.	Garfield Ave.	Powder Mill Cir.
Birch Terr.	Garfield St. (Excluding	Powder Mill Rd.
Brown St. (Excluding #15,	#3,10,12,14)	Prospect St.
17, 19, 21, 23, 25, 33, 37,	Glendale St. (#21 thru 63)	Roosevelt St. (#2, 4, 6)
39, 43, 47, 49)	Glennhill Ter.	Russell Ave.
Butler Ave.	Glenview Ter.	Second St.
Colbert Ave.	Grant St.	Third St.
Conant St.	Hayes St. (Excluding #9	Tremont St.
Concord St. (#45 thru 125)	thru #26)	Vernon St.
Concord St. Cir.	Haynes St.	Walcott Ave.
Country Ln.	Hird St.	Walcott St.
Crane Ave.	King St.	Wall Ct.
Dawn Grove	Lewis St.	Waltham St. (evens &
Dawn Rd.	Lindberg St.	including odds #7 thru
Deane St.	Marks Way	73)



Warren Ave.  
Warren St.  
West St.

Wilder St.  
Windmill Dr.  
Winthrop Ave.

Wood Ln.  
Woodbine Ter.

## BOARD OF REGISTRARS

To the Citizens of Maynard:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 2017.

### Members

Anita Dolan	Member
C. David Hull	Member
Madeline K. Lukashuk	Chairperson
Charles T. Shea	Member
Michelle L. Sokolowski	Clerk

The Annual Listing of Residents was conducted beginning January 1, 2017, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of April and Street Lists were available by the first of June. The Board of Registrars held extra sessions of registration of voters prior to all Town Meetings and Elections, certified names on nomination papers and on absentee voters.

At the close of 2017, the number of registered voters was as follows:

	<i>PRCT. 1</i>	<i>PRCT. 2</i>	<i>PRCT. 3</i>	<i>PRCT. 4</i>	<i>Total</i>
<b>DEMOCRATS</b>	583	626	564	590	2363
<b>REPUBLICANS</b>	155	173	211	192	731
<b>GREEN-RAINBOW</b>	5	6	0	4	15
<b>UNITED INDEPENDENT</b>	15	10	7	10	42
<b>UNENROLLED</b>	1136	1034	1070	1063	4303
<b>*GREEN PARTY USA</b>	2	0	0	0	2
<b>*MA INDEPENDENT PARTY</b>	0	2	0	0	2
<b>*LIBERTARIANS</b>	3	6	4	8	21
<b>*SOCIALIST</b>	0	0	0	1	1
<b>*AMERICAN INDEPENDENT</b>	2	1	2	0	5
<b>*RAINBOW COALITION</b>	0	0	0	0	0
<b>*PIZZA PARTY</b>	0	1	1	0	2
<b>*AMERICA FIRST PARTY</b>	0	0	0	1	1
<b>*CONSERVATIVE</b>	0	0	0	1	1
<b>*INTER 3RD PARTY</b>	0	0	0	1	1
<b>TOTAL</b>	<b>1901</b>	<b>1859</b>	<b>1860</b>	<b>1870</b>	<b>7490</b>

*\*Political Designation*

The Board of Registrars would like to encourage residents of Maynard to register to vote. Your vote is important.

***Voter Registration***

In order to vote at town, state and national elections and to vote at town meetings, town residents must be registered voters. Voter registration is a simple and convenient process. However, there are some legal time constraints that must be observed:

Registration - Massachusetts official Mail-in Voter Registration Form

- ✓ at your Town Clerk's Office
- ✓ at the Town Library
- ✓ at State agencies

Qualifications - To register you must:

- ✓ be a U.S. Citizen
- ✓ be a Massachusetts resident
- ✓ be at least 18 years old on or before the next election

Special Times of Registration Prior to Election - Additional special times of registration prior to elections and town meetings are established by State statute. The State statute also sets registration deadlines (closings) for elections and town meetings. Times of registration are posted. If you have any questions regarding registration, please call Michelle L. Sokolowski, Town Clerk, at 978- 897-1300.

The Board of Registrars would like to thank the Board of Selectmen, Town Officials and employees for their courtesy and cooperation throughout the year.

Respectfully submitted,

***Michelle L. Sokolowski***  
***Clerk***

## Public Safety

### POLICE DEPARTMENT



The Maynard Police Department is a full-service accredited police agency consisting of 21 sworn officers who provide law enforcement services 24 hours a day, seven days a week. The police department provides residents and visitors the highest level of public safety, emphasizing a proactive, problem solving and preventative approach. The goal of the Maynard Police Department is to establish partnerships with the community, use innovative problem solving approaches, preserve life, protect property, and build long-term relationships with the community which we serve. We take great pride in the services we provide and through cooperative resolution of community safety, problems, and concerns we strive to jointly identify root causes and solutions for crime, disorder, and quality of life issues.

We hold ourselves to the highest standards and live by our **Core Values** of:  
***Integrity, Professionalism, Compassion, Teamwork, and Community Satisfaction***

#### ***Mission Statement***

The Mission of the Maynard Police Department is to efficiently provide quality police service to our community by promoting a safe environment with an emphasis on treating everyone with trust, integrity, fairness, and professionalism.

#### ***Summary of 2017***

The National opioid crisis has had an impact here in Maynard. We continue to work with our regional partners on finding a long term approach to dealing with this crisis through treatment, education, awareness, and enforcement. Officers responded to 19 overdose incidents. All officers carry the lifesaving opioid reversal medication NARCAN while on duty and it was administered 11 times this year. Tragically we had two confirmed overdose deaths during the year.

The police department participates in a grant funded program coordinated by Eliot Community Human Services. The case worker position is officially titled a Jail Diversion Coordinator/Clinician. An additional part of her duties fall under the Central Middlesex Police Partnership (CMPP). This is a regional approach enabling a case manager to assist residents with mental health and drug or alcohol addiction issues. The case manager, Alia Toran-Burrell was referred 74 cases this past year. This program is a tremendous asset to the community by providing essential follow up services that simply weren't available before the creation of this position. Alia spends one day per week at the Maynard Police Department and continues to be a valuable resource.

Officers demonstrate their commitment to Maynard in a variety of ways throughout the year. In 2017 the Police and Fire Relief Associations coordinated two separate weekend carnivals. The first was held in July and the second was a very successful Oktoberfest celebration. These two events helped the associations host the annual Christmas parade, which they took over responsibilities from the Rotary Club. The parade had one of the biggest participation and crowd attendances in recent memory.

Our involvement with the Maynard Public Schools grows stronger every year. We constantly look for new approaches and opportunities to integrate officers with the schools. At the beginning of the year we presented, with the schools, the Wahlberg Foundation Film, "If Only" to the students and

then parents later that night. The presentations concluded with a discussion about the opioid crisis. A few examples include: advising on the senior project, hosting student interns, running our second annual Youth Police Academy with 17 students, multiple High Five Fridays, and Lieutenant Noble and Detective Sweeney presented an overview of the police school collaborations to the entire School Board in October.

Finally, with the Rail Trail opening this year officers spent a considerable amount of time on bicycle patrol. We purchased two electric mountain bicycles to improve response time while assigned to the bicycles. The electric bicycles are a big success and we look forward to continued usage on the trail and around town.

### ***Professional Development and Training***

Maintaining a professional organization requires investments in officers. That investment is providing continued development and training opportunities. Policing can be a very complicated profession and attending training events is one way we continue to improve skills and services we provide. In 2017 police officers collectively attended over 2000 hours of required or advanced training courses. Some examples are: National School Resource Officer Course, Basic Narcotics School, Introduction to Hazardous Materials, Police Mountain Bike Training, FBI-LEEDA Supervisor Leadership Institute, Active Shooter Response, Firearms Legal Updates, FBI Crisis Negotiation Course, Breaking and Entering Evidence Recovery Course and the FBI National Academy.

### ***Personnel Changes***

- Sergeant Paul Maria retired May 30th
- Patrolman Neil Maskalenko was hired Aug 1st
- Patrolman Shawn Corrigan promoted to Sergeant on September 20th
- Patrolman TJ Palmerino transferred to Monson PD on November 10th

### ***Department Staff***

<u>Chief</u>	James Maria	<u>Crossing Guards</u>
Mark W. Dubois	<u>Patrolmen</u>	Martha Shugrue
	Karl Nyholm	Edward Sokolowski
<u>Administrative Assistant</u>	Richard Seeley	Alex Frazier
Lucie DiStefano	Jeffrey Houle	
<u>Lieutenant</u>	Eric Davoll	
Michael Noble	Brian Peterson	
	Christopher Sweeney	
<u>Sergeants</u>	Lucien Comeau	
Stephen Jones	Daniel Bodwell	
Gregory Balzotti	Michael Sutherland	
Brian Cushing	Neil Maskalenko	
William Duggan	Trista Manchuso	
Shawn Corrigan	Patrick Brennan	
<u>Custodian</u>	Mirella Ruggiero	

### ***Police Grants***

The Maynard Police Department received several grants during the year:

- |                                   |                  |
|-----------------------------------|------------------|
| ○ COPS Law Enforcement Technology | \$12,930 balance |
| ○ Bullet Proof Vest Grant         | \$5,805          |

### ***Maynard Police Toy Drive***

The annual toy drive was once again very successful. We were able to assist 43 families so they could enjoy their Christmas holiday. The toy drive is successful because of the generosity of residents and cooperation of our many businesses. The toy drive is organized by Sergeant Shawn Corrigan and Officer Trista Manchuso.

We would especially like to thank those who donated toys or money to make this a great event: Maynard Area Auto Club, Acacia Communications, FEMA, Maynard Outdoor Store, The Paper Store, St. John's Evangelical Lutheran Church, Russell's Convenience Store, Citizens Bank, Middlesex Bank, The Greg Hill Foundation, Thyme in the Garden, RJ Grey School in Acton, Richard Lozeau, and Paul Boothroyd.

### ***Parking***

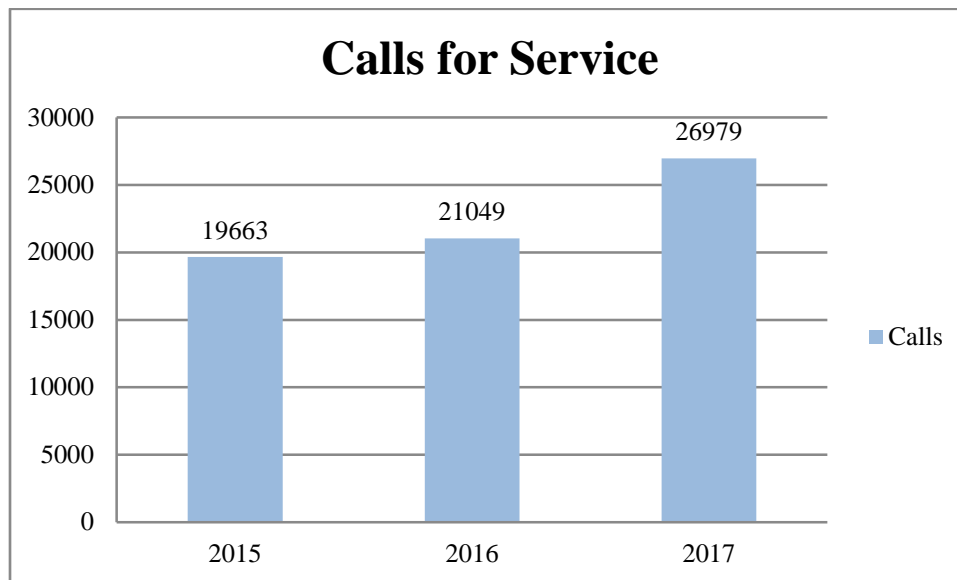
Parking Meter Collection.....	\$39,007.00
Parking Tickets .....	\$20,516.00

The Town of Maynard is using the services of Kelly and Ryan Associates as a collection agency for our parking ticket revenue.

The support the Maynard Police Department receives from the Town Administrator, Board of Selectmen, and Community is a large part of our success. We sincerely recognize and appreciate it – thank you.

Respectfully submitted,

***Mark W. Dubois***  
***Chief of Police***



### *Case Activity Report:*

Case Activity	2015	2016	2017
Total Offenses Committed	991	895	775
Felonies	310	166	137
Crime Related Incidents	357	326	323
Non Crime Related Incidents	502	500	516
Total Arrests	265	222	184
Protective Custody	49	31	19
Juvenile Arrests	6	1	3
Total Criminal Complaints (Summons & Warrants)	184	175	132

Department Totals	2015	2016	2017
Incident Reports	824	862	880
Arrests	234	223	184
Motor Vehicle Stops	2,920	3166	3942
Citations	908	1124	1566
Warrants	184	186	144
Accidents	149	148	169
E911 Call Volume	1,641	1,828	1859

### *Calls for Service Report:*

Call Reason	Total	Call Reason	Total	Call Reason	Total
911 Call/Abandoned/ Hang up	107	ID Check	4	Undesirable	9
Abandoned MV	2	Identity Theft	15	Vandalism	43
Alarm - Smoke Detector	101	Investigation	15	Serve Warrant	83
Alarm - Business	126	Juvenile Offenses	33	Water Problem	25
Alarm - Residential	51	Larceny of a Motor Vehicle	1	Well Being Check	204
Alarm - Carbon Monoxide	18	Larceny	46	Wire/Tree Down	137
Animal Complaint	389	Locked Out	19		
Area Check	10199	Locked In	3		
Assault	9	Medical Emergency	626		
Assist Citizen	149	Missing Person	17		
Assist Fire Department	2	Mutual Aid Police	9		
Assist Police Department	31	MV Accident W / No Injury	112		
Assist Other Agency	38	MV Accident W / Injury	19		
Attempt to Locate	5	MV Accident Property Damage	25		
B&E (Motor Vehicle)	7	MV Complaint	126		
B&E (Past)	13	MV Accident Hit & Run	34		
Bomb Scare	1	MV Accident Pedestrian	4		
Burglary	3	Motor Vehicle Stop	3942		
By-Law Violation	10	Noise Complaint	106		
Building Check	2710	Notification	79		
Court Paperwork Received	133	Open Door	53		
Civil Dispute	53	Serve Paperwork	119		
Directed Patrol	361	Parking Complaint	142		
Disturbance	101	Property Release	54		
Disabled Motor Vehicle	105	Property Damage	18		
Domestic Disturbance	35	Found / Lost Property	174		
Illegal Dumping	13	Prisoner Released	99		
Electrical / Wiring Problem	3	Prisoner Transport	74		
Escort / Transport	47	Private Tow / Repossession	17		
Environmental	3	Radar Enforcement	1991		
Explosion / Fire Works	23	Serve Restraining Order	46		
Family Matter	44	Restraining Order Violation	33		
Alarm - Box	53	Robbery, Unarmed	18		
Fire, Brush	6	Sudden Death	1		
Fire, Vehicle	2	Section 12 / Psych. Emergency	48		
Fire, Structure	6	Sex Offenses	7		
Fire, Other	32	Shoplifting	3		
Field Interview	6	Suicide / Threat	9		
Follow Up Interview	12	Serve Summons	95		
Follow Up Investigation	319	Suspicious Person	96		
Fraud	33	Suspicious Vehicle	161		
Forgery/Uttering/Counterfeit	4	Threatening to Commit a Crime	11		
General Service	301	Traffic Enforcement	1306		
Hazmat Incident / Spill	4	Traffic Control	19		
Harassing / Harassing Calls	83	Trespassing	9		
Hazard	32	Traffic Hazard	126		



### ***Total Crimes Report:***

Crime	2017 Total	2016 Total
Kidnapping/Abduction	1	1
Forcible Rape	3	5
Forcible Fondling	1	1
Aggravated Assault	21	13
Simple Assault	40	24
Intimidation	16	19
Statutory Rape	4	4
Burglary/B&E	10	11
Larceny (Shoplifting)	1	3
Larceny (Building)	6	11
Larceny (Motor Vehicle)	4	2
Larceny (All Other)	38	36
Motor Vehicle Theft	4	1
Counterfeit/Forgery	13	4
Fraud (False Pretense/Swindle)	11	11
Fraud (Credit Card/ATM)	3	4
Fraud (Impersonation)	11	7
Destruction of Property)	42	42
Drug/Narcotic Violations	18	10
Bad Checks	7	1
Disorderly Conduct	11	12
Driving Under the Influence	27	1
Drunkenness	22	32
Liquor Law Violation	11	2
Trespass	1	6
All Other Offenses	100	81

## **PUBLIC SAFETY COMMUNICATIONS**

### ***Grants***

Maynard Public Safety Communications was awarded two State 911 Department Grants – the Support and Incentive Grant (\$19,939.00) and the Training Grant (\$10,000.00). The Support and Incentive Grant, in its entirety, will be used to offset personnel salaries. The Training Grant is used to train newly hired employees, maintain certification to meet the required State 911 Department continuing education (16 hours), and expand the knowledge base for current Public Safety Dispatchers.

### ***Call Volume***

There were 1,859 calls received on the 911 emergency lines into Maynard Public Safety Communications. This does show a slight increase in the call volume through the 911 equipment.

### ***Personnel***

Throughout 2017, staffing at the Maynard Public Safety Communications remained consistent. Dispatchers James McGrath, Erica Hardy, Justyne Stewart and Jessica Walsh remain on staff as full-time Dispatchers. The focus of 2017, in terms of personnel, was to hire a Permanent part-time Dispatcher and per diem Dispatchers. Jessica McGowan, a Dispatcher at the Holliston Fire Department was hired for a per diem position in April. Dispatcher McGowan has completed her training. Walter Noke, a Pridestar EMS Dispatcher was hired for a per diem position in October. Dispatcher Noke has been E911 certified, and is currently in training. Douglas Dow, a Firefighter at the Ashland Fire Department was hired for a per diem position in December. Dispatcher Dow has been E911 certified, and is currently in training. Zachari Budano was hired to fill the Permanent part-time position, but resigned prior to completion of training.

### ***Going Forward***

Maynard Public Safety Communications will continue to concentrate on filling the Permanent part-time Public Safety Dispatcher position. The Maynard Police and Maynard Fire Departments are focused on improving the interoperability between the agencies going forward. This heavily involves Maynard Public Safety Communications; the majority of, if not all, communications between these agencies are through the Public Safety Dispatchers. This includes exploring changes in radio frequencies for the Maynard Police Department. Additionally, we will continue to expand the professional development of our current Dispatchers through training in order to best serve the town of Maynard.

Respectfully submitted,

***Sarah Finnerty***  
***Communications Supervisor***

## ANIMAL CONTROL OFFICER

TOTAL NUMBER CALLS HANDLED	680
Complaint Calls	46
Lost Dog Calls	8
Lost Cat Calls	11
Other Cat-related calls	13
Wildlife Calls	53
Miscellaneous Calls	266
Dead Animals Removed/Disposed by ACO	3
Total Animals Picked Up	27 (Includes 1 hawk, 6 cats)
Rabies Clinic Vaccinations (April 2, 2016)	21
Specimens to State Lab for Testing	2 (both negative)
ANIMAL to HUMAN Bites	5
ANIMAL to ANIMAL Bites	9
Quarantine Orders Issued/Released	54
Total Citations Issued	183

Respectfully Submitted,

**Jennifer A. Condon**  
*Animal Control Officer/Inspector (Current)*

## FIRE DEPARTMENT

### ***Organizational Updates***

This past year saw the Maynard Fire Department respond to 1,532 emergency incidents resulting in over 3,000 responses. The breakdown is 994 emergency medical responses, 486 fire responses, and 52 emergency or other type service responses. This represents about a 3.5% increase in our call volume from last year. We expect those numbers to continue climbing in the coming years, especially as the project at 129 Parker Street becomes occupied.

The Maynard Fire Department is responsible for protecting property assessed at over 1.4 billion dollars. This includes critical Federal and State infrastructure, as well as federally protected wildland. In 2017, there was \$1,953,100 worth of property involved in some type of structural fire. The Maynard Fire Department successfully protected \$1,563,100 of that property. A majority of the loss sustained in 2017, \$320,500, came in a single incident where a structure was lost due to an advanced fire in wind driven conditions.

The strategic plan was re-visited in 2017, and a majority of that plan has been updated and will be presented to the Board of Selectmen in early 2018. The overall mission of the Maynard Fire Department remains the same and some of the higher priority items in the updated plan remain

improved methods of training, more efficient inspectional services as well as working toward a safe and efficient facility from which the fire department can operate.

### ***Personnel Updates***

In 2017, we were proud to add Jessica Gennaro and Jack Bertonassi to our career firefighter ranks and Alex Martinec and Paul May to the on-call firefighter ranks. Jessica and Jack are replacements for firefighters that moved on to other fire departments this past year, and we are very excited to have them aboard and look forward to seeing their careers progress here in Maynard.

### ***Emergency Medical Services Division***

Emergency medical responses continue to make up the largest portion of our emergency responses, about 65%. This past year we continued to revamp our standard operating guidelines as state protocols continue to change. We have also updated some medications and procedures that our Emergency Medical Technicians can administer to enhance the services we provide. Maynard has been as affected by the country's opioid crisis as other communities, and our firefighters continue to administer Narcan; in fact, it was used 11 times in 2017. In 2017 Maynard firefighters responded to 57 cardiac-related and 17 stroke-related incidents. These incidents, along with overdoses, are time critical in that the earlier treatment is administered, the higher the likelihood of a successful outcome. Trauma cases such as a pedestrian hit by a vehicle or falls also fall into this category, among other not so common types of medical issues.

Our EMS training program continued this year with the help of an outside vendor to ensure all firefighters are maintaining their skills and meeting their continuing education requirements for both the State of Massachusetts, and the National Registry of Emergency Medical Technicians.

### ***Training***

In 2017, Maynard firefighters documented 656 in-house training events accounting for over 4,714 hours of training. This included training with the Massachusetts Fire Academy's fire simulator, in-house driver training and familiarization with the new Ladder 1, and in-house EMS training among others. This year Maynard hosted a water rescue class sponsored by the Massachusetts Fire Academy.

In November on-call fighters Ralph Rodriguez and Alex Martinec graduated from the Call-Vol Recruit Program at the Massachusetts Fire Academy. Alex Martinec also received the Martin McNamara Award for the most outstanding student in the program. The award is named after long-time firefighter Martin McNamara who dies in the line of duty.

This past year Captain Walter Latta Jr. completed his second year of the National Fire Academy's Executive Fire Officer Program (EFOP). EFOP is a four-year program conducted at the National Fire Academy in Emmitsburg, Maryland. Each year participants attend a two-week, on-campus program then must complete an applied research project within six months of the class's completion.

### ***Inspectional Services***

In 2017 the Maynard Fire documented 2,523 inspectional service and administrative activities, and 1,351 Maintenance Activities. This includes items such as permit requests, plans reviews, meetings, inspections, re-inspection, committee work and attendance, budget preparation, and management, as well as vehicle checks and maintenance, among others. As has been the case in recent years, inspectional services continue to consume a large amount of time during the workday. The property at 129 Parker Street has begun, so we expect this number and impact to rise significantly in 2018 and beyond.

## ***Communications***

This past year saw us continue the full transition to radio box technology. We started this process in 2013 to begin moving away from the aging municipal system we had been using. We still have a few customers on the older system but expect them to be moved off soon. We are continuing to build relationships with the communications center and improve the delivery of emergency services throughout the community.

## ***Public Education***

In 2017, the Maynard Fire Department continued its mission of providing safety-related, educational experiences for all of the citizens of our community. We were able to obtain two state S.A.F.E. (Student Awareness of Fire Education), grants. One of these grants gave Maynard firefighters the opportunity to educate Maynard School children. The second grant allowed Maynard firefighters to present to our older adults. Both of these forums allow us to share valuable life safety tips and techniques to keep our most vulnerable citizens safer. These funds helped with all of our efforts throughout the year. Additionally, Maynard firefighters are committed to providing public education in other areas as well. Additional programs and events that the Maynard Fire Department participated in or sponsored were: a simulated motor vehicle accident, Youth Public Safety Day, and our annual open house. The simulated motor vehicle accident was presented to Maynard High School students in May to demonstrate the dangers of distracted or impaired driving. The Youth Public Safety Day was conducted in conjunction with the Middlesex County Sheriff's Office, the Maynard Police and the Boys and Girls Club of Maynard, to give children an overview of public safety activities. We had our annual open house during the downtown Maynard Fest Festival and were fortunate enough to connect with dozens of Maynard families. This past year also saw the second annual Senior Expo. This event is held at the Fowler Middle School, and gives our older adults access to educational activities aimed at keeping the safe in their homes, and provides tools to protect them from financial and other scams.

Our Public Education Program has been around for quite a few years now, but this year we were able to celebrate the success of the program by the actions of a young Maynard resident. Silas Marchesiani, a resident of 34 Sudbury Street, was sleeping in his home and was awoken by a fire in an upstairs apartment, despite the fire alarm system not working. Silas went on to alert the other residents of the building so they safely get out without being hurt. In September we were able to assist in recognizing him along with State Fire Marshal Peter Ostroskey, as a *Young Hero's Award* recipient. Situations like this help validate the worthwhile and meaningful programs that our firefighters present to Maynard school children.

## ***Building, Apparatus and Equipment***

- In October, the Maynard Fire Department placed the new Ladder 1 in service. This ladder was paid for in large part by a Federal Grant. The truck replaces a 32-year-old aerial that was custom built to fit into the existing fire station, and was well beyond its expected lifespan. The new Ladder does not fit into the existing fire station, and a temporary structure was purchased until a new facility can be built. After the town's portion and paying for a temporary structure, Maynard taxpayers were saved over \$650,000 because of the Federal Grant that was received.



- Maynard's Fire Station continues to show the wear and tear of an aging building and is in rough shape despite the efforts of our personnel and the facilities manager to keep up with the maintenance. Once again this year, we needed to do some repair work on the boiler and on our overhead heating system on the apparatus floor. This past year, work was done on the heating system in an attempt to better regulate heating temperature throughout the building. Unfortunately, with the age and condition of the existing system, it does not appear to have had an impact. This year, we also installed a security system to control access to the building in the event it is unoccupied.
- Engine 2 is a 2015 E-One Class "A" Pumper. This pumper was designed by our firefighters to meet the needs of Maynard.
- Engine 1 is a 2001 "Emergency One" class "A" pumper. This is now our second due engine for fires and related medical emergencies.
- Brush 1 is a 2011 Ford F-350 Super Duty 4x4 pickup truck. It is equipped with a skid unit water tank and high-pressure pump for use at brush fires. It also doubles as the shift commander's vehicle for use in his daily activities, such as inspections and department business.
- Brush 2 is a 2001 F-350 pickup truck that serves as a brush truck.
- Car 9 is the Fire Department Ambulance. It is a 2013 Ford F-450 chassis with a patient compartment built by OSAGE.
- Car 10 is a 2013 Ford Explorer. This car serves as the fire chief's vehicle and command car, as needed.
- Marine 1 is a boat used for water rescue incidents. This past year, on-duty personnel spent a considerable amount of time working on the equipment on this boat and the trailer used to house it.

### ***The Future***

Early in 2018, we will complete the update of the strategic planning document for the Maynard Fire Department. This plan will outline where the department plans to go over the next five years. We still plan on transitioning to an advanced life support ambulance service at some point in the future. We will also work toward seeking national accreditation. This process is designed to ensure fire departments are following industry best practices and are meeting benchmarks established by national consensus standards.

We are committed to continuing to provide Maynard residents with the highest level of service possible in a cost-effective manner. We hope to see support for a new fire station shortly as the current building is beyond its expected useful life.

I would like to thank my department members for their continued dedication to the fire service and their support of the fire department. I would also like to thank the Board of Selectman, as well as all the Town Hall staff, all town department heads and their staff and, most importantly, the citizens of Maynard for their continued support.

Respectfully submitted,

***Anthony Stowers***  
***Fire Chief***



## EMERGENCY MANAGEMENT AGENCY

The Maynard Emergency Management Agency (EMA) is the Town agency responsible for coordinating federal, state, local, volunteer, and private resources during emergencies and disasters in the Town of Maynard. Emergency Management develops plans for effective response to all-hazards, disasters or threats, trains emergency personnel and volunteers to protect the public, provides information to residents, and assists individuals, families, and businesses to mitigate against, prepare for, and respond to and recover from emergencies, both natural and manmade.

2017 was relatively mild in comparison to prior years. In the event of extreme weather conditions, the Emergency Management Agency manages and activates “Warming Centers” and “Cooling Centers” to be used during the different seasons of the year when there is a power outage. These are used as temporary places of refuge to warm up or cool down, charge your cell phone or medical equipment, and perhaps get something to drink or eat. It does not accommodate overnight stays. Throughout the year, with the assistance of our Maynard Citizen Corps/Medical Reserve Corps (MCC/MRC) Executive Committee, we continued to work on establishing Animal/Pet Shelter plans, reaching out to Community groups offering education and opportunities to be involved and seeking funding to continue to making our community more resilient. We continue to urge residents to be prepared and have emergency supplies on hand to Shelter in Place for a Weather Event.

The Emergency Management Director (EMD) serves as the Chairman of the Local Emergency Planning Committee (LEPC). The LEPC is the planning side of the Town’s department-wide response to emergencies. The Maynard EMA continued using the state’s web-based emergency management communications system, WebEOC, to provide real-time information sharing during natural and man-made incidents. The EMD worked closely with staff from the MEMA Region 1 Office in Tewksbury and Framingham Headquarters. In addition, staff attended several Local Directors Meetings and various stakeholder meetings/trainings throughout the state.

I would like to thank Deputy Director of Operations John Flood, Deputy Director of Logistics & Support Aaron Miklosko, and Executive Assistant Stephanie Duggan for their assistance and dedication to supporting and coordinating Agency activities. Ms. Duggan, “the Voice of Maynard”, also serves as the MCC/MRC Coordinator and handles all notifications of meetings and events, coordinates unit activities and assists with all emergency response calls out to volunteers and the Town at large. I’d like to extend a special thank you to all the volunteer members of the MCC/MRC for their dedication to ensuring the safety of the residents of Maynard.

In closing, I would like to remind residents that the Maynard Emergency Management Agency maintains a dedicated public emergency information line for residents to call for important recorded information during an incident, please make note of the following number: **(978) 897-1332**.

Respectfully submitted,

***Kevin A. Sweet***  
***Emergency Management Director***  
***Chairman, Local Emergency Planning Committee***



# Public Works

## ADMINISTRATIVE DIVISION



### ***Mission Statement***

The mission of the Department of Public Works is to provide the safest, and the most efficient and effective operation of town services and the most efficient maintenance, repair and capital improvement of town infrastructure in the most courteous, professional and citizen-responsive manner. This mission is accomplished through the department's multi-disciplinary Divisions including Administration, Highway, Parks-Forestry & Cemetery, Water & Sewer, Solid Waste & Recycling, and Facilities.

The Department of Public Works provides essential public services to the residents and businesses of Maynard. These services include the treatment and distribution of safe, clean drinking water; construction of Town roads and sidewalks; maintenance of sewer and storm drainage infrastructure; collection and treatment of wastewater; solid waste disposal and recycling; maintenance and care of the town parks and cemetery; forestry maintenance; and Facilities.

#### *Administration Office Hours of Operation:*

M, W & Th: 8:00 am to 4:00 pm  
 Tuesday: 8:00 am to 7:00 pm  
 Friday: 8:00 am to 12:00 pm  
 Phone #: (978) 897-1317  
 Fax #: (978) 897-7290

<http://www.townofmaynard-ma.gov/dpw/>

[DPW@townofmaynard.net](mailto:DPW@townofmaynard.net)

### ***Administrative Staff:***

Aaron Miklosko.....	Director of Public Works
Marie Morando.....	Administrative Assistant
Barbara Johnston.....	Administrative Clerk
Wayne Amico (VHB).....	On-call Engineer

The Department of Public Works (DPW) Administration is responsible for budgeting, planning, engineering and operations management of the department. DPW Administration provides leadership and management support to all divisions in an effort to achieve department goals.

The success of the Department relies heavily on the talent and commitment that exists within its workforce, the support and guidance provided by the Town Administrator and Board of Selectmen, and the cooperation that exists between Town departments.

### ***Solid Waste/Recycling/Mercury Reduction Program***

Department of Public Works manages the solid waste and recycling program for the Town of Maynard. The Town current contracts with E.L. Harvey & Sons to facilitate the removal of residential solid waste and recycling. During the summer of 2017 the Town and E.L. Harvey & Sons negotiated within the new contract to use the automated curbside collection of single stream recycling. Every resident received either a large 95 gallon cart or requested a smaller 38 gallon cart

from E. L. Harvey during the summer of August 2017. If any resident feels that they need additional carts they can call E. L. Harvey directly to purchase another cart.

The current Pay-As-You-Throw program helps to keep the tonnage of trash down while encouraging residents to participate in the recycling program.

The DPW also operates the seasonal Recycling Drop-Off Center. At the drop-off center, residents are able to dispose of large items such as tires, appliances, hazardous waste, chipping and paper shredding.

We want to remind residents about our mercury reduction program which was established in an effort to remove mercury from the waste stream, and to reduce the discharge of mercury pollution into the environment. Residents may bring their mercury containing thermometers to the Public Works administration offices in town hall for disposal. The office also accepts button cell batteries. Residents should be aware that florescent bulbs contain a small amount of mercury that may be reclaimed, and these bulbs cannot be disposed of in the trash. Town owned buildings are collecting their own used florescent bulbs for recycling and residents may drop off their used florescent bulbs during business hours at Town Hall at the Public Works office to be recycled.

## HIGHWAY DIVISION

### *Highway Staff:*

Joe Foster.....	Highway Foreman
Matt Tuomi.....	Special Equipment Operator
Tom Palola.....	Lead Mechanic
Michael Conroy.....	Skilled Laborer
Shaun Dickerson.....	Skilled Laborer
James Ferguson.....	Skilled Laborer
Craig Gonsalves.....	Skilled Laborer

The DPW Highway Division maintains over 84 lane miles of roads, 30 miles of sidewalks, all municipal parking lots and the Town's storm drainage infrastructure. This division is also responsible for the fleet maintenance of all Town owned motor vehicles and mechanical equipment.

In 2017, the following highway paving construction projects were completed:

#### **Paving**

- Abbot Road
- Great Road/Rte117 Sherman St to Taft Ave
- Cindy Lane

#### **Paving and Sidewalks**

- Vose Hill
- Cutting Drive
- Dettling Road

### ***Street Sweeping, Sidewalk Sweeping***

All sidewalks are cleaned of winter sand and debris, all roadways, parking lots and schools are swept multiple times during the year. The street sweeper is a tremendous asset to our fleet. Not only does street sweeping play a huge role in maintaining the cleanliness of public spaces, is necessary to ensure the Town maintains compliance with National Pollutant Discharge Elimination System regulations and Clean Water Act requirements. Cleanup programs sponsored by various civic organizations are supported by this Department.

### ***Traffic Signs, Street Name Signs and Line Painting***

The DPW administers a Sign Replacement Program, through which signs are replaced as needed. The DPW works closely with Town Administration and the Police department to address signage needs.

Crosswalks, parking stalls, handicapped designations and other road marking as well as parking lots are repainted in the spring or early summer and again in the fall as needed. Yellow center lines and white fog lines on public roadways are also painted in the spring and summer time

### ***Street Light Maintenance***

The Town encourages residents to notify the Department of Public Works Administrative office of any street lights that are not functioning or in need of maintenance.

### ***Snow and Ice Control***

The primary function of the Highway Division during the winter is to insure that Town roadways and sidewalks are clean and safe as soon as possible after snow or ice incidents. All streets and sidewalks are plowed and salted as necessary. Snow is removed as needed from the Central Business District along with intersections and outlying areas to allow for proper traffic movement, pedestrian use and public safety. The Town roadways are treated with road salt mixed with magnesium chloride melt snow and ice. During winter storm response, the Town utilizes over 30 pieces of equipment on the road. This effort is made up of DPW employees from all divisions as well as contracted employees. The DPW would like to thank all Town residents and business owners for their patience during the snow season.

### ***Fleet Vehicle & Equipment – Maintenance & Repair***

The Highway Division maintains all vehicles owned by the Town of Maynard (except specialty Fire Apparatus Equipment). There are presently 55 pieces of equipment registered in our fleet which include trucks, loaders, backhoes, sidewalk plows, sewer vacuum truck, brush chippers etc. The equipment is maintained to the highest degree possible.

Working together with the Board of Selectmen and Town Administration, the department has developed a program for tracking and upgrading the fleet as part of the capital improvement plan.

### ***Storm Drains***

The Storm Water Management Act requires the inspection of all outfalls for pollutants. We have mapped the outfall locations along the Assabet River and the collection points throughout Town.

A total of 900 catch basins and selected drain lines were mechanically cleaned in 2017.

The Department again requests that the residents of Maynard keep the catch basins in adjacent to their property clear of leaves and debris. This prevents localized flooding during heavy rain events. The town thanks the residents for their assistance

## PARKS & CEMETERY DIVISION

### *Parks and Cemetery Staff:*

Marc Currier.....	Parks & Cemetery Foreman
Jacob Doughty.....	Skilled Laborer
Justin Duggan.....	Skilled Laborer
Jeffrey Mealey.....	Skilled Laborer

The DPW Cemetery & Parks Division is responsible for the maintenance of the Glenwood Cemetery, Memorial Park, Reo Park, Coolidge Park, Carbone Park, Crowe Park, Rockland Avenue Soccer Field and all publicly owned facility grounds.

### *Glenwood Cemetery*

Glenwood Cemetery is comprised of approximately 25 acres of land. The Town owns land for expansion and sections of the Cemetery have been sub-divided into two grave lots where appropriate. During 2017 the cemetery had 59 full burials and cremations.

The Cemetery and Parks Division has the responsibility for the maintenance and management of the Glenwood Cemetery. The grass is mowed as needed and is trimmed around headstones and trees on a regular basis. All Town plantings and shrubs are trimmed in the spring. It is the lot owner's responsibility to maintain shrubs and plantings on their lots. The Cemetery Division will continue to remove shrubs that become unsightly or overgrown. The Town also directs the placement of monuments and flat markers to ensure conformance to Cemetery By-laws. The Cemetery Division installs G.I. Markers for our Veterans; the Veterans Administration supplies the G.I. Markers. The division also works with residents to plan funeral arrangements and carry out interment and committal services.

### *Tree Trimming and Removals*

The Cemetery and Parks Division of Public Works has assumed responsibility for the maintenance of all public shade trees. During 2017 the Town removed and pruned 48 public shade trees that were deemed a public safety hazard by the Town's Tree Warden. Again this year, Christmas trees may be dropped off at the Boys and Girls Club for disposal during the month of January. This division chipped over 1000 Christmas trees this past year.

### *Maintenance of Parks and Athletic Fields*

The Cemetery and Parks Division maintains approximately 1,000,000 square feet of grass areas, which include athletic fields, parks and numerous small open spaces throughout Town. The division maintains the fields to the highest level possible with available manpower and funding. . During the summer of 2017 the Parks Division took over the responsibility of maintaining all School Department athletic fields and grounds. This division also maintains grounds and open spaces Town-wide as well as providing forestry maintenance.

All playground equipment is inspected on a regular schedule and repairs are made as needed. Residents are also encouraged to report any playground related issues to the Department of Public Works administrative office.

### *Roadside Vegetation Maintenance*

The Cemetery and Parks Division controls vegetation growth on the sides of roads. Cutting brush along our roads allows for greater visibility, which helps to make our roads safer for vehicle traffic.

The DPW asks all residents for their cooperation in assuring that plantings located on or adjacent to private property do not interfere with the use of sidewalks or obstruct the vision of motorists.

## WATER AND SEWER DIVISION

### *Water and Sewer Staff:*

Tim Mullally.....	Water and Sewer Foreman
Michael Abbondanzio.....	Secondary Operator
John DeMars.....	Operator
Charlie Dismuke.....	Operator
Nathan Dee.....	Operator
Michael Hatch.....	Secondary Operator

The Water & Sewer Division is responsible for the treatment and distribution of clean, safe drinking water to the residents of Maynard as well as the maintenance of the sewer collection system. This division operates and maintains three water treatment plants, 10 sewer stations and over 100 miles of water distribution and sewer collection lines servicing the Town of Maynard.

### *Water Distribution*

The Town has approximately 70 miles of water mains ranging from 2 inches to 16 inches in diameter. Many of these water mains are more than 70 years old. The Town actively maintains the water mains and valves, through monitoring, repairs and replacements.

Water Pumping Records in Gallons				
	Old Marlboro	Well 4	Rockland	Totals
<b>January</b>	5497534	485057	16080491	22063081
<b>February</b>	1692445	4785278	13277770	19755494
<b>March</b>	497155	5609933	14466210	20573298
<b>April</b>	5952649	2719395	13203979	21876023
<b>May</b>	5015285	4886062	14363447	24264794
<b>June</b>	6573620	4374130	14332021	25279771
<b>July</b>	6389057	3937301	15922997	25249354
<b>August</b>	6554431	2274764	18615374	27444569
<b>September</b>	6395363	3808123	13782853	23986338
<b>October</b>	6383845	3610646	12877763	22872254
<b>November</b>	5498169	796211	13938256	20232636
<b>December</b>	6287291	2256658	10940770	19484719
<b>TOTALS:</b>	<b>62736844</b>	<b>39543558</b>	<b>171801930</b>	<b>274082332</b>

### *Water Works, Treatment and Sampling*

The Water & Sewer Division is responsible for ensuring that the water supply meets or exceeds all EPA and MassDEP guidelines for safe drinking water. The three Maynard water treatment plants operate under the Massachusetts Department of Environmental Protection Water Management Permit 9P4-2-14-174.01 as the Maynard Public Water Supply ID PWS 2174000. The Division does extensive testing of the water supply, both at the source and at various points in the distribution

system to ensure the quality of water meets the highest standards. Testing is conducted on a regular schedule mandated by DEP. All water samples are sent to a certified laboratory for analysis to ensure compliance with DEP & EPA standards. The water is treated at the three Town operated Water Treatment Plants, to remove excess Iron and Manganese, pH is adjusted and Chlorine is added to remove any bacteria in the water.

### ***Hydrant Maintenance and Replacement***

The Water & Sewer Division flushes fire hydrants regularly as part of the PWS distribution flushing program. During 2017, six hydrants were replaced. The division also repaired and replaced hydrant gate as needed. Fire hydrants are periodically tested by the Fire Department and conditions noted. Shoveling out of hydrants is completed as needed following snow events. The Town asks residents for their cooperation in keeping any hydrants adjacent to their property clear of snow for public safety.

### ***Water Services & Connections***

The Division inspects all connections to the water system. We assisted homeowners with frozen water services; and the replacement of house service shut offs as needed.

### ***Meter Readings***

All residential and commercial radio-read water meters are read quarterly, we presently have over 4,100 water services connected to the distribution system. Water and sewer bills are sent out on a quarterly basis.

### ***Sewer Collection System***

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. The DPW performs regular preventive maintenance on the sewer system including line jetting, CCTV inspections, manhole inspection and lift station equipment inspections.

The DPW currently has a Sewer System Inflow & Infiltration program which assists with assessing the condition of the sewer collection system, identifying issues and developing corrective actions. This program will be ongoing and is mandated to meet our NPDES permit for the WWTP.

The Town operates ten sewer pump stations at various locations throughout the Town which service low lying neighborhoods.

During 2017, the department responded to 14 emergency sewer blocks. The department would like to remind residents to be considerate of what is put into the waste system. Non bio-degradable items such as paper towels, wipes, rags, etc. should not be disposed of into the sewer system. These items are major contributors to clogs in the sewer collection system. The department encourages residents to call the Public Works administrative office during normal business hours if they are experiencing water and sewer problems. Please contact Police Dispatch for emergency after-hours calls.

## **WASTEWATER TREATMENT PLANT**

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The Wastewater Treatment Plant process all inflow from the sewer collection system and is responsible for ensuring that all effluent discharged into the Assabet River meets or exceeds all EPA and DEP requirements.

Maynard uses a phosphorus removal system that chemically binds the phosphorus in the solids. The level of solids traveling from one section of the process to the next is very crucial in the removal of phosphorus. In reducing the solids inventory at the facility and changes made to the tertiary system the facility was in compliance of discharge permit.

During the last twelve months the facility processed over 355,370,000 gallons of sewer inflow.

Veolia Water North America currently operates and maintains the Maynard WWTF under the management of the Department of Public Works. Veolia recently signed a five year contract with Town of Maynard.

## FACILITIES DIVISION

The Facilities Division is responsible for facilities planning and the maintenance of all Town-owned buildings, including municipal and school facilities.

### *Facilities Staff:*

Tim Goulding	Assistant Facilities
Jamie Justason	Lead Custodian
Robert Wright	Lead Custodian
Kyle Brainard	Lead Custodian
Jim Maria	Custodian
Ray Thompson	Custodian
Robert Murphy	Custodian
Chuck Genetti	Custodian
Walter Ignachuck	Custodian
John Barbagallo	Custodian
Sean Kelly	Custodian
John Ballard	Custodian
Anthony Savard	Custodian
Danny Stevens	Custodian
Victor Kizik	Custodian
Matt McNulty	Custodian
Walter Predergast	Custodian
Josh LaFrance	Custodian

The Facilities Division works with both Town and school departments to implement preventative maintenance activities in an effort to enhance the Town's ability to support the needs of the community. In addition to routine maintenance activities, the department oversees capital asset management, the scheduling and monitoring of building renovations and repairs, and assists with planning for new construction.

The Facilities Division manages the Town's Energy Reduction Plan which includes monitoring utility usage and implementing energy conservation measures to support the Town's Green Communities designation. The Facilities Department works closely with the Maynard Emergency Management Agency and the Local Emergency Planning Committee providing support and logistics through emergency preparedness activities and during shelter operations.

During 2017, the following Public Works and Facilities projects were completed:

- Public Works Facilities – Various Locations
  - Old Marlboro Water Treatment Pilot Study
  - WTP Well Redevelopment- Multiple



- I/I Sewer Improvements – Waltham Street
- Water Tower Security Upgrades
- WWTP HVAC Improvements
- WWTP Chlorination Monitoring and Tank Installation Project
- WWTP LED Lighting Retrofit Installation
- Highway Garage Perimeter Fence
- Municipal Facilities
  - Fire Station Apparatus Bay Unit Heater Replacement
  - Fire Station Temporary Garage Construction
  - Fire Station Boiler Installation
  - Municipal Lot Electric Car Charging Station Installation
  - Golf Course Club House Renovations
  - Golf Course 5th Tee Box Reconstruction
  - ArtSpace Cupola Restoration
  - ArtSpace Flooding Restoration
  - Town Hall LED Lighting Retrofit Installation
  - Town Hall Security Improvements
  - Police Station LED Lighting Retrofit Installation
  - Police Station Access Control Upgrade
- School Facilities
  - Fowler Middle School Auditorium Floor Resurfacing
  - Fowler Middle School Administration Wing Renovation
  - Fowler Middle School Boiler Installation
  - Fowler Middle School Air-conditioning Installation
  - Green Meadow Elementary School Paint Remediation
  - Green Meadow Elementary School Roof Repairs
  - Green Meadow Elementary School Playground Renovation
  - Alumni Field Flag Pole Installation

The Department of Public Works would like to thank the Board of Selectmen, Town Administrator, Assistant Town Administrator, Department Heads, and all Town and School Employees who have helped the Department over the past year. A special thank you to the men and women of the Department of Public Works for all the work they do, day in and day out, to make Maynard a safe and enjoyable community.

Respectfully submitted,

***Aaron Miklosko***  
***Director of Public Works***

## MAYNARD GOLF COURSE



To the honorable Board of Selectman, Town Administrator, and the golfing community of Maynard, this report is submitted for the year ending 2017.

The golf season got off to a late start on April 9th and the weather in April, May and June was very wet and cold. We continue to strive to maintain superior conditions on the course and look forward to continued Capital Improvements being made which have received considerable compliments from our golfers. Despite having a great weather starting in August and a beautiful fall and having great course conditions throughout the year we couldn't make up for the very poor spring. We are confident that we are moving in the right direction and we look forward to continued growth in the future.

- Greens Fees – Greens fees were down 2% compared to the previous year.
- Cart Fees – Cart fees were up 2% over the previous year.
- Season Passes – Season passes were down 33% compared to the previous year.
- Pro Shop – Pro shop sales were down 11% compared to the previous year.
- Leagues – League play held steady to previous year.
- Lessons – Group and Junior lessons were up 10% and private lessons held steady.
- MHS Golf – Maynard High School's golf team practiced and played matches at MGC in the Fall and had a very strong year under first year coach Kelly Mills.
- Bar – Beer and Liquor revenue was up 3% over previous year.
- Function – Function revenue was up 4% over previous year.
- Revenue – Total revenue was down 5% compared to the previous year.

### ***Routine/Preventative Maintenance***

New fencing was installed along the 9th tee box. We installed a new vanity in the Ladies room and installed new wallboard in the bride's room. New tee box was built on hole #4. New siding was installed on the front of the clubhouse and a portion of the roof was fixed.

Respectfully Submitted

***Brad Durrin,***  
***PGA – GM Maynard Golf Course***

# Finance

## FINANCE DIRECTOR'S REPORT - FINANCIALS

Town of Maynard Combined Balance Sheet Year Ended June 30, 2017											
	General	Special Revenue	Comm Preservation	Capital Projects	Trust & Agency	Water Enterprise Fund	Water Enterprise Capital	Sewer Enterprise Fund	Sewer Enterprise Capital	Long Term Debt	Combined Total
<b>Assets:</b>											-
<b>Cash and Equivalents:</b>											-
Cash - Expendable	4,147,736.52	3,331,845.31	904,808.52	1,899,966.47	8,514,358.26	94,037.52	810,373.07	221,757.10	319,038.09		20,243,920.86
Petty Cash	250.00										250.00
<b>Receivables:</b>											
Personal Property Tax	34,132.78										34,132.78
Real Estate Tax	200,779.90										200,779.90
Allowance for Abatements	(936,301.60)										(936,301.60)
Tax Liens Receivable	781,934.76		1,817.51			14,402.80		12,837.90			810,992.97
Tax Foreclosures	139,130.27										139,130.27
Deferred Taxes Receivable	125,519.18										125,519.18
Motor Vehicles Excise	300,339.50										300,339.50
User Charges /Liens						222,984.21		355,159.18			578,143.39
Other Receivables		62,016.45	(1,971.45)								60,045.00
Amounts to be Provided - Bonds - GENERAL										29,998,085.00	29,998,085.00
Amounts to be Provided - Bonds - WATER										3,123,800.00	3,123,800.00
Amounts to be Provided - Bonds - SEWER										8,958,610.90	8,958,610.90
Amounts to be Provided - Bonds - CPA										1,080,000.00	1,080,000.00
<b>TOTAL ASSETS</b>	<b>4,793,521.31</b>	<b>3,393,861.76</b>	<b>904,654.58</b>	<b>1,899,966.47</b>	<b>8,514,358.26</b>	<b>331,424.53</b>	<b>810,373.07</b>	<b>589,754.18</b>	<b>319,038.09</b>	<b>43,160,495.90</b>	<b>64,717,448.15</b>
<b>Liabilities and Fund Equity:</b>											
<b>Liabilities:</b>											
Warrants Payable	-	-			-	-					-
Accrued Payroll Payable	(775,257.00)										(775,257.00)
Other Liabilities	(320,445.18)										(320,445.18)
BAN Payable											-
Deferred Revenue - PP & RE	701,388.92										701,388.92
Deferred Revenue - Deferral RE Tx Chap 41A	(125,519.18)										(125,519.18)
Deferred Revenue - Tax Title	(781,934.76)					(14,402.80)		(12,542.18)			(808,879.74)
Deferred Revenue - Foreclosures	(139,130.27)										(139,130.27)
Deferred Revenue - MV Excise	(300,339.50)										(300,339.50)
Deferred Revenue - Ambulance Receipts		(62,016.45)									(62,016.45)
Deferred Revenue - Water User Charges						(215,834.16)					(215,834.16)
Deferred Revenue - Water Liens						(7,150.05)					(7,150.05)
Deferred Revenue - Sewer User Charges								(348,998.71)			(348,998.71)
Deferred Revenue - Sewer Liens								(6,456.19)			(6,456.19)
Deferred Revenue - Comm Preservation			153.94								153.94
Deferred Revenue - Performance Bonds					(345,822.56)						(345,822.56)
Deferred Revenue - Guaranteed Deposits					(37,754.04)						(37,754.04)
Long Term Debt Liability - Bonds - GENERAL										(29,998,085.00)	(29,998,085.00)
Long Term Debt Liability - Bonds - WATER										(3,123,800.00)	(3,123,800.00)
Long Term Debt Liability - Bonds - SEWER										(8,958,610.90)	(8,958,610.90)
Long Term Debt Liability - Bonds - CPA										(1,080,000.00)	(1,080,000.00)
<b>TOTAL LIABILITIES</b>	<b>(1,741,236.97)</b>	<b>(62,016.45)</b>	<b>153.94</b>	<b>-</b>	<b>(383,576.60)</b>	<b>(237,387.01)</b>	<b>-</b>	<b>(367,997.08)</b>	<b>-</b>	<b>(43,160,495.90)</b>	<b>(45,952,556.07)</b>
<b>Fund Equity:</b>											
F/B Reserved for Encumbrances	(383,030.00)					(10,000.00)		(10,000.00)			(403,030.00)
F/B Reserved for Expenditures	-		(308,620.10)								(308,620.10)
F/B Reserved for Bond Premiums	(545,434.43)										(545,434.43)
F/B Designated	(366,048.94)		(474,754.55)								(840,803.49)
F/B Undesignated	(1,757,770.97)	(3,331,845.31)	(121,433.87)	(1,899,966.47)	(8,130,781.66)	(84,037.52)	(810,373.07)	(211,757.10)	(319,038.09)		(16,667,004.06)
<b>TOTAL FUND EQUITY</b>	<b>(3,052,284.34)</b>	<b>(3,331,845.31)</b>	<b>(904,808.52)</b>	<b>(1,899,966.47)</b>	<b>(8,130,781.66)</b>	<b>(94,037.52)</b>	<b>(810,373.07)</b>	<b>(221,757.10)</b>	<b>(319,038.09)</b>	<b>-</b>	<b>(18,764,892.08)</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>(4,793,521.31)</b>	<b>(3,393,861.76)</b>	<b>(904,654.58)</b>	<b>(1,899,966.47)</b>	<b>(8,514,358.26)</b>	<b>(331,424.53)</b>	<b>(810,373.07)</b>	<b>(589,754.18)</b>	<b>(319,038.09)</b>	<b>(43,160,495.90)</b>	<b>(64,717,448.15)</b>

Town of Maynard - Account Detail							
Statement of Revenues, Expenditures and Changes in Fund Balance							
Receipts Reserved for Appropriation - Year Ended June 30, 2017							
			<u>7/1/2016</u>				
			<u>FUND BAL</u>	<u>FY2017</u>	<u>FY2017</u>	<u>AJES &amp;</u>	<u>6/30/2017</u>
<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DEPT</u>	<u>FWD</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>TRANSFERS</u>	<u>FUND BAL</u>
3017.0000.359000	Ambulance Receipts Reserved	FIRE	395,596.57	282,237.57	-	(295,000.00)	382,834.14
3021.0000.359000	Sale of Cemetery Lots	DPW	63,565.00	8,875.10	-	-	72,440.10
3025.0000.359000	Comcast Cable Peg Access	SEL	337,971.77	96,885.03		(116,940.00)	317,916.80
							-
3026.0000.359000	Verizon Peg Access	SEL	431,634.51	104,666.69		(116,939.00)	419,362.20
	<b>TOTALS</b>		<b>1,228,767.85</b>	<b>492,664.39</b>	<b>-</b>	<b>(528,879.00)</b>	<b>1,192,553.24</b>
			<b>1,228,767.85</b>				<b>1,192,553.24</b>

Town of Maynard - Account Detail							
Statement of Revenues, Expenditures and Changes in Fund Balance							
Revolving Funds - Year Ended June 30, 2017							
			<u>7/1/2016</u>				
			<u>FUND BAL</u>	<u>FY2017</u>	<u>FY2017</u>	<u>FY2017</u>	<u>AJES &amp;</u>
<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DEPT</u>	<u>FWD</u>	<u>REVENUE</u>	<u>SALARY</u>	<u>EXPENSES</u>	<u>TRANSFERS</u>
3000.0000.359000	Revolving-School Lunch	SCH	134,495.45	521,157.88	(181,142.14)	(360,248.14)	
3001.0000.359000	Revolving-Recreation	REC	8,599.54	3,275.00	-	(1,316.21)	
3002.0000.359000	Revolving-Disposal	MUN	8,086.63	6,110.63	(5,841.95)	(7,040.82)	
3003.0000.359000	Revolving-Planning Board	MUN	3,249.36	1,865.95	-	(4,119.11)	
3004.0000.359000	Revolving-Community Ed (EXCEL)	SCH	202,389.67	724,248.36	(498,749.32)	(257,795.97)	-
3005.0000.359000	Revolving- School Preschool	SCH	143,743.43	181,540.96	(275,894.43)	(15,289.52)	
3006.0000.359000	Revolving-Athletic	SCH	10,209.73	18,569.32	(5,628.67)	(9,482.64)	
3007.0000.359000	Revolving-Food Service Permits 53 1/2	MUN	18,557.90	14,260.00	(9,705.00)	-	
3010.0000.359000	Revolving-COA Van Service 53E 1/2	COA	36,811.70	87,502.11	(90,930.58)	(12,144.67)	
3011.0000.359000	Revolving-Coolidge School	SEL	13,423.64	19,248.15	-	(18,012.67)	
3012.0000.359000	Revolving-Alternative Student Program	SCH	570,491.94	234,419.25	(33,700.15)	(333,319.24)	(110,000.00)
3013.0000.359000	Revolving-School Facilities Rental	SCH	12,203.67	70,910.00	(18,463.17)	(41,117.33)	
3014.0000.359000	Revolving-Wetlands Protection Act 53E 1/2	MUN	28,975.40	4,312.50	-	(100.78)	
3019.0000.359000	Revolving-Electrical Inspector	MUN	27,998.80	50,815.00	(53,776.33)	-	
3020.0000.359000	Revolving-Plumbing & Gas	MUN	26,875.48	45,220.00	(37,635.00)	-	
3022.0000.359000	Revolving-BOH	MUN	5,858.88	5,942.74	-	(4,974.16)	
3027.0000.359000	Revolving-School Choice	SCH	312,970.99	377,145.42	(40,766.39)	(349,551.52)	
3030.0000.359000	Revolving-Wetlands Bylaw Fee 53E 1/2	MUN	17,015.27	865.00	-	(76.00)	
3032.0000.359000	Revolving-Weights & Measures	MUN	(115.00)	595.00	-	(2,000.00)	
3041.0000.359000	Revolving - Municipal Permitting 53E 1/2	MUN	2,290.00	13,880.00	-	-	
3042.0000.359000.0118	Revolving - Keene Ave 53G	MUN	1,218.87	5,000.00	-	(4,029.43)	
3042.0000.359000.0119	Revolving - Waltham 53G	MUN	928.01	-	-	-	
3042.0000.359000.0124	Revolving - 129 Acton Street	MUN	2,662.57	-	-	(350.00)	
3042.0000.359000.0126	Revolving - Phase 1 Mill & Main	MUN	1,236.39	5,879.98	-	(6,825.27)	
3042.0000.359000.0127	Revolving - Mill & Main	MUN	400.00	-	-	-	
3042.0000.359000.0129	Revolving - 129 Parker	MUN	(7,348.02)	35,804.65	-	(26,848.13)	
3042.0000.359000.0130	Revolving - 109 Powder Mill Road	MUN	1,729.23	1,333.72	-	(2,026.53)	
3042.0000.359000.0132	Revolving - Peer Open Table	MUN	1,964.62	35.38	-	(2,000.00)	
3042.0000.359000.0133	Revolving - 213 Main Street	MUN	647.50	-	-	-	
3045.0000.359000	Revolving-Planning Board	MUN	-	30,812.00	-	(36.30)	-
3047.0000.359000	Revolving - Tax Title Collection	TREA	-	17,918.45	-	(6,381.02)	
3048.0000.359000	Revolving - Fire Communication	FIRE	-	-	-	-	-
3049.0000.359000	Revolving - Student Fee Revolving	SCH	-	-	-	-	-
3050.0000.359000	Revolving - Foreign Exchange	SCH	-	-	-	-	-
3051.0000.359000	Revolving - Spanish Immersion	SCH	-	-	-	-	-
3052.0000.359000	Revolving - School Transportation	SCH	-	-	-	-	-
	<b>TOTALS</b>		<b>1,587,571.85</b>	<b>2,478,667.45</b>	<b>(1,252,233.13)</b>	<b>(1,465,085.46)</b>	<b>(110,000.00)</b>
			<b>1,587,571.85</b>				<b>1,238,920.71</b>
							<b>1,238,920.71</b>

Town of Maynard - Account Detail									
Statement of Revenues, Expenditures and Changes in Fund Balance									
Special Revenue Funds - Year Ended June 30, 2017									

Town of Maynard - Account Detail								
Statement of Revenues, Expenditures and Changes in Fund Balance								
Federal Grants - Year Ended June 30, 2017								
			<b>7/1/2016</b>					
			<b>FUND BAL</b>	<b>FY2017</b>	<b>FY2017</b>	<b>FY2017</b>	<b>AJES &amp;</b>	<b>6/30/2017</b>
<b>ACCOUNT NUME</b>	<b>ACCOUNT NAME</b>	<b>DEPT</b>	<b>FWD</b>	<b>REVENUE</b>	<b>SALARY</b>	<b>EXPENSES</b>	<b>TRANSFER</b>	<b>FUND BAL</b>
1001.0000.359000	Sped Program Improvement Grant	SCH	1,398.27	12,484.00		(12,264.27)		1,618.00
1002.0000.359000	Sped Early Childhood	SCH	1,603.73	7,257.00	(7,257.00)	(1,131.85)		471.88
1003.0000.359000	Sped 94-142 Allocation	SCH	(72,169.62)	418,066.00	(292,606.63)	(78,942.41)		(25,652.66) X
1005.0000.359000	Title I Grant	SCH	709.44	155,050.00	(136,404.76)	(16,643.79)		2,710.89
1007.0000.359000	Teacher Quality Grant	SCH	(1,748.34)	38,604.00	(18,530.00)	(20,202.00)		(1,876.34) X
1009.0000.359000	CPC Grant - Inclusive Preschool	SCH	-	24,638.00	(24,638.00)	-		- X
1012.0000.359000	Community Development Grant	SEL	62,912.00	8,680.00		(25,000.00)		46,592.00
1013.0000.359000	Title I Carryover Grant	SCH	-	847.00		-		847.00
1015.0000.359000	Emergency Preparedness Grant	MUN	(1,593.97)	3,508.59		(1,638.46)		276.16
1018.0000.359000	Police 911 Training Grant	POL	7,968.49	11,206.70	(6,695.11)	(3,437.20)		9,042.88
1020.0000.359000	Assistance to Firefighters Grant	FIRE	-	-		-		-
1021.0000.359000	FEMA/MEMA	MUN	-	-		-		-
1024.0000.359000	COPS Grant	POL	12,930.01	-		-		12,930.01
1030.0000.359000	Fed-Race to the Top	SCH	-	-		-		-
1031.0000.359000	MEMA-LEPC	MUN	-	-		-		-
1032.0000.359000	Sped 94-142 Carryover	SCH	7,633.25	19,636.00	(38,144.02)	(3,129.94)		(14,004.71) X
1033.0000.359000	LSTA Library Grant	LIB	-	-		-		-
1034.0000.359000	SPED Program Improvement	SCH	-	1,400.00		(1,400.00)		-
1035.0000.359000	SPED Early Childhood - Carry Ov	SCH	591.00	-		(591.00)		-
1036.0000.359000	Teacher Quality Grant Carryover	SCH		3,428.00		350.00		3,778.00
	<b>TOTALS</b>		<b>20,234.26</b>	<b>704,805.29</b>	<b>(524,275.52)</b>	<b>(164,030.92)</b>	<b>-</b>	<b>36,733.11</b>
								36,733.11
			<b>20,234.26</b>					

Town of Maynard - Account Detail									
Statement of Revenues, Expenditures and Changes in Fund Balance									
Community Preservation Fund - Year Ended June 30, 2017									
			<b>7/1/2016</b>						
			<b>FUND BAL</b>	<b>ATM</b>	<b>STM 5/15/17</b>	<b>STM 5/15/17</b>	<b>FY2017</b>	<b>FY2017</b>	<b>AJES &amp;</b>
<b>ACCOUNT NUME</b>	<b>ACCOUNT NAME</b>	<b>FWD</b>	<b>VOTE</b>	<b>VOTE</b>	<b>VOTE</b>	<b>REVENUE</b>	<b>EXPENSES</b>	<b>TRANSFERS</b>	<b>6/30/2017</b>
3100.0000.324000	F/B Res for Expenditure	201,981.97	-		204,575.00		(97,936.87)	-	308,620.10
3100.0000.332000	FB Res - CPA Budgeted Reserve	266,004.63	44,600.00		(140,000.00)				170,604.63
3100.0000.332100	FB Res - Open Space	6,675.29	25,600.00		(20,000.00)				12,275.29
3100.0000.332200	FB Res - Historical	49,975.34	25,600.00		(12,575.00)				63,000.34
3100.0000.332300	FB Res - Comm/Afford Housing	233,174.29	25,600.00		(32,000.00)		2,100.00		228,874.29
3100.0000.359000	Undesignated F/B CPA	69,422.01	-		-	-	-		69,422.01
3100.0000.359000	Undesignated F/B CPA	-	(121,400.00)			302,948.56	(129,536.70)		52,011.86
	<b>TOTALS</b>	<b>827,233.53</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>302,948.56</b>	<b>(225,373.57)</b>	<b>-</b>	<b>904,808.52</b>
									904,808.52
			<b>STM 5/15/17</b>	<b>STM 5/15/17</b>	<b>STM 5/15/17</b>	<b>STM 5/15/17</b>			
			<b>VOTE</b>	<b>VOTE</b>	<b>VOTE</b>	<b>VOTE</b>	<b>TRANSFERS</b>		
3100.0000.324000	F/B Res for Expenditure							-	
3100.0000.324000	F/B Res for Expenditure			204,575.00		(20,000.00)			
3100.0000.332000	FB Res - CPA Budgeted Reserve			(140,000.00)					
3100.0000.332100	FB Res - Open Space			(20,000.00)					
3100.0000.332200	FB Res - Historical			(12,575.00)					
3100.0000.332300	FB Res - Comm/Afford Housing			(32,000.00)					
3100.0000.359000	Undesignated F/B CPA								
			<b>-</b>	<b>-</b>	<b>-</b>	<b>(20,000.00)</b>	<b>-</b>	<b>-</b>	

Town of Maynard - Account Detail										
Statement of Revenues, Expenditures and Changes in Fund Balance										
State Grants - Year Ended June 30, 2017										
			<u>7/1/2016</u>							
			<u>FUND BAL</u>	<u>FY2017</u>	<u>FY2017</u>	<u>FY2017</u>	<u>AJES &amp;</u>	<u>6/30/2017</u>		
<u>ACCOUNT NUME</u>	<u>ACCOUNT NAME</u>	<u>DEPT</u>	<u>FWD</u>	<u>REVENUE</u>	<u>SALARY</u>	<u>EXPENSES</u>	<u>TRANSFERS</u>	<u>FUND BAL</u>		
1016.0000.359000	State-Circuit Breaker Grant	SCH	400,034.00	370,996.00		(400,034.00)		370,996.00		
1017.0000.359000	Police - Bullet Proof Vests	POL	6,700.00	850.00		(895.00)		6,655.00		
1019.0000.359000	Underage Drink Enforce	POL	-	-		-		-		
2000.0000.359000	Kindergarten Enhancement	SCH	-	-		-		-		
2004.0000.359000	Community Policing Grant	POL	(0.00)	-		-		(0.00)		
2005.0000.359000	DARE State Grant	POL	-	-		-		-		
2006.0000.359000	GAAD Grant	POL	-	-		-		-		
2007.0000.359000	Fire Safe Grant	FIRE	7,815.06	6,547.00	(5,408.87)	(1,272.82)		7,680.37		
2008.0000.359000	COA Elderly Grant	COA	-	18,830.00		(18,828.67)		1.33		
2010.0000.359000	EOEA Grant	MUN	1,097.71	-		-		1,097.71		
2011.0000.359000	Arts Lottery-Maynard Cultural	CULT	5,643.16	4,715.30		(4,233.00)		6,125.46		
2012.0000.359000	Academic Support	SCH	-	-		-		-		
2014.0000.359000	Fire Safety Equipment	FIRE	23.85	-		-		23.85		
2015.0000.359000	State Aid to Library	LIB	36,295.96	14,564.85		(18,000.00)		32,860.81		
2017.0000.359000	State 911 PSAP	POL	(8,325.59)	16,900.70	(20,689.69)	(2,676.97)		(14,791.55)	X	
2018.0000.359000	K-12 Literacy Professional	SCH	-	-		-		-		
2019.0000.359000	Big Yellow School Bus	SCH	-	-		-		-		
2020.0000.359000	Big Yellow School Bus	SCH	-	-		-		-		
2027.0000.359000	Prog Quality Improvement	SCH	-	-		-		-		
2102.0000.359000	Green Community Grant	SEL	-	235,750.00		(235,750.00)		-		
2103.0000.359000	Police - EPS Grant	POL	-	-		-		-		
2104.0000.359000	Police - Inv evidence Project	POL	(3,114.83)	3,114.21		0.62		0.00		
2105.0000.359000	Library - IT Grant	LIB	-	7,331.00		(6,688.53)		642.47		
2106.0000.359000	Library - Sr. Fin. Literacy	LIB		6,300.00	(705.00)	(3,890.56)	-	1,704.44		
2107.0000.359000	Complete Streets Grant	PLAN				(41,911.58)		(41,911.58)	X	
2108.0000.359000	Honeybee Meadow	OMS		12,233.93		(12,085.67)		148.26		
2109.0000.359000	ADA Municipal Grant	OMS						-		
2110.0000.359000	Science is Everywhere Grant	LIB						-		
	TOTALS		446,169.32	698,132.99	(26,803.56)	(746,266.18)	-	371,232.57	-	
								371,232.57		
			446,169.32							



Town of Maynard - Account Detail										
Statement of Revenues, Expenditures and Changes in Fund Balance										
Capital Projects - FY2017										
					7/1/2016				6/30/2017	
ACCOUNT NUMBER	ACCOUNT NAME	Article	DEPT	ORIGINAL AMOUNT	FUND BAL FWD	FY2017 REVENUE	FY2017 EXPENSES	FY2017 Transfers	FY2017 FUND BAL	X = Debt
5000.0000.359000	Chapter 90 Highway Project		DPW		11,379.99	264,993.50	(260,993.50)		15,379.99	
5021.0000.359000	School Improve Boilers	Art 14 ATM 5/21/07	SCH		18,761.98		(18,761.98)		-	X
5044.0000.359000	Parker Street		SEL	1,437.20	1,437.20				1,437.20	Transfer from Other Sources - GF
5067.0000.359000	Alumni Field and Track/Tennis	Art 8 ATM 5/16/11	SCH	61,000	592.72				592.72	FC
5074.0000.359000	Green Meadow Carp. Replacement	Art 9 ATM 5/16/11	SCH	100,000	602.20				602.20	x
5080.0000.359000	Reo/Coolidge Renovations	Art S5 STM 5/21/12	SCH	150,000	33,879.35		(3,220.00)		30,659.35	FC
5081.0000.359000	Fowler Playground Design	Art S5 STM 5/21/12	SCH	20,000	6,490.00		(6,490.00)		-	FC
5084.0000.359000	Demolition of Old Fowler Gym	Art 14 ATM 5/21/12	SCH	225,000	7,243.73				7,243.73	x
5085.0000.359000	Redevelopment Authority	Art 15 ATM 5/21/12	SEL	6,000	6,000.00				6,000.00	FC
5086.0000.359000	Downtown Enhancement Funds	Art 16 ATM 5/21/12	SEL		-				-	
5086.0000.359000	Downtown Enhancement Funds	ArtS1 STM 05/18/15	SEL	184,705	187,367.02	2,690.00	(18,500.71)	(36,500.00)	135,056.31	FC
5086.0000.359001.1001	BEEP - Downtown Flowers		SEL		-		(7,208.28)	26,500.00	19,291.72	FC
5086.0000.359001.1002	BEEP - Bollards El Huipil		SEL					3,000.00	3,000.00	FC
5086.0000.359001.1003	BEEP - Mapping & GIS		SEL				(20.72)	7,000.00	6,979.28	FC
5087.0000.359000	Extraction Tool	Art 21 ATM 5/21/12	FIRE	32,000	589.00				589.00	x
5090.0000.359000	Fowler and Green Meadow Roof Repairs	Art S7 STM 5/20/13	SCH	850,000	65,227.84		(5,235.78)		59,992.06	FC
5091.0000.359000	Fowler and Green Meadow Security System	Art S7 STM 5/20/13	SCH	200,000	58,408.39		(42,570.61)		15,837.78	FC
5094.0000.359000	Sidewalk Improvements	Art S7 STM 5/20/13	DPW	500,000	60,458.31				60,458.31	FC
5096.0000.359000	High School Moving Expenses	Art S7 STM 5/20/13	SCH	12,000	3,141.10		(1,884.00)		1,257.10	FC
5098.0000.359000	T.A.DPW Street light LED Upgrades	Art S1 STM 05/18/15	DPW	60,000	60,000.00				60,000.00	
5100.0000.359000	Fire Station Feasibility Study	Art12 ATM 05/18/15	FIRE	90,000	-				-	Capital Stab
5101.0000.359000	Fire Dept Equip & Maintenance	ArtS1 STM 05/18/15	FIRE	176,000	65,805.50	1,650.00	(62,988.46)		4,467.04	FC
5102.0000.359000	Bombardier Sidewalk Plow/Attachments	ArtS1 STM 05/18/15	DPW	165,000	2,903.00				2,903.00	FC
5103.0000.359000	Midsize F550 Dump Truck/Sander - Highway	ArtS1 STM 05/18/15	DPW	75,000	8,561.48		(8,139.79)		421.69	FC
5104.0000.359000	Midsize F550 Dump Truck/Sander - Cem/Parks	ArtS1 STM 05/18/15	DPW	75,000	7,307.21		(7,307.21)		-	FC
5105.0000.359000	Leaf Vac/Shredder	ArtS1 STM 05/18/15	DPW	50,000	-				-	FC
5106.0000.359000	SchoolParking/Traffic Flow Assessment	ArtS1 STM 05/18/15	SCH	20,000	5,877.00				5,877.00	FC
5107.0000.359000	ARRT Easement Purchase	Art S2 STM 5/18/15	SEL	120,000	66,283.57		(55,796.51)		10,487.06	FC
5109.0000.359000	Fowler Tech/Infrastructure	ArtS9 STM 01/11/16	SCH	150,000	150,000.00		(74,051.49)		75,948.51	FC
5110.0000.359000	Demolition 1 Rockland Avenue	ARTS1 STM 0516	SEL	40,000	40,000.00		(12,967.89)		27,032.11	FC
5111.0000.359000	F150 Crew Cab Replacement	ARTS1 STM 0516	FAC	35,000	35,000.00		(34,556.00)		444.00	FC
5112.0000.359000	Fowler Gym Floor Resurfacing	ARTS1 STM 0516	FAC	20,000	20,000.00				20,000.00	FC
5113.0000.359000	Field Mower/Leaf Vac	ARTS1 STM 0516	FAC	20,000	4,031.72				4,031.72	FC
5114.0000.359000	Ford Explorer/XLT Replacement	ARTS1 STM 0516	DPW	32,000	32,000.00		(29,990.08)		2,009.92	FC
5115.0000.359000	Asphalt Curb/Beam Machine	ARTS1 STM 0516	DPW	50,000	50,000.00		(47,602.90)		2,397.10	FC
5116.0000.359000	Roadway & Sidewalk Improvements	ARTS1 STM 0516	DPW	500,000	500,000.00		(397,539.83)		102,460.17	FC
5117.0000.359000	Garage Fence & Security Improvement	ARTS1 STM 0516	DPW	105,000	105,000.00		(29,310.65)		75,689.35	FC
5118.0000.359000	Fire Dept Aerial Ladder	ARTS1 STM 010917	FIRE	266,567	266,567.00			266,567.00	266,567.00	Capital Stab
5119.0000.359000	Green Meadow Playground	ARTS8 STM 010917	SCH	245,000			(6,145.95)	245,000.00	238,854.05	Capital Stab
5120.0000.359000	Fire Station OPM Services	ArtS9 STM 0517	FIRE	125,000			(9,000.00)	125,000.00	116,000.00	Capital Stab
5121.0000.359000	Fire Station Vehicle Storage	ArtS10 STM0517	FIRE	100,000				100,000.00	100,000.00	Capital Stab
5122.0000.359000	Community Master Plan	ArtS1 STM0517	SEL	75,000				75,000.00	75,000.00	FC
5123.0000.359000	Roadway & Sidewalk Improvements	ArtS1 STM0517	DPW	300,000				300,000.00	300,000.00	FC
5124.0000.359000	DPW F350 Truck w/Plow Replacement	ArtS1 STM0517	DPW	45,000				45,000.00	45,000.00	FC
TOTALS					1,614,348.31	269,333.50	(1,140,282.34)	1,156,567.00	1,899,966.47	
									1,899,966.47	
			DPW		837,609.99				666,719.53	
			FIRE		66,394.50				487,623.04	
			SCH		350,224.31				436,864.50	
			TOWN		360,119.51				308,759.40	
			POL		-				-	
					1,614,348.31	-	-		1,899,966.47	

Town of Maynard - Account Detail							
Statement of Revenues, Expenditures and Changes in Fund Balance							
Trust Funds - Year Ended June 30, 2017							
			7/1/2016				
			FUND BAL	FY2017	FY2017	AJES &	6/30/2017
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	FWD	REVENUE	EXPENDITURES	TRANSFERS	FUND BAL
<b>Expendable</b>							
8200.0000.359000	LEACHATE ANALYSIS/LANDFILL	SEL	130.78	1.12	-	-	131.90
8202.0000.359000	ROSE MCGOWAN FUND	SEL	35.00	3.72	-	-	38.72
8203.0000.359000	MAYNARD SOLDIERS FUND	SEL	508.48	6.54	-	-	515.02
8204.0000.359000	POST WAR REHAB FUND	SEL	2,260.41	56.23	-	-	2,316.64
8205.0000.359000	RAFFERTY FUND	SCH	15.68	16.12	-	-	31.80
8206.0000.359000	KATHERINE KINSLEY FUND	SCH	43.85	66.22	-	-	110.07
8207.0000.359000	ANNE MARIE MORTON FUND	SCH	20.56	21.07	-	-	41.63
8208.0000.359000	E SAWETZ FUND	SCH	12.78	17.57	-	-	30.35
8209.0000.359000	THOMAS & ATHINA GRAMO	SCH	73.92	90.16	-	-	164.08
8210.0000.359000	GEORGE & ANN LEMIRE FUND	SCH	9.76	15.12	-	-	24.88
8211.0000.359000	ANNE GIBBONS FUND	LIB	563.06	457.22	-	-	1,020.28
8212.0000.359000	GUYER FOWLER FUND	SCH	1,889.10	2,962.42	-	-	4,851.52
8219.0000.359000	FRASER & FRANCES FORGIE	SCH	3,118.59	4,932.30	-	-	8,050.89
8220.0000.359000	GEORGE SHAW MEMORIAL	SCH	250.83	4.76	-	-	255.59
8222.0000.359000	BRENDA BOWKER FLAHERTY	SCH	60.92	76.25	-	-	137.17
8223.0000.359000	MILTON & ANNE DUCLOS FUND	SCH	1,391.62	2,181.70	-	-	3,573.32
8226.0000.359000	MICHAEL FLOOD FUND	LIB	4,308.69	35.34	(1,040.41)	-	3,303.62
8227.0000.359000	MAYNARD HIGH SCHOOL	SCH	10.72	550.20	-	-	560.92
8228.0000.359000	Arthur St Germain Scholarship Fund	SCH	395,886.64	3,407.94	(10,000.00)	-	389,294.58
8229.0000.359000	HALFWAY CAFÉ	SEL	60.00	-	-	-	60.00
8230.0000.359000	KATHERINE LALLI SCHOLARSHIP	SCH	-	20,573.78	-	-	20,573.78
8231.0000.359000	FOREIGN TRAVEL SCHOLARSHIP	SCH	-	404.15	-	110,000.00	110,404.15
<b>Non-Expendable</b>							
8100.0000.359000	NON EXP CEM PERPETUAL CARE	DPW	264,081.95	8,825.00	-	-	272,906.95
8102.0000.359000	NON EXP ROSE MCGOWAN	SEL	391.33	-	-	-	391.33
8103.0000.359000	NON EXP MAYNARD SOLDIERS	SEL	239.20	-	-	-	239.20
8104.0000.359000	NON EXP POST WAR REHAB	SEL	4,182.01	-	-	-	4,182.01
8105.0000.359000	NON EXP RAFFERTY FUND	SCH	1,826.89	-	-	-	1,826.89
8106.0000.359000	NON EXP KATHERINE KINSLEY	SCH	7,543.28	-	-	-	7,543.28
8107.0000.359000	NON EXP ANNE MARIE MORTON	SCH	2,393.97	-	-	-	2,393.97
8108.0000.359000	NON EXP E. SAWUTZ FUND	SCH	2,000.00	-	-	-	2,000.00
8109.0000.359000	NON EXP THOMAS & ATHINA	SCH	10,255.07	-	-	-	10,255.07
8110.0000.359000	NON EXP GEORGE & ANN LEMIRE	SCH	1,720.19	-	-	-	1,720.19
8111.0000.359000	NON EXP ANNE GIBBONS FUND	LIB	51,808.58	-	-	-	51,808.58
8112.0000.359000	NON EXP GUYER FOWLER	SCH	337,487.30	-	-	-	337,487.30
8119.0000.359000	NON EXP FRASER & FRANCES FORGIE	SCH	561,931.63	-	-	-	561,931.63
8120.0000.359000	NON EXP GEORGE SHAW	SEL	295.00	-	-	-	295.00
8122.0000.359000	NON EXP BRENDA BOWKER FLAHERTY	SEL	8,675.57	-	-	-	8,675.57
8123.0000.359000	NON EXP MILTON & ANNE DUCLOS	SCH	248,547.77	-	-	-	248,547.77
8128.0000.359000	NON EXP ARTHUR ST GERMAIN MEM	SCH	-	-	-	-	-
8129.0000.359000	NON EXP HALFWAY CAFÉ	SEL	-	-	-	-	-
8130.0000.359000	NON EXP KATHERINE LALLI	SCH	-	-	-	-	-
8131.0000.359000	NON EXP FOREIGN TRAVEL SCH	SCH	-	-	-	-	-
8199.0000.359000	NON EXP CONSERVATION FUND	MUN	-	-	-	-	-
<b>Other</b>							
8000.0000.359000	CEMETERY PERPETUAL CARE	DPW	286,893.37	4,835.18	(50,228.81)	-	241,499.74
8001.0000.359000	STABILIZATION FUND	SEL	2,003,988.63	17,492.82	-	-	2,021,481.45
8002.0000.359000	CONSERVATION FUND	MUN	211,526.34	1,846.10	-	20,000.00	233,372.44
8003.0000.359000	WATER ENT STABILIZATION	DPW	458,862.56	4,005.38	-	-	462,867.94
8004.0000.359000	SEWER ENT STABILIZATION	DPW	529,481.31	4,589.21	-	(350,000.00)	184,070.52
8005.0000.359000	COMMUNITY ENHANCE STABIL	SEL	34.22	0.43	-	-	34.65
8006.0000.359000	AFFORDABLE HOUSING TRUST	SEL	-	-	-	-	-
8007.0000.359000	OPEB Trust	T/C	937,647.63	30,477.34	-	100,000.00	1,068,124.97
8008.0000.359000	CAPITAL STABILIZATION FUND		2,342,609.17	18,970.87	-	(589,915.00)	1,771,665.04
<b>TOTALS</b>			<b>8,685,074.36</b>	<b>126,922.26</b>	<b>(61,269.22)</b>	<b>(709,915.00)</b>	<b>8,040,812.40</b>
							8,040,812.40



Account Number General Ledger	Account Number Expense Ledger	Description	Reg Balance	Debits	Credits	Balance
9000.0000.199600.0000		AMT TO BE PROV - BONDS	32,677,070.00	1,300.00	2,680,285.00	29,998,085.00
9000.0000.294002.0000	0001.0710.591002.0000	BNDS ATH FAC SCH 2/1/03	0.00	0.00		0.00
9000.0000.294002.0000	0001.0710.591049.0000	BNDS PAR 2/1/03 ATHLETIC	0.00	0.00		0.00
9000.0000.294003.0000	0001.0710.591048.0000	BNDS FOWLER M.S. 2/1/03	-7,057,070.00	1,050,285.00		-6,006,785.00
9000.0000.294003.0000	0001.0710.591048.0000	BNDS FOWLER M.S. 2/1/03	0.00	0.00		0.00
9000.0000.294026.0000	0001.0710.591004.0000	BNDS LIBRARY 2/1/07	-1,800,000.00	200,000.00	1,300.00	-1,601,300.00
9000.0000.294031.0000	0001.0710.591029.0000	BNDS - POLICE STATION 1/15/10	-2,690,000.00	225,000.00		-2,465,000.00
9000.0000.294032.0000	0001.0710.591030.0000	BNDS-SCH BOILERS 1/15/10	-470,000.00	40,000.00		-430,000.00
9000.0000.294033.0000	0001.0710.591031.0000	BNDS - REMEDIATION PETROLEUM 1	-70,000.00	10,000.00		-60,000.00
9000.0000.294034.0000	0001.0710.591032.0000	BNDS - REMEDIATION LANDFILL 1/	-180,000.00	15,000.00		-165,000.00
9000.0000.294035.0000	0001.0710.591033.0000	BNDS - REMEDIATION WINTER ST 1	-40,000.00	5,000.00		-35,000.00
9000.0000.294037.0000	0001.0710.591044.0000	HIGH SCHOOL 1 - STM 10/25/10	-3,410,000.00	160,000.00		-3,250,000.00
9000.0000.294038.0000	0001.0710.591045.0000	HIGH SCHOOL 2 - STM 10/25/10	-2,495,000.00	115,000.00		-2,380,000.00
9000.0000.294039.0000	0001.0710.591036.0000	GREEN MEADOW SYS UPGRADE - ATM	-480,000.00	30,000.00		-450,000.00
9000.0000.294040.0000	0001.0710.591037.0000	SIDEWALK - ATM 5/16/11	-325,000.00	55,000.00		-270,000.00
9000.0000.294041.0000	0001.0710.591038.0000	ROADS - ATM 5/16/11	-205,000.00	35,000.00		-170,000.00
9000.0000.294042.0000	0001.0710.591039.0000	PLAYGROUND/PARK IMPR - ATM 5/16/11	-220,000.00	20,000.00		-200,000.00
9000.0000.294043.0000	0001.0710.591040.0000	ATHLETIC FIELD - ATM 5/16/11	-145,000.00	15,000.00		-130,000.00
9000.0000.294044.0000	0001.0710.591041.0000	GREEN MEADOW CARPET REPL - ATM	-60,000.00	10,000.00		-50,000.00
9000.0000.294045.0000	0001.0710.591042.0000	TOWN HALL REPAIRS - ATM 5/16/11	-15,000.00	5,000.00		-10,000.00
9000.0000.294046.0000	0001.0710.591043.0000	HIGH SCHOOL - STM 10/25/10 - ON 2/1	-6,425,000.00	315,000.00		-6,110,000.00
9000.0000.294050.0000	0001.0710.591064.0000	ART 14 ATM 5/12 DEMO FOWLER GYM 2/1	-180,000.00	15,000.00		-165,000.00
9000.0000.294051.0000	0001.0710.591065.0000	ART 21 ATM 5/12 FIRE DEPT EQUIP 2/1	-70,000.00	70,000.00		0.00
9000.0000.294052.0000	0001.0710.591063.0000	ART 1 STM 10/25/10 HIGH SCHOOL 2/14	-6,340,000.00	290,000.00		-6,050,000.00
			0.00	2,681,585.00	2,681,585.00	0.00
9001.0000.199600.0000		AMT TO BE PROV - BONDS	3,661,900.00	6,500.00	544,600.00	3,123,800.00
9001.0000.294014.0000	6100.0450.591005.0000	BNDS - WTR PROJ 12/15/97	-20,000.00	10,000.00		-10,000.00
9001.0000.294015.0000	6100.0450.591006.0000	BNDS - WTR TR 12/15/97	-140,000.00	70,000.00		-70,000.00
9001.0000.294016.0000	6100.0450.591016.0000	BNDS - WTR MAINS 12/15/97	-10,000.00	5,000.00		-5,000.00
9001.0000.294017.0000	6100.0450.591008.0000	BNDS - WTR FTR 2/15/02	-61,000.00	15,900.00	1,900.00	-47,000.00
9001.0000.294018.0000	6100.0450.591015.0000	BNDS - WTR TR FAC 2/15/02	-36,000.00	6,600.00	1,000.00	-30,400.00
9001.0000.294019.0000	6100.0450.591010.0000	BNDS - WELL FIELD 2/15/02	-123,000.00	25,600.00	3,600.00	-101,000.00
9001.0000.294021.0000	6100.0450.591013.0000	BNDS - WTR MAIN 2/1/03	0.00	0.00		0.00
9001.0000.294021.0000	6100.0450.591050.0000	WATER.DEBT - WTR MAIN 2/1/03	-96,900.00	16,500.00		-80,400.00
9001.0000.294022.0000	6100.0450.591012.0000	BNDS - WTR MAIN II 2/1/03	0.00	0.00		0.00
9001.0000.294022.0000	6100.0450.591051.0000	WATER.BOND PRIN - PAR 2/1/0 WATER M	-35,000.00	5,000.00		-30,000.00
9001.0000.294023.0000	6100.0450.591014.0000	BNDS - MWPAT WTR	-2,060,000.00	265,000.00		-1,795,000.00
9001.0000.294025.0000	6100.0450.591007.0000	BNDS - WTR II 12/15/97	-10,000.00	5,000.00		-5,000.00
9001.0000.294027.0000	6100.0450.591017.0000	BNDS - WTR 2/1/07	0.00	0.00		0.00
9001.0000.294053.0000	6100.0450.591053.0001	Water Tank Repairs 100713	0.00	0.00		0.00
9001.0000.294066.0000	6100.0450.591066.0000	Water Tank Repairs - 052013 ATM	-1,070,000.00	120,000.00		-950,000.00
			0.00	551,100.00	551,100.00	0.00
9002.0000.199600.0000		AMT TO BE PROV - BONDS	9,587,527.55	7,200.00	636,116.65	8,958,610.90
9002.0000.294004.0000	6200.0440.591026.0000	MWPAT LOAN T5-97-1111 - DATED 8/10	-19,584.00	4,896.00		-14,688.00
9002.0000.294005.0000	6200.0440.591019.0000	BNDS-MWPAT 96-50 SWR	-28,413.00	28,413.00		0.00
9002.0000.294006.0000	6200.0440.591020.0000	BNDS - MWPAT	-63,077.15	9,959.55		-53,117.60
9002.0000.294007.0000	6200.0440.591059.0000	BNDS - SWR 12/15/97	-10,000.00	5,000.00		-5,000.00
9002.0000.294008.0000	6200.0440.591022.0000	BNDS - SWR 2/15/02	-162,000.00	28,300.00	4,300.00	-138,000.00
9002.0000.294009.0000	6200.0440.591057.0000	BNDS - SWR TR 2/15/02	-24,000.00	4,400.00	700.00	-20,300.00
9002.0000.294010.0000	6200.0440.591056.0000	BNDS - SWR TR 2/1/03	-152,720.00	27,155.00		-125,565.00
9002.0000.294010.0000	6200.0440.591058.0000	BOND PRIN - 5/21/02 SWG TRT FA	0.00	0.00		0.00
9002.0000.294011.0000	6200.0440.591052.0000	BNDS - SWR LINE 2/1/03	-73,310.00	11,060.00		-62,250.00
9002.0000.294048.0000	6200.0440.591054.0000	BOND PRIN - WASTEWTR PLANT (I)	-130,000.00	10,000.00		-120,000.00
9002.0000.294012.0000	6200.0440.591021.0000	BNDS - SWR II 12/15/97	-10,000.00	5,000.00		-5,000.00
9002.0000.294013.0000	6200.0440.591027.0000	BNDS - SWR II 2/15/02	-84,000.00	14,200.00	2,200.00	-72,000.00
9002.0000.294028.0000	6200.0440.591028.0000	BNDS - SWR 2/1/07	0.00	0.00		0.00
9002.0000.294029.0000	6200.0440.591035.0000	ATM 5/17/05 - WWTP 1	-350,000.00	30,000.00		-320,000.00
9002.0000.294030.0000	6200.0440.591053.0000	ATM 5/21/07 - WWTP 2	-240,000.00	20,000.00		-220,000.00
9002.0000.294036.0000	6200.0440.591034.0000	BNDS - MWPAT CWS 08/31	-4,066,787.00	234,821.00		-3,831,966.00
9002.0000.294048.0000	6200.0440.591025.0000	WWTP 1 - ATM 5/19/09	0.00	0.00		0.00
9002.0000.294049.0000	6200.0440.591055.0000	MWPAT CWS-08-31-A - DATED 6/13/12	-3,713,636.40	182,912.10		-3,530,724.30
9002.0000.294060.0000	6200.0440.591060.0000	Water Tank Repairs issued ATM 05201	-460,000.00	20,000.00		-440,000.00
			0.00	643,316.65	643,316.65	0.00
9003.0000.199600.0000		AMT TO BE PROV - BONDS	1,170,000.00		90,000.00	1,080,000.00
9003.0000.294047.0000	3100.0172.591047	CPA - COUNTRY CLUB - STM 10/26/11	-1,170,000.00	90,000.00		-1,080,000.00
			0.00	90,000.00	90,000.00	0.00
43,160,495.90						

[illegible]

## FINANCE COMMITTEE

Pursuant to the Town Charter, the Finance Committee reviews all articles presented on the warrants for annual and special town meetings. The Committee prepares written recommendations, and explanations of those recommendations, for each article. The Finance Committee also holds at least one open hearing before each town meeting to receive comments from town residents and to explain the committee's recommendations.

The Finance Committee analyzes the annual town budget prepared by the Board of Selectmen to verify that it is balanced; that it is consistent with established goals; and that it provides value to the Town. The Finance Committee also oversees the Reserve Fund, which is used to fund unanticipated expenses.

Overall, the philosophy of the Finance Committee is to promote accountability among the Town's departments in management of their operating and capital budgets.

***Members:***

The Finance Committee has seven members. Members are appointed by the Town Moderator for three year terms. As of December 31, 2017, the following volunteers were serving on the Finance Committee:

Peter Campbell.....	Member
Ken Estabrook.....	Vice Chair
PJ Gauthier.....	Secretary
Bob McCarthy.....	Member
Jillian Prendergast.....	Member
Don Rowe.....	Chair
Laura Weinstein.....	Member

### ***2016 Activities:***

The Finance Committee meets regularly on the second and fourth Monday of the month and also schedules special meetings as necessary. The Finance Committee held 25 meetings in 2017. One of these meetings was held during town meeting in order to render official votes and conduct official business during the proceedings. The Finance Committee held open hearings prior to the annual and special town meeting in May 2017. Committee members also volunteered additional time to manage special projects and to serve on sub-committees in conjunction with other boards and committees.

In February 2017, the Finance Committee participated in the annual Joint Budget Review meeting. This half-day meeting is an opportunity for the Town Administrator, Department Heads and representatives from Boards and Committees to present and discuss their proposed budgets for the upcoming fiscal year. This annual joint meeting, designed to facilitate communication at the start of the budget development process, is mandated by the Town Charter (Section 6-5(a)).

In the first half of 2017, the Finance Committee focused on reviewing the proposed annual town budget for the upcoming fiscal year. Specifically, the Committee verifies that the cost of services is accurately represented and that the proposed budget is balanced. Maynard is not unique in that available resources are not sufficient to fund all the Town's capital and operating needs. Each year, the Town's leaders have to choose the priorities for that year.

In the second half of 2017, the Finance Committee undertook an initiative aimed at longer term planning for the Maynard town budget. This came out of our acute awareness that there are competing demands on a limited budget and our desire to have a transparent discussion with all stakeholders. With potential new income from the 129 Parker Street development on the horizon, we wanted to make sure that all community members were aware of the competing demands and all had a voice at the table about how to use these new resources. Joint meetings with the Board of Selectmen, School Committee, Town Administrators and concerned citizens were held in October and December of 2017. Positive feedback was received from all parties and we look forward to continuing this discussion in 2018.

Throughout the year, Committee members also met periodically with assigned department heads for budget review and updates. The purpose of these meetings is for committee members to learn budget specifics so that the Committee is better prepared to analyze reserve fund transfer requests.

### ***Reserve Fund Transfers:***

Massachusetts General Law pertaining to municipal government allows town meetings to appropriate reserve funds for extraordinary or unforeseen expenditures. By law, the Finance Committee must vote to approve transfers from reserve funds. Reserve Funds are typically appropriated at the annual town meeting and are available and accounted for on a Fiscal Year basis (July 1 - June 30). Town meeting approved Reserve Funds of \$300,000 in Fiscal Year 2017. The balance of \$269,000 reverted to FY17 Free Cash.

### ***FY2016 Reserve Fund Transfers***

Date	Department	Purpose	Amount	Budget Bal
	Annual Approp.			\$300,000
03/20/17	Fire	Fire Department salary increases	\$ 31,000	\$ 269,000

Respectfully Submitted

***Don Rowe,***  
***Chairman***

## **CAPITAL PLANNING COMMITTEE**

Since 2014, representatives from six town departments create and implement a long-term Capital Plan. The plan continues to evolve and ensures that all Town and School facilities, equipment, and property are included in the plan. The depth of the plan anticipates capital investments required and strives for accurate cost estimating. The capital planning group includes representatives from finance, the school department, facilities, public works, public safety, and the town administration.

The current plan is the strongest effort at presenting a long-term financial and operational plan for capital improvement and protecting the Town's existing investments in buildings, equipment, and property.

On the recommendation of the planning group, the Town Administrator budgeted \$85,000 for capital projects. Ideally, that amount will continue to increase and will eventually be a dependable investment in capital needs.

The strength of the plan is the coordination between various departments and the expertise of the working group members. Together, they identify priorities, funding opportunities from outside the Town (federal and state grants, for example), and work together to discover the most efficient and effective strategies to purchase with high value, and maintain equipment and facilities for the long-term benefit of the community. For example, more than a mile of degraded sewer line will be replaced in 2018 with funding coming from a \$3.2 Million dollar MassWorks grant awarded in the Fall of 2017. The Town was eligible for the grant because of the efforts of the Capital Planning Advisory Workgroup in identifying the needs and aligning them to the MassWorks opportunity.

A listing of 2017 completed Capital Projects can be found in the Facilities sub-section of the Public works section within this Annual Report.

## **CONTRIBUTORY RETIREMENT SYSTEM**

Active Members.....	220
Inactive Members.....	57
Retired Members.....	108
<b>Total Membership.....</b>	<b>385</b>



Assets	
Cash	\$598,137.23
Fixed Income	8,376,565.46
Equities	20,754,176.89
International Equities	3,097,800.25
Real Estate	3,594,121.56
Alternative Investments	26,538.76
Hedge Funds	2,857,481.32
Interest Due and Accrued	0.00
Accounts Receivable	193,892.11
Accounts Payable	(113,413.32)
<b>TOTAL:</b>	<b>\$39,385,300.26</b>

Funds and Liabilities	
Annuity Savings Fund	\$8,382,855.85
Annuity Reserve Fund	2,949,762.42
Military Service Fund	30,168.42
Pension Fund	532,347.13
Pension Reserve Fund	27,490,166.44
<b>TOTAL:</b>	<b>\$39,385,300.26</b>

Receipts	
Members Deductions	\$892,794.01
Transfers from Other Systems	158,466.63
Members Make Up Payments And Redeposits	23,143.95
Investment Income Credited To Members Accounts	16,206.51
Investment Income Credited To Annuity Reserve Fund	87,952.36
Reimbursements From Other Systems	96,167.44
Received From Commonwealth For COLA	18,358.57
Pension Fund Appropriation	2,072,000.00
Member Payments From Rollovers	0.00
Received From Town to Military Service Fund	1092.95
Investment Income Credited To Military Service Fund	29.05
Investment Income Credited To Expense Fund	338,059.05
Interest Not Refunded	4831.72
Miscellaneous Income	5.07
Excess Investment Income	2,601,804.82
<b>TOTAL:</b>	<b>\$6,310,912.13</b>

Disbursements	
Refunds To Members	\$90,165.69
Transfers from Other Systems	131,593.65
Annuities Paid	576,455.45
Option B Refunds	0.00
Pension Payments	1,913,078.34
Survivorship Payments	167,463.11
Ordinary Disability Payments	17,759.16
Accidental Disability Payments	212,462.64
Accidental Death Payments	39,569.43
Section 101 Payments	0.00
Reimbursements To Other Systems	164,449.69
Board Member Stipends	3,043.50
Salaries	50,834.71
Legal Expenses	0.00
Fiduciary Insurance	5,506.00
Medical Expenses	0.00
Service Contracts	35,265.00
Accounting Services	8,500.00
Education and Training	2,700.00
Travel	5,249.06
Administrative Expenses	6,138.28
Furniture and Equipment	0.00
Management Fees	177,292.15
Custodial Fees	43,530.35
<b>TOTAL:</b>	<b>\$3,651,056.21</b>

## TREASURER-COLLECTOR

### Staff

Cheryl Kane.....	Treasurer/Collector CMMT
Cheri Poirier.....	Assistant Treasurer/Collector
Sandra Baltazar.....	Collector's Assistant

The Treasurer/Collector's Office strives to provide a high level of customer service for Maynard residents in conjunction with administering the following:

- Collection of all taxes, water/sewer bills, trash stickers and parking tickets
- Accounting for, reconciling and investing all town cash
- Processing town and school payroll and disbursing accounts payable
- Debt management/ borrowing and repayment schedule

### Tax Collections July 1, 2016 - June 30, 2017

	Beginning Balance	Commitment	Abate/Exempt Refunds Tax Title Lien	Payments	June 30 Balance
Real Estate	\$201,692	\$28,535,080	-\$228,826	-\$28,307,166	\$200,780
Personal Prop	32,725	874,058	937	-873,587	34,133
CPA	-725	255,996	-1,698	-255,545	-1,971
Tax Title	799,639	219,499	-4,045	-138,831	876,262
Water	223,250	1,614,138	-93,824	-1,524,948	218,615
Sewer	346,920	2,503,915	-137,682	-2,364,164	348,999
Excise (all years)	365,671	1,175,104	-16,779	-1,223,880	300,116

### Fiscal Year 2017 Debt Service Payments by Category

Fund	Principal Paid	Interest Paid	Total Paid	Principal Outstanding Balance 6/30/16
Town-General	\$668,700	\$227,945	\$896,645	\$5,271,300
School	2,010,285	877,426	2,887,711	24,726,785
CPA Golf Course	90,000	34,600	124,600	1,080,000
Water	279,600	48,050	327,650	1,328,800
Sewer	175,115	59,865	234,980	1,528,115
MWPAT	726,002	233,764	959,765	9,225,496
<b>TOTAL</b>	<b>\$3,979,702</b>	<b>\$1,481,650</b>	<b>\$5,431,352</b>	<b>\$43,160,496</b>

### Staff Total Earnings:

\*Wages may reflect more than one department, overtime and private details (non-town funds).

### PAYROLL WAGES TOWN EMPLOYEES FY 2017\*

Abbondanzio, Michael	87,422.54	Brennan, John	5,827.50
Akillian-Casey, Carol A	54,778.87	Brennan, Patrick	74,491.04
Asmann, Richard A	72,186.09	Briggs, Hannah	1,799.50
Aulenback, Ralph	18,093.27	Brooks, Fredrick	55,656.53
Avril, Emmanuel	12,424.59	Brooks, Nancy	60,627.58
Baltazar, Sandra	47,961.29	Byrne, Gerald	4,938.00
Balzotti, Gregory	83,938.21	Camaro, Anne	21,409.63
Bendall, Deborah	21,410.49	Chetwynd, Bradford	14,114.76
Bendall, Emma	1,475.00	Cisek, Michael	55,756.72
Berry, Ann	1,241.75	Comeau, Lucien	80,116.47
Bodwell, Daniel	76,117.84	Conroy, Michael	39,733.68
Boudreau, Jeffrey	78,966.93	Cormier, Brittany	29,286.08
Boulette, Shawn	76,048.87	Corrigan, Shawn	60,353.10

Costello, Nathan	2,800.00	Kiley, Sean	111,764.46
Currier, Marc	76,432.14	King, John	82,871.34
Cushing, Brian	133,677.97	Koenig, Mark	5,745.75
Daniels, Marcus	2,854.18	Kozik, Patricia	35,580.43
Davoll, Eric	79,413.47	Latta, Mark	73,035.66
Dawson, James	35,882.46	Latta, Walter	120,411.71
Dee, Nathan	43,656.32	Lawless, Angela	86,351.53
DeMars, John	67,520.30	Loomer, James	6,410.14
Desjardins, Craig	80,127.71	Loveless, Amy	71,498.63
Dickerson, Shawn	60,345.78	MacGlashing, Douglas	37,008.31
Dismuke, Charles	72,511.52	MacPherson, Heather	1,800.00
Distefano, Lucie	68,529.10	Malcolm, Mark	46,298.61
Donovan, Diane	33,778.98	Manchuso, Trista	86,056.58
Doughty, Jacob	46,009.96	Maria, James	19,121.98
Dubois, Mark	156,104.10	Maria, Paul	158,528.00
Duggan, Ashley	7,554.00	Mariollet, Jean-Luc	2,480.00
Duggan, Justin	22,297.49	Marrama, Angela	91,978.07
Duggan, Stephanie	59,242.49	Maskalenko, Derek	75,745.72
Duggan, William	129,087.34	McAllister, Andrew	51,192.46
Ferguson, James	62,137.59	McCue, Mary	29,207.46
Finnerty, Sarah	41,780.29	McGowan, James	73,608.18
Foster, Joseph	90,875.96	McGowan, Jessica	1,629.58
Frazier, Alexander	8,499.53	McGrath, James	49,198.79
Gerroir, Susan	4,590.00	McIntosh, Daniel	3,300.00
Giger, Daniel	1,672.25	Mealey, Debra	33,172.43
Gould, Daniel	62,150.92	Mealey, Jeffrey	16,763.56
Goulding, Timothy	38,888.95	Miklosko, Aaron	94,640.76
Gray, Timothy	111,696.23	Morando, Marie	59,113.65
Grenier, Michele	57,206.20	Morrison, Peter	148,683.14
Grossman, Beth	9,705.00	Mosca, Rebecca	65,524.69
Guzzo, Michael	93,616.09	Mullally, Timothy	112,889.15
Hakey, Patrick	79,947.58	Nemser, William	73,196.94
Hanley, Elizabeth	2,853.00	Noble, Michael	162,524.83
Hardy, Erica	51,004.30	Nyholm, Karl	102,673.79
Harrold, Marianne	57,822.13	Palmerino, Thomas	79,412.29
Houle, Jeffrey	97,026.18	Palola, Tom	78,242.41
Howe, Cynthia	73,339.94	Parker, Janine	58,688.53
Janes, Matthew	72,297.61	Parr, Michael	83,636.43
Johnston, Barbara	50,038.46	Pawluczonek, Kelly	11,376.00
Johnston, Thomas	3,280.00	Petersen, Brian	98,216.28
Jones, Stephen	94,420.22	Petersen, Kevin	57,633.26
Kane, Cheryl	86,286.98	Petipas-Haggerty, Casey	19,478.60
Kaskiewicz, Michael	25,045.96	Primiano, John	77,820.40

Robichaud, Jeremy	62,953.86	Stowers, Anthony	114,160.30
Ruggiero, Mirella	59,687.93	Sutherland, Michael	90,833.68
Sahlberg, Adam	37,635.00	Sweeney, Christopher	99,241.14
Scribner-MacLean, Andrew	99,995.75	Sweet, Kevin	130,237.65
Seeley, Richard	104,948.68	Thayer, Emily	1,295.00
Sherman, Bridget	1,214.50	Thurston, Sarah	36,018.25
Shugrue, Martha	8,499.53	Tomyl, Mark	92,668.40
Sokolowski, Edward	8,338.30	Tuomi, Matti	73,181.12
Sokolowski, Michelle	68,519.38	Verbitzki, Andrew	70,922.98
St. Louis, Cheryl	60,639.28	Walsh, Jessica	22,831.69
Stanley, Wayne	9,500.00	Weiner, Stephen	83,839.57
Stewart, Justyne	51,219.99	Weir, Karen	41,469.69
Stoupakis, George	3,760.00		

### PAYROLL WAGES SCHOOL EMPLOYEES FY 2017

Adams, Jennifer	97,585.12	Boardman, Lisa	24,665.96
Adamson, Candace	91,663.94	Bouffard, Angela	3,208.75
Afonso-Goddard, Maria	49,799.88	Bourke, Sarah	44,693.40
Alexander, Noval	3,410.00	Bradley, Erin	9,394.82
Alford, Rebecca	19,575.88	Bradley, Susan	18,827.45
Amidon, Donna	4,014.56	Brainard, Kyle	61,131.60
Amidon, Justin	20,738.25	Braman, Hilary	32,378.01
Andrade, Colleen	56,332.76	Braman, Scott	15,385.03
Arcelay, Susan	51,778.52	Bratica, Kathleen	89,652.16
Arsenault, Tina	18,383.51	Brennan, Mary	24,955.03
Aukstikalnis, Suzanne	30,505.09	Brennan, Patricia	76,382.24
Bacus, Hanna	6,930.25	Brennan, Sean	3,560.00
Bahn, Stephen	2,012.50	Bresnick, Deborah	44,999.90
Bailey, Amanda	44,350.06	Briggs, Stacey	5,261.20
Baldassarre, Maria	16,912.57	Brown, Victoria	18,751.33
Ballard, John	55,930.08	Bruso, Matthew	46,622.94
Bang, Nhan	78,887.08	Bullock, Alison	8,641.88
Barbagallo, John	52,222.65	Cairns, Valerie	55,572.80
Barbati, Isabella	9,039.50	Caldicott, Liza	1,200.00
Barcock, Sarah	29,515.97	Caloggero, Steven	96,425.94
Battaglia, Deborah	34,113.64	Campbell, Heather	5,656.66
Baudin, Megan	58,671.62	Canales, Melanie	1,806.68
Baylis, Melissa	24,411.18	Caragianes, Charles	114,656.93
Bearden, Danielle	39,552.98	Carli, Elizabeth	14,300.00
Begin, Rose	21,801.59	Carter, Pamela	41,331.01
Bergner, Barbara	16,761.00	Caruso, Kevin	97,772.42
Bernard, Kerry	1,600.25	Casanas, Tara	7,280.00
Blanchard, Lucinda	89,708.64	Cerqua, Patricia	17,654.58

Chafel, Mark	2,212.50	Doutch, Maureen	19,450.21
Chisholm, Julia	5,222.10	Dowd, Emily	76,098.80
Ciaramitaro, Lily	1,960.00	Downs, Lisa	11,718.82
Clancym Lydia	4,090.00	Dowst, Leslie Adams	94,695.28
Clancy, Melissa	3,949.00	Doyle, Elizabeth	43,926.92
Coen, Patricia	19,662.91	Doyle, Kellie	14,513.05
Cohen, Janet	37,167.77	Duddy, AnnMarie	80,631.98
Cohen, Lois	65,501.38	Duff, Theresa	33,424.22
Coleman, Marlene	92,043.12	Dunlop, Nicole	2,306.75
Colombo, John	41,841.74	Dunton, Susan	1,920.00
Considine, April	11,468.25	Duplessis, Amanda	1,866.75
Conway, Sean	86,651.18	Durkee, Mary	19,151.35
Copeland, Erin	14,717.73	Early, Matthew	2,937.50
Copley, Geoffrey	17,270.82	Ehlers, Jennifer	3,022.10
Coppola, Cheryl	91,663.94	Elkins, Denise	80,631.98
Corcoran, Carol	16,599.83	Engvall, Nathaniel	7,312.00
Corcoran, Karen	33,598.96	Enneguess, Malorie	3,240.00
Corcoran, McKenzie	25,681.95	Faiella, Monica	80,994.56
Cordon-Calvillo, Shenny	19,292.16	Faisal, Farwa	29,300.96
Cormier, Lynn	1,126.49	Falkoff, Johanna	80,974.30
Corrigan, Kaitlyn	72,059.28	Farrell, Kathleen	9,219.26
Cosetta, Sandra	12,659.59	Feinstein, Cheryl	55,715.04
Costello, Julie	50,869.99	Ferranti, Mary	73,756.60
Cotter, Brenna	43,771.96	Filz, Joyce	10,570.38
Cotter, Michael	91,788.94	Finnegan, Mary	92,198.10
Cristantiello, Lucy	4,207.52	Fioretti, Jennifer	44,277.34
Croushore, Charlene	11,325.89	Fitzsimmons, Denise	20,703.47
Currier, Kathleen	19,008.51	Flannery, Laura	14,960.59
Danforth, Julie	45,411.12	Fledderjohn, Timothy	9,295.40
Dankner, Donna	110,266.80	Fleming, Christopher	96,279.29
Dankner, Ilana	18,163.72	Flynn, John	91,540.15
Davies, Judith	49,425.32	Flynn, Kathleen	16,870.41
DeFeudis, Nancy	39,314.98	Foley, Marcia	1,240.87
DelleChiaie, Lindsay	3,424.00	Foss, Kelly	88,026.00
DeMars, Patricia	75,984.24	French, Beverly	26,008.42
Depatino, Tarah	10,401.68	Frick, Michael	4,676.00
Desmeule, Jacquelyne	13,366.43	Furuyama, Cory	18,396.58
DeVine, Christopher	8,436.25	Galdamez, Monica	18,736.36
DiCicco, Peter	36,625.84	Gamboni, Vilma	88,961.71
Ditto, Karen	71,543.88	Gardner, Mathew	4,676.00
Docheff, Andrea	7,111.76	Gately, Janis	19,225.79
Dotorov, Olga	50,857.36	Gately, Patricia	3,754.00
Doucette, Emily	1,012.50	Gaudet, Jennifer	121,486.61

Geiger, Matthew	2,637.50	Ignachuck, Jean	68,325.17
Genetti, Charles	48,342.42	Ignachuck, Walter	58,502.74
Gerardi, Robert	182,211.71	Indelicato, Francine	26,700.85
Gerondeau, Helen	1,162.50	James, Lisa	83,812.12
Gerondeau, Patricia	76,774.24	Jarvis, Raymond	3,424.00
Ginnity, Laura	88,107.38	Jimenez, Eileen	50,877.72
Giunta, Lauren	82,903.18	Jones, Charlotte	91,663.94
Gobron, Charles	49,770.00	Jones, Jennifer	80,484.99
Goguen, Donna	31,229.56	Jones, Stephen	4,676.00
Gomez, Alba	21,394.27	Justason, James	60,043.52
Gosz, Aleksandra	3,673.50	Kanter, Karen	51,920.00
Grandin, Philip	79,410.54	Kapopoulos, Christine	5,297.25
Grant, Alexandra	81,996.23	Kelley, Lillian	13,328.25
Greene, Jill	16,671.72	Kelley, Sean	53,553.43
Gregorie, Danielle	8,311.90	Kelsey, Drew	69,071.88
Griffin, Nancy	88,134.42	Kennedy, Lisa	9,680.00
Grzegorzczak, Bartosz	4,676.00	Kennedy, Tiffany	27,629.33
Gubala, Malgorzata	22,643.26	Kilpatrick, Phyllis	2,320.00
Gubala, Piotr	3,424.00	King, Kelly	25,033.50
Gulezian, Kristy	80,296.94	King, Michelle	33,766.61
Gwozdz, Cheryl	11,104.00	Kizik, Victor	48,479.93
Haberman, Dana	88,526.99	Kozik, Kevin	62,810.80
Haggerty, Bonnie	7,623.88	Krasinski, Katherine	97,069.44
Hales, Travis	18,452.48	Kuhn, Philip	1,160.00
Harrison, David	58,846.14	Labelle-Pierce, Jean	95,095.66
Hart, Johnathan	5,259.25	Lambert, Rosanne	95,803.94
Haslauner, Julia	37,934.78	Landers, Nanda	30,191.82
Hatch, Denise	91,663.94	Landers, Susan	3,009.60
Hayner, Kelly	90,953.58	Larkin, Jodi	1,312.50
Haynes, Nancy	37,725.23	Larsson, Laura	28,099.94
Hayward, Kathryn	26,112.07	Latta, Lynda	17,660.96
Hayward, Sheila	84,640.54	Lattuca, Jacqueline	23,696.16
Hazel, Sara	80,631.98	Lawton, Denise	85,661.78
Higgins, David	10,565.65	LeBlanc, Cynthia	13,968.99
Hilli, Thomas	3,259.93	LeBlanc, Katie Marie	18,259.77
Hines, Kelli	13,816.77	LeBlanc, Sandra	95,187.00
Hobbs, Debora	71,286.68	Lerner, Jessica	1,892.50
Hollenbeck, Mary	10,472.11	Lerner, Rochelle	95,613.26
Holly, Deborah	74,507.00	Lesage, Carol	18,662.18
Howe, Britt	15,303.75	Lewis, Ellen	20,849.50
Howes, Kristen	5,170.00	Lind, Janice	84,849.48
Howes, Paul	5,170.00	Little, Johnna	57,308.76
Hughes, Daniel	1,462.50	Lochiatto, Joanne	45,838.36



Lockmer, Karen	9,240.00	Morrison, Terri	81,130.00
Long, Julia	1,138.88	Murphy, Gail	3,558.73
Longmire, Jennifer	1,289.75	Murphy, Rita Marie	95,191.94
Lucas, Gail	8,960.00	Murphy, Robert	48,147.47
Luther, Douglas	85,778.94	Myers, Mark	49,676.02
Macauley, Brian	12,535.33	Newey, Annie	15,529.80
MacGillivray, Karen	25,575.02	Nguyen, Dam	66,398.64
Mackin, Karen	4,676.00	Nichols, Carolanne	1,280.00
Macks, Shana	20,990.90	Nicholson, Tricia	4,676.00
MacLean, Lisa	103,596.02	Ogden, John	40,239.82
MacPhee, Dana	52,160.98	Ogilvie, Harold	7,176.00
Maida, Laura	83,853.89	Ohs, Marcy	71,317.49
Makovoz, Betty	58,706.76	Opdycke, Kenneth	8,439.10
Mancini, David	4,774.00	Orzech, Paul	84,534.30
Mara, Gayle	109,438.42	Padalino, Lisa	87,371.64
Markowitz, Katherine	88,175.15	Paoletti, Lisa	4,608.75
Marrese, Christopher	91,663.94	Parker, Clay	17,614.82
Marshall, Pamela	3,294.50	Parquet, Amy	18,727.43
Martell, Amy	1,088.46	Paterno, Jeffrey	80,631.98
Martin, Peter	70,708.53	Patrikis, Elaine	24,370.77
Masciarelli, Bridget	16,308.55	Pendergast, Walter	19,213.73
Mazeika, Samantha	73,970.10	Peralta, Tammy	67,922.53
McDonald, Fredrick	3,424.00	Perham, Sean	83,542.78
McNamara, Susan	1,600.00	Perry, Catherine	21,250.00
McNulty, Matthew	16,663.48	Pfeffer, Gervase	91,663.94
McPhail, Melissa	91,540.15	Pflegor, Jennifer	6,047.50
Mehigan, Michael	80,007.02	Pileeki, Lauren	17,385.03
Mela, Jeff	13,261.95	Pileeki, Nicholas	73,535.64
Melanson, Mary Helen	7,121.10	Pittman, Mary	6,600.00
Mello, Robin	1,314.50	Poulson, Betsy	35,404.61
Mendonca, Maria	23,222.36	Poulson, Joan	5,867.02
Messina, Nance	93,593.12	Puolson, Kendall	4,311.00
Minasian, Mark	62,196.41	Primiano, Jerilyn	6,800.00
Mintz, Andrew	3,424.00	Quintal, Mary Ellen	19,234.84
Mitzkavitch, Mary	19,116.67	Rabinovich, Dalia	10,050.46
Mollica, John	75,384.24	Radler, Richard	10,000.00
Moncreaff, Andrea	10,167.50	Ramos, Julian	14,099.00
Mooradian, Lynne	95,427.94	Ranucci, Catherine	2,710.00
Moore, Alexander	3,424.00	Pavesi, Theresa	9,684.52
Moore, Colleen	78,892.32	Ray, Sharon	16,500.16
Mora, Christina	3,928.53	Reed, Kristin	24,874.52
Morello, Michael	36,892.00	Reilly, Lois	15,844.43
Morgan, Dana	1,312.50	Reimann, Karen	21,538.45

Resendes, Michelle	64,999.94	Stewart, James	8,537.00
Reyes, Angela	74,411.06	Stone, Jennifer	20,104.24
Riccardi-Gahan, Carol	107,183.04	Sullivan, Brenda	105,530.12
Richard, Shayna	88,851.88	Sullivan, Cori	45,859.88
Richardson, Maurice	8,401.01	Sullivan, James	1,335.60
Rizzuto, Jillian	52,515.76	Sullivan, Kathleen	43,591.86
Roberts, Mary	43,973.30	Sullivan, Margaret	77,244.48
Roche, Jennifer	13,845.47	Synan, Julia	1,663.75
Rocheleau, Danielle	26,285.24	Tatem-Small, Cecilia	12,072.94
Rocheleau, Katie	2,788.20	Yaveras, Enerolina	86,821.64
Rocheleau, Rhonda	68,425.56	Thomas, Nathaniel	82,135.12
Rogan, Jennifer	3,610.00	Thomen-Brown, Renee	68,373.84
Rosato, Clare	23,149.37	Thompson, Ray	50,115.62
Roussell, Deborah	3,401.00	Thompson, Regan	19,990.86
Rudd, Malaina	3,376.92	Thorburn, Patricia	26,048.92
Rutherford, Ann	62,879.30	Tishler, Alison	71,124.04
Ryan, Kimberly	4,691.50	Trahman, Patricia	61,813.18
Ryan, Melissa	15,556.36	Trainque, Sherry	83,278.82
Savard, Anthony	54,676.96	Travers, Michelle	82,827.78
Sawdo, Linda	20,293.03	Tredeau, James	65,315.00
Schultz, Lawrence	8,719.98	Tucker, Marie	15,205.62
Schwarz, Amy	59,115.00	Ullrich, Danielle	44,879.10
Scott, Jennifer	6,323.75	Umbrell, Jeffrey	1,368.75
Searle, Zury	25,681.97	VanDeBogert, Erin	11,702.49
Seyller Catteau, Sharon	112,796.93	Vasta, Jane	70,395.52
Shaw, Cynthia	14,413.76	Vater, Jaclyn	46,888.88
Silverman, Lorraine	22,429.57	Vavra, Bethany	70,331.80
Simmons, Patricia	14,212.12	Ventricelli, Carolyne	48,887.36
Sinopoli, Mark	80,800.00	Viros, Viviane	59,561.76
Skura, Mindy	51,699.04	Michael Waldron	93,441.94
Smart, Annemarie	106,685.92	Wallace, Marybeth	84,765.85
Smith, John	3,424.00	Walsh, Denise	3,424.00
Smith-Tummino, Joanne	17,843.20	Ward, Jennifer	14,278.13
Snow, Sarah	18,624.95	Wardwell, Mary	37,846.82
Soler, Maria	63,667.88	Watts-Orfao, Nancy	5,375.00
Spedden, Justine	54,418.82	Wayda, Rachel	1,830.14
Steigerwald, Stephanie	95,477.94	Wong, Andy	3,424.00
Steinbach, Marie	41,998.65	Wright, Robert	60,447.76
Stevens, Daniel	52,559.51	Wysokowski, Christine	63,109.98

Respectfully submitted,

**Cheryl Kane**  
**Treasurer/Collector CMMT**

## BOARD OF ASSESSORS

### *Board Members:*

Christopher Worthy.....	Chairman
Stephen Pomfret.....	Member
William Doyle.....	Member

### *Staff:*

Angela Marrama.....	Chief Assessor
Marianne Dee.....	Assistant Assessor

Fiscal Year 2018 was an Interim Year Valuation. We received our certification for a tax rate by the Department of Revenue on December 5, 2017. The assessing staff also captured \$430,968 in growth this year. There were approximately 459 inspections completed by the Assessor and Patriot Properties. We continue to strive for accuracy in recording real and personal property data and to meet all requirements established by the Department of Revenue.

The Town of Maynard had 4,145 taxable parcels for Fiscal Year 2018. The count of these taxable parcels by property class is as follows:

Property Type	FY2017		FY2018	
	Parcel Count	Value	Parcel Count	Value
Single Family	2671	\$874,863,800	2674	\$878,774,700
Condominium	544	121,592,200	548	131,932,800
Miscellaneous	11	4,9562,800	10	4,569,500
Two Family	252	74,616,400	250	74,162,500
Three Family	24	7,324,100	24	7,479,200
Four and Up	49	36,363,400	49	36,756,300
Vacant Land	96	4,475,100	92	4,142,900
Open Space	0	0	0	0
Commercial	143	53,693,200	139	52,416,700
Industrial	23	52,249,900	23	46,822,600
Chapter 61 Land	3	925	3	\$1,334
Chapter 61A Land	6	21,935	6	25,059
Chapter 61B Land	2	173,175	2	173,175
Mixed Use	31	20,261,300	28	20,994,300
Personal Property	278	28,591,998	297	30,861,539

At the Classification Hearing held on November 21, 2017, the Board of Selectman voted to split the tax rate using a 1.32% split which resulted in a tax rate of \$22.64 for residential and open space and \$31.10 for commercial, industrial and personal property. For Fiscal Year 2018, new values and new growth were certified on October 17, 2017 by the Department of Revenue.

### Comparison of Total Valuations and Levy by Fiscal Year

Fiscal Year	Assessed Value	Tax Levy	Tax Rates	
2014	\$1,130,045,955	26,622,184	22.29	32.28
2015	1,173,568,330	27,435,788	22.31	31.09
2016	1,275,469,015	28,725,700	21.25	29.57
2017	1,279,655,133	29,409,135	22.01	30.57
2018	1,289,112,607	30,376,658	22.64	31.10

\*Tax Rate as expressed per \$1,000 of valuation

### Valuation by Property Class

Property Class	FY2016	FY2017	FY2018
Residential	\$1,124,696,075	\$1,134,336,718	\$1,148,314,937
Open Space	0	0	0
Commercial	65,057,960	64,011,807	63,113,531
Industrial	56,989,300	52,714,600	46,822,600
Personal Property	28,725,680	28,591,998	30,861,539
<b>Total</b>	<b>1,225,178,645</b>	<b>1,279,655,133</b>	<b>1,289,112,607</b>

### Levy by Property Class

Property Class	FY2016	FY2017	FY2018
Residential	\$23,899,792	\$24,966,751	\$25,997,850
Open Space	0	0	0
Commercial	1,923,764	1,956,841	1,962,831
Industrial	1,685,174	1,611,485	1,456,183
Personal Property	849,418	874,057	959,794
<b>Total</b>	<b>28,725,700</b>	<b>29,409,135</b>	<b>30,376,658</b>

Respectfully submitted,

**Angela M. Marrama**  
Chief Assessor

## Education

### **SUPERINTENDENT'S REPORT**



The Department of Elementary and Secondary Education (DESE) Commissioner, Mitchell Chester, was very proud of the quality of the Massachusetts public school system. He surveyed the citizens of Massachusetts and found that approximately 65% of the residents of Massachusetts and 50% of the public school teachers did not know how well Massachusetts public school perform on international and state assessments. One of his last projects was to create a campaign called "Massachusetts is Leading the Nation." Some notable Massachusetts public education statistics include:

- Massachusetts ranked #1 in the U.S. in reading and math on NAEP, "The Nation's Report Card (2015)
- Massachusetts ranked #1 in the world in reading on the PISA international assessment (2016)
- Massachusetts ranked #1 in Advanced Placement success in the country (2017)

The DESE Leading the Nation campaign strategy was to create a statewide platform for Massachusetts public schools to showcase and celebrate with families and communities their students' academic and creative successes that have made Massachusetts public schools the best in the nation. Maynard is one of the first districts (out of 410 Massachusetts public school systems) that were initially asked to participate because of Maynard Public School's reputation as an innovative school district. If you would like to learn more about specific Maynard Public School's programs and partnerships you can go to our Maynard Leading the Nation website at: <http://leadingthenation.maynard.k12.ma.us/>.

The following are notable Maynard education statistics:

- In 2017, the Maynard Public Schools were one of only 447 districts across the entire United States and Canada honored by the College Board with placement on the 8<sup>th</sup> Annual Advanced Placement District Honor Roll.
- In 2016, 97.8 % of Maynard students completed a rigorous course of study (As defined by the DESE MassCore) in comparison to the state average of 77.4 % of students in Massachusetts. (As identified on the DESE district report card)
- In 2015, 76.7 % of Maynard students attended institutes of higher education which is higher than the state average in Massachusetts. (As identified on the DESE district report card).
- In 2014, Maynard high school received a letter from U.S. Secretary of State, John Kerry, commending the school for its international high school exchange program.
- In 2013, Maynard High School received a letter and certificate from Massachusetts Commissioner of Education, Mitchell Chester, designating Maynard High School as a commendation school for closing gaps in academic performance and making high progress.

Also, did you know the following special facts that identify Maynard Public Schools as a leader in Massachusetts?

- Maynard High School is one of only five (5) other public schools in the state of Massachusetts that have an FCC licensed 500 watt radio broadcasting tower.

- Maynard’s student run radio/television station WAVM and the Beacon Villager have run the Beacon Santa Telethon for over thirty (30) years and have raised close to one million, one hundred thousand dollars (\$1,100,000) for families in the region who need help with the holidays.
- The Maynard Public Schools are one of only six (6) public school districts [including one (1) immersion charter public school] that offer instruction in an immersion method.
- Maynard Public Schools have vibrant before, during, and after school Music Programs K-12 with over fifty (50) percent of the students at Maynard High School participating in at least one music program.
- An estimated fifty-percent of the Maynard High School student body plays at least one sport. Being a guest community in cooperative agreements allows us to expand our program offerings without cost to the Maynard budget while being a cooperative host to the Advanced Math and Science Academy (AMSA) charter school in our football program. This allows a small charter school like AMSA to provide opportunities that they could not offer on their own.

As you can see, Maynard Public Schools have so much more to be proud of than just the memorization of facts and test scores. There is a significant amount of research on the benefits of smaller learning communities. Being a small cosmopolitan suburban community has allowed Maynard to develop an educational system where students have the opportunity to maximize their pre-K through 12 experiences. Students in Maynard do not get cut from extracurricular activities. In fact, in order to field some teams, program calendars are designed to allow and encourage students to participate in as many activities as they would like until as late as 9:00 pm each evening. While students in some other countries are memorizing facts all day and evening, in Maynard, the students apply the academic core learning they are provided in courses and programs before, during, and after school into the evenings. Maynard Public Schools provide a world class education that the greater community can be proud of.

Respectfully submitted,

***Dr. Robert J. Gerardi, Jr.***  
***Superintendent of Schools***

## **GREEN MEADOW SCHOOL**

Green Meadow Elementary School serves just under 500 students in grades preschool to three. Our focus is on providing a warm, caring environment that enables all children to develop a ‘love of learning’ and solid academic skills to help them achieve their full potential. Our curriculum and instruction is based on the Common Core Standards, which encompasses both academic and social emotional learning.

### ***Curriculum/Instruction***

Students participate in a balanced literacy program, which includes Readers’ Workshop, Writers’ Workshop and the Daily 5. To provide comprehensive instruction in phonemic awareness and phonics, Wilson’s Foundations is utilized in grades K and 1, and Fountas & Pinnell Word Study in grades 2 and 3. Throughout the year, classroom teachers work closely with our literacy specialists to analyze results from assessments, such as DRA, DIBELS, and Teaching Strategies Gold, to drive

instruction and monitor progress. Our primary math resource is ‘GO Math!’ which includes direct instruction, inquiry based activities, and digital components to develop strong number sense, strategic thinking skills, and problem solving abilities. Science and social studies are also a part of students’ daily instruction. We are fortunate to have a vernal pool along our property line, enabling students to study animal life cycles, seasons, and environmental changes in a natural setting. Students also enjoy attending music, art, physical education, and library classes taught by specialist teachers. Technology, fine arts, and wellness are integral parts of the curriculum.

This year, professional development activities have focused on differentiated instruction, examination of comprehensive assessment data, and implementation of curriculum resources to meet the needs of all learners. In addition to Special Education Services, we are fortunate to have Title One math and reading instruction as part of our multi-tiered layer of support.

### ***Social-Emotional Learning***

Nurturing a positive school culture in which everyone feels valued and respected is a high priority. The following activities highlight ways in which we focus on social-emotional learning:

- Each school day begins with students reciting our three core values as part of our daily pledge. It serves as a reminder of the behavioral expectation to be ‘kind, safe, learners’.
- Classroom teachers and counseling staff provides direct instruction utilize a variety of curriculum resources including: Responsive Classroom, Social Thinking, Al’s Pal’s, and Collaborative Problem Solving. This school year, conflict resolution, social interactions, and self-regulation skills have been the focus of bi-weekly guidance lessons.
- Grade level meetings are held with students throughout the year to teach routines and reinforce expectations, such as cafeteria manners and safe recess behavior.
- School-wide assemblies are held to celebrate events and foster a positive school culture. Staff members on our ‘Respectful School Committee’ perform skits based on books promoting kindness and bullying prevention themes.
- Students engage in community service projects such as environmental clean-ups, writing letters to soldiers, Maynard Food Pantry drives, and collections for other charitable organizations.
- This year, ten faculty members and two parents attended a multi-day training on Positive Behavioral Interventions and Supports (PBIS). They will serve as our building’s core team to help implement PBIS over the next three years. The focus will be on developing routines and practices to enhance students’ skills and create a positive school climate.

### ***Home-School Connection***

Creating opportunities to foster strong home-school connections and community partnerships has been one of our school improvement goals. In an effort to move toward more electronic communication, ‘Principal Shea’s Blog’ was launched to share educational news and daily happenings with the community. It also provides an avenue to highlight the support we receive from local groups and organizations, such as the Maynard Educational Foundation.

Green Meadow families are encouraged to actively participate in their child’s educational experience through a variety of forums. Parents serve as school council representatives and volunteer in many capacities. We are fortunate to have an extremely active Parent Teacher Organization (PTO) that



meets monthly to plan enrichment activities, fundraising events, and fun social activities. Favorite traditions have included the Tiger Trot, Holiday Gift Shoppe, Annual Craft & Vendor Fair, and the Family Picnic. The PTO provides funding for many enrichment activities and field trips. This year, the PTO made a very generous donation to replace the sound system in the Green Meadow cafeteria. I would like to thank Co-Presidents, Ann Stachowicz and Tammy Kim, along with the PTO Board Members and many volunteers who have dedicated so much time and effort to enrich our school.

One of the greatest highlights this year was the renovation of the school playground. Leveling the soil, improving irrigation, and installing new pieces of equipment provided significant improvements. Children were delighted when the first phase was completed and they were able to enjoy the larger play structure. On behalf of the children of Maynard, we extend our sincere appreciation to the Maynard families and Playground Committee Members who made this possible.

Respectfully submitted,

***Mary Beth Shea***  
***Principal***

## **FOWLER SCHOOL**

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The 2017 Annual Report of Fowler School provides a general overview of the progress and improvement efforts that we share as a learning community. The goals and objectives outlined in our School Improvement Plan guided our decision-making and the action steps to improve student learning and growth. Highlights include our continued efforts with connecting teaching, assessment, and learning, continuing our work on growth mindset, developing a school-wide writing rubric, and our commitment to family and community engagement.

### ***Growth Mindset***

Grade level teams are explicitly teaching and modeling a growth mindset to students and, through Community Meetings, are recognizing students who display a growth mindset with their approach to learning. Perseverance and grit are two key characteristics that are focused on and celebrated.

Teachers continued “The Week of Inspirational Math” where students learned that everyone can learn math, that faster isn’t smarter, that pictures help us to see math, and that mistakes are good for your brain. Students and teachers reported that it was a great way to start the year. Students are also able to make connections to growth mindset across all content areas.

Ultimately, we want students to know and understand the concepts of growth versus fixed mindset. Fowler believes in communicating the following ideas to our students:

- You’re not born smart, you get smart.”
- “Effective effort is more important than innate intelligence.”
- “Mistakes are a natural part of learning and growing.”

### ***ZONE Time***

Teachers differentiate instruction in their classrooms every day. Professional development has focused on differentiation through workshops and coaching. Differentiation takes many forms depending upon the content, the students, and the structure of the team. Zone time is an additional opportunity we use to support all students.

Zone time at Fowler School is designed to support all students in their zone of proximal development. This means that each student will be supported in an area that challenges them. Zone is a structure that supports differentiation for all students. Decisions regarding zone focus and curriculum are based on student data and may change throughout the school year. For example, the fourth grade team will focus their Winter Zone cycle on math with an emphasis on fact fluency.

### ***Writing Rubric***

Fowler Staff is continuing their work on the development and vetting of a common writing rubric to represent each style of writing: argument/persuasive, informational/explanatory, and narrative. The rubric is designed to provide clarity to students on expectations of the basic elements of writing categories. Teachers in all subjects will utilize this rubric to help students develop writing skill, stamina, and purpose.

### ***Family and Community Engagement***

The Fowler School Council completed an informative resource available in English, Portuguese, and Spanish for the Fowler community. We envision that this document will describe the resources and programs within the groups and organizations that support the school community. Below is a sample list:

- Fowler Clubs
- Music Groups
- School Council
- PTO - Parent Teacher Organization
- FASC Programs
- SEPAC - Special Education Parent Advisory Council
- School Committee
- MMA - Maynard Music Association
- MEF - Maynard Education Foundation
- MHS Boosters Club
- Maynard Food Pantry
- Boys and Girls Club of Assabet Valley

### ***Spanish Immersion***

The MPS Spanish Immersion program welcomed a new cohort this year in 4th grade, with the original cohort of students moving up to 5th grade. Continuing to prioritize support for developing fluency and literacy in Spanish, the classroom library in each class has been expanded, and additional fictional books in Spanish were added to the Fowler Library.

### ***Advisory***

Fowler is proud of the school-wide advisory program that started this past fall. Students meet with an advisory teacher in small groups (12-14 students), and discuss topics and issues that are important to students and the community, such as: growth mindset, core values, and conflict. The weekly half hour meetings provides additional support for all students that help us strengthen our culture of connectedness.

### ***Title I***

Title I is a federally-funded program, intended to support students who need extra academic support. Maynard has had Title 1 funding for many years and served Green Meadow students, 1-3 in ELA. For the second year the program includes students in grades 4-5. Our focus is on supporting academic instruction in Math and ELA. At Fowler we currently provide support for over 75 students in grades 4 and 5, in both ELA and Math.

### ***Cultural Proficiency***

We continue to examine and discuss our beliefs about race, gender, religion, class, ethnicity, sexuality, cultural heritage, and birthplace. Culturally Proficient Schools operate with the knowledge, skills, attitudes and beliefs that teachers and administrators need to support and work effectively with all students and families. We understand that everything we say and do and everything we don't say or do impacts the climate for cultural proficiency and equity. As part of the district focus, we remain committed to building competence and capacity in this important realm with all members of the Fowler community. This year, we are proud to celebrate "World Language Week," with school-wide activities connected to the following theme: *Languages lead us on a path to understanding other cultures.*

### ***Bridges Program***

Fowler continues its partnership with older friends in the Maynard community. Through the Bridges Program, fourth grade students and teachers engaged in a partnership with senior citizens. Students learned about the importance of having older friends in their lives and the value of those relationships. At the final celebration, volunteers were served a delicious breakfast by the students, presented with gifts and cards, as well as a surprise slide show and song. The presentation was emotional and heart-warming and representative of the importance of intergenerational connectedness.

### ***MCAS 2.0***

This spring, Fowler students will participate in the MCAS 2.0 state assessment using computers. Teachers will spend time making sure that students are prepared for their first online testing experience. Students will practice using the online assessment tools so that they are poised to "show what they know."

### ***Clubs and Activities***

Fowler offered a wide range of extracurricular activities for students to participate: Talent Show, Latin Club, school sports, the spring play, Homework Clubs, Yearbook, Band and Jazz Band, Arts and Academics Program, school dances and socials, and WAVM. These opportunities allowed students to be involved in the Fowler Community outside of the classroom.

### ***Music***

The Fowler Band concluded its concert season in May with a Platinum Medal performance at the Great East Music Festival, the premier educational music festival series in New England. The Fowler Band has earned Platinum or Gold Medals for the past 15 years. Adjudicators recognized the students' mature ensemble sound, balance, and sensitivity to phrasing during a workshop following the performance. This event is made possible each year through the substantial efforts of the Maynard Music Association and Kevin Kozik, Fowler Band Director.

The Fowler ensembles continue to play a wide range of music, from early Baroque to popular modern, which include the artistic traditions of many different cultures and areas of the world. During their December show, the Fowler Concert Band gave the world premier performance of a new piece by accomplished composer Randall D. Standridge, whose tiger-themed work has been graciously commissioned by the Maynard Music Association. New additions to the Fowler School performing ensembles include a Summer Band for students in Grades 4 through 8 and a World Drumming Ensemble for students in Grades 7 and 8

The very best resource Fowler has is its dedicated and skilled staff. I am proud of their unwavering commitment to students, their learning, and their safety. They create exciting and innovative learning opportunities which engage all students, while maintaining a healthy and positive classroom climate

I would like to extend my sincere appreciation to the members of the PTO and the School Council for their efforts, collaboration, and support. We are fortunate to be in a community that holds such high regard for education.

Respectfully submitted,

***Sharon Seyller***  
***Principal***

## **MAYNARD HIGH SCHOOL**

### ***Vision Statement***

***Maynard High School will provide an emotionally and physically safe environment that will allow students to become well-rounded and resilient through academics, athletics and extracurricular activities.***

***Students will become creative problem solvers and respectful, productive citizens who embrace the diversity they encounter in the ever-changing global marketplace.***

*(Developed and approved by the School Site Council March 2015)*

### ***Overview***

This past June the graduation of the class of 2017 was held indoors at the Maynard High School gymnasium due to the possibility of inclement weather conditions. The gymnasium proved to be a wonderful venue capable of handling the entire community assembled to view and participate in the joyous ceremony for the 86 assembled graduates and the large crowd of family and friends there to support them. The class of 2017 was the first class to spend their entire 4 years of high school within the new Maynard High School Campus and navigated the challenges of transitioning to, and establishing a new campus well.

Co-valedictorians Siobhan Kells and Rachel Thompson were among the more than 95% of graduates going on to further education and training. Graduates of the Maynard High School class of 2017 went on to attend such colleges as Worcester State University, Bentley University, the University of Rhode Island, the University of Massachusetts at Amherst, the University of Massachusetts at Lowell, the University of Massachusetts at Boston, WPI, Assumption College, Saint Joseph's of Maine, Merrimack College, Lesley University, DePaul University, Temple University, Boston University, Carleton College, University of Connecticut, University of New Hampshire, New England College, California State University Northridge, Framingham State University, Bridgewater State University, MassBay Community College, Middlesex Community College, Keene State College, Roger Williams College, University of Tampa, Curry College, Dean College, Georgia Institute of Technology, Westfield State University, Dickinson College, Philadelphia University and the University of Alabama.



Graduates – Class of 2017		
Selin Aktas	Sarah Amidon	Alana Atkinson
Michaela Barbagallo	Emma Bendall	Joseph Berry
Brandon Bistany	Julia Bourgeois	Nicholas Callahan
Catherine Campbell	Janel Carr	Tyler Cedeno
Hannah Coleman	James Connor	James Conroy
Ella De Mesa	Delia Donovan	Jared Doucette
Lauren Doucette	Kerrin Duddy	Nathaniel Duplessis
Alyson Enneguess	Peter Falzone	Jacob Farley
Caitlin Fields	Philippe Fitzsimmons	Kelly Flynn
Michael Foley	Michael Ford	Jennifer Gargas
Stephen Gargas	Matthew Geiger	Ludovico Gioi
Karima Haddouch	Owen Hale	Johnathan Hart
Ryan Henderson	Gwendolyn Johnston	Siobhan Kells
Eric Kiley	Alexander Kucich	Francisco Lancho-Zubia
Jerehmy Larocque	Megan Lent	Alexander Longo
Ryan MacCormack	Declan Mahoney	Sesha Manning
Trevor McBean	Emily McNulty	Dante McPherson
Kendra Mohammed	Karina Morales	Nolan Mullaney
Zachary Nelson	Jacob Novak	Eugene Otieno
Linn Ovsthus	Marianna Panakis	Fergusson Pierre
Marcelo Pinilla Rodriguez	Peng Qixin	Eric Ramos
Jeremy Rappaport	Brian Rhodes	Akram Semakula
Hajera Siddiqui	Alexa Silva	Paul Simeone
Haley Simmons	Andrew Skavicus	Brenna Smith
Alaina Steed	Emma Stevens	Joshua Sullivan
Marina Sullivan	Kamren Tallen	Patricia Tamali
Nickolay Tarabykin	Rachel Thompson	Nicholas Weber
Dania Zeller		



Maynard High School continues to provide its students with a high quality academic experience with a rich range of electives and opportunities for advanced study. Our Technology and Engineering courses allow our students to pursue STEM related courses of study in college from a position of strength. All Maynard High School seniors must complete a “Senior Pathway” prior to graduation. These pathways include completing and defending a robust Digital Portfolio of work completed while at Maynard High School, or by completing a “Senior Project” which involves academic research into an issue of social significance, completion of an internship in their field of study, and creation and completion of a product or service which will positively impact the community.

### ***Extracurricular Activities***

Our students also have the chance to participate in a wide range of extracurricular activities including music through band, chorus, Wind Ensemble, Jazz Ensemble, and Madrigals, theater through our school play and small student organized Black Box Theater, a range of athletics across three seasons, WAVM, and many clubs ranging from our Young Republicans and Young Democrats Clubs, Cooking Club, to Best Buddies, to Mock Trial and many more. Opportunities for student leadership and the chance to become engaged community members while building citizenship and service to the community exist within all of these varied programs.

### ***Athletics***

The Maynard Athletic Department has continued its tradition of success. Highlights include:

- Last winter the Boys’ Basketball Team became the first State Championship Team at Maynard High School in 37 years with an impressive victory over Saint Mary’s of Lynn in the state final in Springfield. The Boys’ team also won the prestigious Clark Tournament in Worcester in the Small Schools Division earlier in the winter.
- \*The Football Team once again had a winning season and successfully began a cooperative arrangement with AMSA as a partner school.
- \*After many years of success our Boys & Girls Soccer Teams moved up a division and into a much more consistently competitive environment where they played well.
- \*The Girls Basketball Team qualified for the MIAA Tournament and won its opening round game on the road.
- \*Both the Girls and Boys Track Teams saw large participation rates and all members of the teams performed well consistently.
- \*The Baseball and Softball Teams qualified for the MIAA Tournament.
- \*Many Maynard student-athletes were recognized as league All Stars, Central Mass All Stars and one was named a league MVP.
- \*The athletic department continues with its Facebook and Twitter page, as well as a website which enhances communication with parents and the community.

Special thanks go out to the Booster Club for their support whenever asked. Thanks also go out to Remembering Maynard’s Own and the Athletic Hall of Fame for the continuing support of Maynard High School athletic programs. These organizations continue to fund scholarships to athletes who cannot pay activity fees at Maynard High School and the Fowler School.

**WAVM**

The WAVM program continues to shine at Maynard High School with well over 150 students from grades 6-12 participating in the after school program. With the completion of a feasibility study for expansion of WAVM instruction into a Chapter 74 Certificate program in Radio and Television Production the application process is now underway. A faculty member has been hired to expand formal instruction in Radio & Television production into the school day itself and official notification has been sent to the Department of Education stating Maynard High School's intention to pursue Chapter 74 certification. As part of the application and reapplication process the state has requested that a formal market analysis be undertaken and submitted. This step has now been completed and it is hoped that a full program of studies for Radio & Television production will be in place within a year even while the after school program continues as it has. This would mark a major expansion of this already dynamic program.

**Technology**

At this time technological infrastructure at Maynard High School is extremely sound. The conversion from iPads to Chromebooks for all students is now advancing. The District's Technology Committee continues to work closely with Maynard High School to help ensure that our students have access to the state of the art technology so essential to education in the 21st Century.

**Growth**

As the chart below illustrates, Maynard High School continues to show notable growth in its student population. With a designed capacity of 410 Maynard High School was facing logistical challenges with a student population of more than 500 during the 2016-2017 school year which is some 25% above that designed capacity. As a result, the 8th grade remained at the Fowler School in the 2017-2018 school year, creating a proper student load at the high school. As illustrated below, grades 9-12 will fill Maynard High School to 95% of its original design capacity. As a result, the 8th grade will remain at the Fowler School for the foreseeable future. More students exercising a school choice option came into Maynard High School than left the district. Maynard High School is broadly, and rightly, viewed as a first rate educational institution able to meet the needs of a diverse student body.

	2014-2015	2015-2016	2016-2017	2017-2018	Projected 2018-2019
Grade 8	110	119	118	At Fowler	At Fowler
Grade 9	99	104	112	90	103
Grade 10	83	97	104	94	90
Grade 11	82	87	97	101	94
Grade 12	81	85	87	94	101
<b>Total</b>	455	492	505	379	388

**Governance & Support Groups**

The Maynard High School Site Council is made up of students, parents, community members, teachers and administrators. This advisory body works together on matters of policy, curriculum and program analysis all linked to the improvement of the Maynard High School community.



### ***School Site Council Members***

Charles Caragianes	Principal & Chair
Kyle Morgan	Student & Assistant Secretary
Garvey Cummings	Student
Patrick O'Neil	Student
Talal Sidiqui	Student
Diane Dahill	Community Member
Ellen Duggan	Community Member
Mark Minasian	Teacher
Michael Waldron	Teacher
Denise Fitzsimmons	Community Member
John Ogden	Teacher
Laura Maida	Teacher
Jean LaBelle	Teacher
Lisa Adams	Parent
Laura Grundstrom	Parent
Amy Hart	Parent
MaryEllen McCarthy	Parent

In addition to the members of the School Site Council, a major thank you goes out to the Maynard High School PTO, Remembering Maynard's Own, The Maynard Education Foundation, The Boys & Girls Club of Maynard, the Boosters Club, the Football Boosters, the Maynard Music Association, the Friends of WAVM and our countless adult and student volunteers who do everything from build the sets for our school musical to helping with our annual Beacon-Santa Telethon. Without these groups and individuals Maynard High School would be a much less vibrant place.

Respectfully submitted,

***Charles J. Caragianes***  
***Principal***

### **STUDENT SERVICES**

The Department of Student Services coordinates Special Education, English Learner Education, Preschool, Civil Rights including Section 504, Health Services, and the district's responsibilities under the McKinney-Vento Homeless Education Act. Given the district's responsibilities for providing specialized transportation to special education and homeless students, the Department of Student Services also oversees the coordination of all special transportation services. Additionally, Department of Student Services staff support all district-wide and school-based initiatives essential to meeting the needs of all students.

#### ***Special Education***

The Maynard Public Schools are committed to providing a continuum of special education supports and services across the district and within each school. By Federal and State regulations, we must provide services to special education students with diverse learning needs ages 3 to 22. All students receiving special education have an Individualized Education Program (IEP) specifically developed for them by a designated IEP team. Since "one size does not fit all" so we offer a continuum of

services including highly specialized in-district programming. We work to provide programming that will allow students to learn in their neighborhood school where they can grow and become productive members of their community.

*Since the inception of Massachusetts Special Education Law Chapter 766, the Maynard Public School System has served the special education needs of students with disabilities by providing supports and services in a variety of settings. As of October 1st 2017, the school district provided special education services to 245 students ages 3 to 22 (17.5% of students receive special education services).*

We offer a variety of in-district programs to students eligible for special education services. Our programs offer a structured environment with predictable routines, highly specialized individual and small group instruction; and curriculum that allows students to experience success as they learn and develop at their own rate.

### ***Preschool***

Over fifty-seven students enrolled in the Green Meadow Preschool Program as of December 1, 2017, with the number of students in our program continually growing over the course of the school year. To provide a range of program options for our students in the preschool program, the Green Meadow Preschool continues to offer full-day and half-day sessions. In fall 2015, the Preschool Program was re-accredited by the National Association for the Education of Young Children (NAEYC) - the nation's leading organization of early childhood professionals. By maintaining our accreditation, the Green Meadow Preschool program is recognized as a leader in a national effort to raise the quality of early childhood education, and to help give all children a better start. Our early childhood supports and services have also been recognized by the Massachusetts Department of Early Education and the Massachusetts Department of Education.

The Student Services Department conducts Preschool screenings for three and four year olds throughout the year, and a Kindergarten screening in April. As a result of these screenings, parents and school personnel are apprised of a child's cognitive, communication, physical and behavioral strengths as well as possible areas of need. Ongoing screening and assessment activities are also conducted for students in grades K-12, residing in Maynard, suspected of having special education or related service needs.

### ***English Learner Education***

In addition to Special Education and the Green Meadow Preschool, the Student Services Department also coordinates the English Language Education Program for an increasing number of English Learners (EL) students and Formerly English Learner (FEL) students in grades K to 12. By Federal and State regulations, each school district is required to provide English Language supports to students who have are English Learners (EL). The Maynard Public Schools is committed to providing high quality English Language Development and Sheltered English Immersion consistent with best practices to our increasing enrollment of English Learners.

As of October 2017, 70 K to 12 students were identified as English Learners. The 70 students indicate a significant increase from previous years, when the number of students averaged in the low 20s. Also of note, these enrollment numbers do not include EL students attending our preschool program or the students who have FEL status. Districts with EL enrollment below 100 are considered to be low-incident. Being a low-incidence district we do not qualify for Federal Funding.

### ***Grant Funding***

Currently, the Student Services Department manages over \$400,000 in Federal and State grants pertaining to special education and early childhood education. Paraprofessional positions, contracted services, and professional development are funded by these entitlement and competitive grants.

These funds further support our efforts to provide quality supports and services to the students in Maynard.

Respectfully submitted,

***Carol Riccardi-Gahan***  
***Director of Student Services***

## **EXCEL/FASC – BEFORE AND AFTER SCHOOL CARE/ENRICHMENT**

### ***“Excellence in Care, Enrichment and Learning”***

The EXCEL Program is a tuition-based before and after school program for children in kindergarten through grade seven, operated under the auspices of Maynard Public Schools. There were 239 students enrolled in the past year with a dedicated staff of forty, including part-time and full-time teachers, college students, high school students and volunteers.

Professional development for all EXCEL staff included pediatric/adult first aid and CPR. Staff attended the October conference for child care providers sponsored by the Network of Extended Day Directors in Wayland, MA.

Partial and full scholarships for special activities have been provided for needy families through the generous donations of the Maynard Community Chest. Secondly, EXCEL continues to work with Child Care Resource Center, Inc. of Worcester, a child care resource and referral program, in order to provide affordable child care for eligible families

EXCEL at Green Meadow School provided before school (7:00 a.m. to 8:30 a.m. for grades K-7) and after school (dismissal to 6:00 p.m.) enrichment/care for kindergarten through third grade.

Grades one through three are based in the cafetorium with access to the gym. The kindergarten space is comprised of one dedicated classroom and a shared academic classroom. Children were offered a choice of activities including field trips, reading, cooking, arts and crafts, indoor/outdoor games, science projects, music and quiet time within a theme-oriented curriculum. Homework time is offered to second graders in the library. Grade three walked to the Fowler School at 4:00 p.m. daily for supervised homework time and ‘free choice’ activities until 6:00 p.m.

The Fowler After School Club or FASC/grade 4 is located in the music room on the first floor and FASC/grades 5-7 are located in the cafeteria. The program includes supervised homework time with access to electronics, crafts, cooking, sewing, community service projects, gym, playground, sports, guest presentations and field trips.

Special theme programs were offered on early release days and February/April school vacations in 2017. An eight week summer enrichment program with weekly themes was available to children in kindergarten through grade seven. Morning, afternoon or full day programs were offered with flexibility. Optional field trips and special events included: Canobie Lake Park, Fine Arts Theatre, Breezy Picnic Grounds, Harvard Bowling Lanes, Knucklebones, Southwick Zoo, African Drummers, Maynard Public Library/Animal Show, Fenway Park Tour, Davis Farmland, Museum of Science, Circus Smirkus, Spellman Museum, Pawtucket Red Sox, Ed Jameson/Samson Frogfish, 5 Wits, Patriot Place, Legoland, New England Aquarium, Mobile Gaming, Duck Tours, Chateau Restaurant and The Pirate Show.

Spanish and French after school classes were arranged through Global Child, a world language organization, at a separate tuition for students at Green Meadow School (grades K-3).

EXCEL sponsored drum classes offered through Rhythm Kids this past spring and fall under the direction of Tom Foote. These classes emphasize movement, exercise, drumming and cultural activities for Green Meadow students in grades K-3 at a separate tuition.

Other after school classes at Green Meadow included: Chess Wizards, Mixed Media (fused glass, wood-working, metal working) and Painting with Acrylics with Susan Arcelay, art teacher at Green Meadow School.

The Fowler After School Harmony Choir, sponsored by EXCEL, was offered to students in grades 4-7 at a separate tuition, under the direction of Christine Wysokowski, music teacher at Green Meadow School. Forty-five students participated in one-hour weekly sessions and evening concert performances.

Pokemon Club was offered at Green Meadow School and Fowler School throughout the year.

We are pleased to have Bobby Whitcomb of Excelsior in Maynard as he continues to offer a great experience for students in grades second, third and four through seven.

Information about EXCEL/FASC Programs:

Phone: 978-897-8021

E-mail: [excel-fasc@maynard.k12.ma.us](mailto:excel-fasc@maynard.k12.ma.us)

Website: [excel.maynard.k12.ma.us](http://excel.maynard.k12.ma.us)

Respectfully submitted,

***Lois V. Cohen***  
***Director***

## Municipal Services

### EXECUTIVE DIRECTOR'S REPORT



The Office of Municipal Services (OMS) manages and operates the planning, economic development and regulatory service functions of the Town. The office is a customer-service based department, providing the review and inspection processes that address necessary public health, safety, environmental and community concerns in an efficient, effective, timely and cost-efficient manner.

OMS integrates the following regulatory divisions: Building & Inspections, Permitting, Public Health, Planning & Zoning, and Conservation. Staff provides support to the Town's regulatory boards and commissions including the Board of Health, the Planning Board, the Zoning Board of Appeals, and the Conservation Commission. Most permits can be applied for, paid, and issued, through an on-line portal. Our staff is available to assist those for whom the on-line process is not available.

Long term planning, conservation and environmental protection, permitting of projects, and the inspection of properties are all important to the development of a healthy and vibrant community. To that end, the OMS continues to ensure that those who need to do business with the Town receive prompt, courteous, and knowledgeable service. We strive to maintain the core services that our residents and businesses expect and build upon implemented initiatives to improve current practices. Efficiency with the safety and health of the public is always our highest priority.

In 2017, at Special Town Meeting, funding for a comprehensive Master Plan was approved. This project will begin in 2018 and will be managed by the Planning Board and Town Planner and will help set a direction for the community for a generation or longer.

I would like to thank all of our dedicated employees for their hard work. Despite automation and refinement of business practices, there is no shortage of activities for the staff to undertake. We are fortunate to have such an outstanding staff of professionals to support our mission.

Respectfully Submitted by:

***Andrew Scribner-MacLean***

***Assistant Town Administrator/OMS Executive Director***

### BUILDING DEPARTMENT

The state of building activity in Maynard is healthy but modest. 368 building permits were issued in 2017. Permits for 10 new single-family dwelling units were issued this year. Total Value of Construction in 2017 was down 57.6% from 2016. Permit fees collected were down 58.2% from 2016 due a 78% drop in commercial activity and a 39% drop in residential activity. The only new commercial building was the 'temporary' structure that houses the new fire truck. Permit activity was consistent with the average between 2006 and 2013. Although space in Maynard is limited for new single-family homes, a number of small multi-family projects are on the horizon. The coming year will be a banner year for commercial growth as numerous projects are about to start a 129 Parker St. and the mill slowly gains new tenants.

Milestones for the year include: completion of the Fowler St. and 129 Acton St. developments; opening of the Open Table; and the purchase of the Congregational Church for conversion to a new music and function hall while maintaining the daycare center and addition tenant spaces.

I would like to remind the residents of Maynard that a Building Permit and an approved inspection are required prior to the installation or use of a wood or pellet stove. Most fires caused by wood stoves are due to improper installation. Proper venting of these may prevent fatalities

Finally, my personal thanks and gratitude to Debra, Deborah and Barbara for their work and attitude in improving the Building Department experience for everyone.

Respectfully submitted,

**Richard A. Asmann**  
**Building Commissioner**

### ***Building Permits by Construction Type***

<b>Type of Construction</b>	<b>Permits</b>	<b>Construction Value</b>	<b>Fees</b>
New Dwellings	10	\$2,304,488.00	\$27,660.00
Residential Additions/Alterations	279	\$4,726,480.00	\$58,833.00
Wood/Pellet Stoves	5	\$6,100.00	\$210.00
Sheet Metal	26	\$376,048.00	\$5,083.00
Mechanical	2	\$10,500.00	\$193.00
Temporary Tents	2	n/a	\$70.00
Signs	10	\$23,715.00	\$1,200.00
Commercial Additions/Alterations	33	\$2,272,750.00	\$32,621.00
Commercial New Buildings	1	\$43,920.00	waived
<b>Total 2017</b>	<b>368</b>	<b>\$9,764,001.00</b>	<b>\$125,870.00</b>

### ***Plumbing & Gas Inspector***

I would like to thank the Board of Selectmen for the opportunity to serve the Town of Maynard as well as the staff in the Municipal Services Department for their continued support. Both residential and commercial permit applications have remained steady with an increase from the previous year. This is partially due to the increasing work at Mill & Main along with new housing being developed. I predict another productive year with pending projects in our future.

#### Permits Issues 2017:

○ Plumbing 194

○ Gas 183

Respectfully submitted,

**Adam Sahlberg**  
**Plumbing and Gas Inspector**

### ***Inspector of Wires***

I would like to thank the Board of Selectman and the residents for the opportunity to serve the town as the Inspector of Wires. I would also like to thank the staff of the Municipal Services Department for their continued support. Residential alterations, new dwellings and Mill & Main have continued to keep us busy. I'm looking forward to another successful year as we look forward to new projects in town.

Electric Permits Issued 2017: 324

Respectfully submitted,

***Peter Morrison***  
***Inspector of Wires***

### ***Sealer of Weights and Measures***

The Sealer of Weights & Measures is responsible for inspecting all devices used to sell products or goods by weight or measure. This includes fuel pumps (mainly those dispensing gasoline & heating oil), electronic registers, scales, and taxi cab meters. Most are sealed annually, some bi-annually. The Sealer has state certified weights and fuel testing devices for use in carrying out these inspections and is certified by the state as qualified to perform the inspections. If an inspection indicates an error in a device, the Sealer will correct it by adjustment if possible. If not, the device will be marked with a tag labeled "Not Sealed," and is to be taken out of use by the vendor until it has been repaired, and re-inspected by the Sealer.

Beginning in calendar year 2015, the Town contracted with the Commonwealth of Massachusetts Department of Standards to perform this service. In 2017, the following sealings were successfully completed:

CVS Pharmacy.....	1 Scale
BP.....	16 Meters
Jimmy's Garage.....	11 Meters
Cumberland Farms.....	12 Meters
Maynard Mobil.....	24 Meters

## **PUBLIC HEALTH**

### ***Board Members***

Ronald Cassidy.....	Chairman
Kathy McMillan.....	Member
Lisa Thuot.....	Clerk

### ***Staff***

Beth Grossman.....	Food Inspector
Kelly Pawluczonek.....	Health Agent

The Board of Health is responsible for a wide range of health and environmental concerns, including the promotion of public health, control of dangerous disease, and protection of the environment. In addition to permitting and inspectional services associated with the enforcement of local and state sanitary and environmental regulations, the department also provides communicable disease investigation and prevention programs through the state-run MAVEN database, food establishment



inspection services, pool and camp permitting, funeral director permitting, solid waste and septage hauler permitting, tanning establishment permitting, temporary and annual dumpster permitting, complaint investigations, housing inspections, tobacco sales permitting and enforcement, wastewater and water supply plan review and permitting, as well as all-hazard emergency preparedness planning and response. The Board of Health is comprised of three appointed members who serve overlapping three-year terms.

#### Licenses & Permits

Food Service (Full, Retail).....	46
Temporary/Seasonal Food.....	9
Catering.....	2
Fraternal Clubs.....	3
Church Kitchens.....	2
Mobile Foods.....	1
Schools Kitchens.....	3
Residential Kitchens.....	4
Food Pantry.....	2
Frozen Dessert Manufacturing.....	3
Funeral Directors.....	1
Swimming Pools.....	3
Tanning Salon.....	1
Solid Waste Haulers.....	3
Septic Haulers.....	2
Tobacco Permits.....	11

#### Food Program

Food Inspections Routine.....	114
Re-Inspections.....	79
Hearings.....	0
Plan Reviews/Pre-Openings.....	30
Change of Owner Meetings.....	0
Complaints.....	4
New Establishments.....	5
Closings.....	4
Foodborne Illness.....	5

#### Inspections/Investigations

Housing Inspections.....	40
State Housing Inspections.....	1
Rooming House Inspections.....	1
Septic Abandonment.....	1
Pools (Public/Semi-Public).....	3
Camps.....	1
Tanning Salons.....	1

#### ***Landfill Monitoring***

The Board's engineering firm, Environmental Compliance Service, Inc. (ECS) continued to provide mandated landfill gas monitoring on a quarterly basis. Landfill groundwater and surface water sampling was conducted bi-annually, and monitoring reports were prepared on behalf of the Town and submitted to the MA Department of Environmental Protection. Monitoring reports have remained in the normal ranges throughout 2016, and the Solar Array is functioning properly without affecting the cap.

#### ***Sharps Collection***

The Board of Health sharps disposal program continues to be enormously successful. Many residents take advantage of the sharps disposal kiosk. This program is encouraged by both the MA Department of Public Health and MA Department of Environmental Protection regulations to prevent the possibility of accidental "needle sticks" that endanger workers in the solid waste field. A sharps collection kiosk is located in front of the police department and is provided as a convenience to residents of Maynard.

#### ***Emergency Preparedness***

The Board of Health continued to function as the designated department for the Town to work with the MA Department of Public Health (MDPH) on Emergency Planning efforts. This involves being the planning advocate between MDPH and their deliverables under the Center for Disease Control and Prevention (CDC), and the volunteers who have joined our Maynard Citizen Corps/Medical Reserve Corps (MCC/MRC). Stephanie Duggan, Administrative Assistant to the TA/ATA and MRC Coordinator, represents Maynard on the Region 4A Public Health Emergency Preparedness Coalition, consisting of 34 communities.

### ***Maynard Citizens Corps/Medical Reserve Corps***

The Maynard Medical Reserve Corp / Citizens Reserve Corps (MRC) is a volunteer group focused on supporting the town in local emergency management in response to both natural and man-made disasters. It consists of both medical and non-medical volunteers. MRC volunteers receive training sponsored by the Federal Emergency Management Agency (FEMA) and the Massachusetts Emergency Management Agency (MEMA) in the Incident Command System (ICS) and National Incident Management System (NIMS)

Perhaps the most visible service the MRC provides is organizing and running the town's annual Flu Shot Clinic. This service is provided as part of a broader Emergency Dispensing Drill conducted each year. This drill / clinic not only helps volunteers maintain their skills but also helps the MRC team learn ways to improve its efficiency in running a dispensing clinic while maximizing the safety to the citizens of Maynard. This year, 160 people were immunized at the three hour clinic held in September.



Other events this year were: the Annual MRC Volunteer Meeting held in March, providing the first aid tent at the Relay for Life in June. In the past the MRC has also participated in the Library sponsored Truck Day, Maynard Road Race and Maynard Fest. MRC Executive Board members, Mary Hilli and Deb Roussell, worked hard with volunteers from the towns of Hudson and Stow and incorporated pet sheltering into Maynard's Shelter Plan.

As with any volunteer organization recruitment is an ongoing process. For those interested in serving the town in this capacity, more information can be found on the town's website: <http://www.townofmaynard-ma.gov/municipal-services/public-health/mcc-mrc/> or by contacting our MRC Coordinator at [mrc@townofmaynard.net](mailto:mrc@townofmaynard.net).

### ***Nursing Contracts***

Emerson Hospital Homecare in Concord, MA provides skilled-care nursing services to elderly patients from Maynard at the time of discharge from Emerson Hospital, conducts all of our epidemiological investigations, and staffs our employee and senior flu clinics, led by our Town-specific nurse, Kathy Castle RN and Tricia McGean RN.

We continue to utilize the Massachusetts Virtual Epidemiologic Network (MAVEN) through the Massachusetts Department of Public Health, allowing Emerson Homecare nurses to directly receive and investigate epidemiological incidents, which allows for a faster response time.

Disease	Status	# of Cases
Group A Streptococcus	Suspect	1
Human Granulocytic Anaplasmosis	Suspect	2
Mumps	Suspect	2
Lyme Disease	Suspect	20
Varicella	Suspect	2
Strep Pneumoniae	Confirmed	1
Campylobacteriosis	Confirmed	2
Group B Streptococcus	Confirmed	1
Hepatitis C	Confirmed	3
Influenza	Confirmed	2
Human Granulocytic Anaplasmosis	Confirmed	2
Pertussis	Confirmed	1
Group A Streptococcus	Confirmed	1
Shiga Toxin	Confirmed	1
Salmonellosis	Confirmed	2
Shiga Toxin Producing Organism	Confirmed	1
Tuberculosis	Confirmed	1
Lyme Disease	Confirmed	1
Norovirus/Calicivirus	Confirmed	1
Giardiasis	Confirmed	1

Respectfully submitted,

**Kelly Pawluczonek**  
**Health Agent**

### ***East Middlesex Mosquito Control Project***

The East Middlesex Mosquito Control Project (EMMCP) conducts a program in Maynard consisting of mosquito surveillance, larval mosquito control and public education.

Abnormally low rainfall totals during the past two years have resulted in lower than average mammal biting mosquitoes in 2017. The Massachusetts Department of Public Health (MDPH) determined that there was a low West Nile virus (WNV) risk and a remote eastern equine encephalitis (EEE) risk in Maynard during the 2017 season. There were two residents within the metropolitan Boston area who contracted WNV in 2017.

The adult mosquito surveillance program monitored mosquitoes from 6 Maynard trap collections. Seven mosquito pools were sent to the MDPH to be tested for WNV and EEE. All seven pools tested negative for EEE and in August, one pool tested positive for WNV.

The larval mosquito control program relied on the larvicides Bacillus thuringiensis var. israelensis (Bti), Bacillus sphaericus and methoprene. Bti and Bacillus sphaericus are classified by the Environmental Protection Agency as relatively non-toxic. Methoprene is classified as relatively non-toxic when ingested or inhaled and slightly toxic through dermal absorption. In April, a helicopter was used to apply Bti granules to 31.1 wetland acres to control spring floodwater mosquitoes. Field crews using portable sprayers applied Bti in the spring and summer to 3.25 wetland acres when high

densities of mosquito larvae were found in stagnant water. Bti, *Bacillus sphaericus* and methoprene were applied to 1,126 catch basins to control *Culex* mosquito larvae. *Culex* mosquitoes are considered the primary vectors for WNV.

The EMMCP's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,

**Brian Farless**  
**Superintendent, EMMCP**

## CONSERVATION COMMISSION

### Board Members:

James Bullis.....	Chairman
M. John Dwyer.....	Member
Ellen Greendale.....	Member
Karen O'Reily.....	Member
Andrew Snyder.....	Member

The Town of Maynard Conservation Commission, established in 1967, includes five members: Jamie Bullis (chairman), M. John Dwyer, Ellen Greendale, Karen O'Reily and Andrew Snyder.

The Commission is responsible for the preservation, enhancement, and stewardship of open space, administration and enforcement of state and local wetland regulations and bylaws, reviewing and approving stormwater management under the local bylaw, monitoring and oversight of ongoing projects, and public education. The Commission regularly participates in educational workshops and training.

The MA Wetland Protection Act was adopted in 1965 and the MA Riverfront Act was adopted in 1996. Also in 1996 The Town Adopted the Maynard Wetland Protection By-law.

In 2017 the Conservation Commission received 12 Notice of Intents and issued fifteen (12) Orders of Conditions, granted six (8) Certificates of Compliance, and made five (2) determinations in response to Request for Determinations of Applicability. The Commission reviewed and approved three (3) stormwater management projects under Maynard's Stormwater Management Bylaw. In addition, the Commission issued two enforcement orders and one violation notice. Throughout the year, the Commission tracked the progress of several ongoing projects and enforcement orders, addressed complaints regarding possible wetland violations, and provided site plan and subdivision review comments to the Planning Board.

During 2017, the Commission held 22 regular meetings. These meeting minutes and current agendas are available for viewing on the town web site (<http://www.townofmaynard-ma.gov/municipal-services/conservation/>). In 2017 the permitted Canoe and Kayak dock was installed on the Town owned parcel Ice House Landing, located off the rail trail and located at the end of Winter Street. This summer there will be areas to picnic for those stopping off the river or rail trail.

The Conservation Commission manages over 200 acres of open space land and maintains walking trails on nine parcels. A trail map is available at the Commission office, located in the basement of Town Hall and on the town's website. Over the past several years, the Commission has received funding from CPC for maintenance and acquisition of open space. The Conservation Commission welcomes citizens to help with maintaining these public trails and clearing invasive vegetation and keeping trails clear. Please contact the Conservation Commission office at 978-897-1360 for volunteer activities. The Conservation Administrator Michèle Grenier can be contacted with any questions or concerns by calling the above number or by email Monday - Friday: [mgrenier@townofmaynard.net](mailto:mgrenier@townofmaynard.net).

Respectfully Submitted,

***Michèle Grenier***

***Conservation Administrator/Assistant Planner***

## **PLANNING & ZONING**

Bill Nemser has been the Maynard Town Planner since July of 2014. In 2016, we welcomed Assistant Planner and Conservation Administrator Michèle Grenier to the staff. Both of us feel the passion and sense of community continually demonstrated by the residents of Maynard make our work incredibly gratifying!

2017 has been an eventful year and has set the stage for an exciting 2018! 129 Parker Street was approved bringing a fantastic new mixed use development to Maynard. Work has already begun on the site and the first new construction is expected in early spring 2018.

Maynard's cultural district: the "Assabet Village Cultural District" was officially designated by the Massachusetts Cultural Council. This galvanizes our cultural and entertainment community and will allow Maynard to continue growing as a premier destination in 2018.

The Mill and Main campus work continues and improvements and connections are being made to Main Street. These improvements should add another dimension to interaction with the campus as it becomes further integrated into the downtown.

I am proud to be your Town Planner and I promise I will do my best to help keep Maynard a great place to call home while working towards a future that will keep Maynard a premier community for today, for tomorrow and for a lifetime: Progressus cum Stabilitate!

### ***Planning Board***

#### **Members:**

Greg Tuzzolo.....	Chairman
Andrew D'Amour.....	Vice Chairman
Bill Cranshaw.....	Alternate
William Gosz.....	Member
Brent Mathison.....	Member
Megan Zammuto.....	Member

The Planning Board typically meets twice a month and considers a variety of applications including Special Permits, Subdivision Approval and Site Plans. The level of experience on this Board is immense and Maynard is fortunate to have these dedicated volunteers provide their expertise to help

the Town carefully move forward. 2017 saw the Planning Board as busy as ever with a variety of projects and initiatives:

#### Planning Board Highlights

- Maynard Crossing, at 129 Parker Street, received all final site plan and special permit approvals for the Capital Group.
- The Board has been working hard on Maynard's first Inclusionary Zoning By-law. The purpose of this proposed By-law is to ensure new development contributes towards Maynard's affordable housing stock thereby helping Maynard meet and maintain a minimum of 10% affordable housing. (Maynard is currently approximately 8.3%). After getting input from the Inclusionary By-law Zoning Advisory Group, the public and private interests, the Board believes the By-law will be ready for Town Meeting vote in spring of 2018.
- Under the supervision of the Planning Board, a "steering committee" has been formed and the master planning process is finally underway. This is long overdue for community on the move like Maynard. When the Town's last master plan was approved in 1991, George HW Bush was president, the first Gulf War had just started and gas was \$1.25 a gallon. It is important to keep in mind that while a master plan isn't a cure all prescription for everything in a community, it does provide a lasting blueprint for a community vision that reflects the values of its residents and provides an invaluable tool to assist in decision-making, policy development and plan making.

Moving into 2018 the board anticipates a busy and eventful year that should see Maynard's local economy continue to grow, continue to foster good development and ensure that Maynard continues to be a great place to call home!

#### ***Zoning Board of Appeals***

##### Members:

Molly Bergin.....	Alternate
Leslie Bryant.....	Member
John Courville.....	Member
Jerry Culbert.....	Member
Jamel DeVita.....	Alternate
Marilyn Messenger.....	Member
Paul Scheiner.....	Chair

The ZBA meets monthly to consider requests for variances, special permits, and "Comprehensive Permits" for construction of low or moderate income housing (under G.L. c. 40B). The ZBA also hears appeals of a Decision by the Building Commissioner. Most cases are heard and decided at the initial public hearing as presented by the Petitioner, while some cases are continued to allow members to view the property or to give the Petitioner sufficient time to submit more specific information.

#### Zoning Board of Appeals Highlights

- *129 Parker Street-* Special Permit request for mixed use development including review and designing of conditions of approval for permit to ensure well field protection (approved).



- *11 Tobin Drive* – Variance request (approved).
- *13 Driscoll Ave* – Variance request (denied).
- *55 Brooks St* – Variance request (approved).
- *82 Main Street* - Special Permit request to allow a “Theater, Halls, Club, or other Place of Entertainment” use (approved).

The ZBA wishes to thank all town officials, other boards and committees for their support during 2017.

Respectfully Submitted,

***Bill Nemser***

***Town Planner AICP, LEED AP***



# Human Services

## COUNCIL ON AGING

The Maynard Council on Aging is a municipal department meeting the diverse needs of seniors in Maynard age 60 and older.

The COA provides social and supportive services to seniors, families and caregivers including referral, outreach, health insurance counseling, fitness programs and social activities. The COA provides other services assisting non-seniors.



### Board Members:

Anita Dolan.....	Chair
Paula Copley.....	Vice Chair
Diane Wasiuk.....	Secretary
Angelina Flannery.....	Treasurer
Rochelle Greenaway.....	Member

The current population of individuals over the age of 60 (per the 2017 census) is 2,481 which constitutes 23% of Maynard’s overall population. Utilization of the Council on Aging’s programs continues to increase with expansion limited only by space constraints. The COA is staffed by a full-time Director and a 35-hour Principal Clerk. The COA’s hours are Monday through Friday, 9:00 to 3:00 p.m. The COA actively collaborates with other town departments including, Fire & Police, Assessor, and the Maynard Library. The COA has partnered with the Maynard Public Schools on seasonal clean-up projects and the BRIDGE program which brings our most experienced residents into the schools to work with children.

The Council on Aging’s van service is available five days a week for seniors over the age of 60 and disabled individuals. The service transports individuals to grocery shopping, medical appointments and a wide array of personal priorities. The total number of rides was 7,085 for FY17. The service is funded through by Massachusetts Department of Transportation through the Lowell Regional Transit Authority.

The Council on Aging facilitates referrals to the services provided by Minuteman Senior Services including in-home assessments, protective services, SHINE (Serving the Health Information Needs of Elders) counseling, money management, legal services, and nutrition programs such as Meals on Wheels. The COA provides information about resources in the areas of housing, transportation, legal services and caregiver support programs. The COA assists residents with fuel assistance applications and well as accessing local and state resources.

The Council on Aging increased its services substantially to individuals under the age of 60 with the fuel assistance application process and referrals to food pantries and community resources. The COA facilitates the Salvation Army program.

The COA’s Durable Medical Equipment Loan Program is an important resource for individuals needing medical equipment not covered by Medicare. The COA triages requests with hospitals and

homecare agencies for individuals receiving discharges. In 2017, 212 pieces of equipment were loaned and we received 136 donations. This service is appreciated by all members of the community.

A monthly newsletter is distributed to the town of Maynard residents which in addition to an overview of the COA's activities, publicizes events at the Maynard Library and ArtSpace as well as supporting community organizations such as the Open Table and Maynard Food Pantry. The Fine Arts Theatre Place and Emerson Hospital, among others, advertise their services in the newsletter.

The Council on Aging offers a wide variety of programs to address the physical, emotional and social needs of seniors including fitness classes, artistic and recreational activities, intergenerational programs and cultural events. Fitness classes include Zumba, Yoga, and Tai Chi classes with exceptional instructors. A monthly nurse's clinic is provided through partnership with VNA CareNetwork and various presentations on healthy eating, fall prevention, and dating later in life were provided by CareOne of Concord. The COA is proud to be a part of Tufts' Activity Tracker Study.

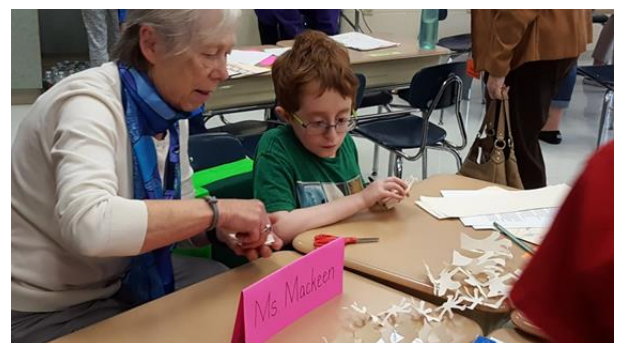


Artistic, social, and recreational activities include a watercolor class, crafts, monthly movies and bingo. The COA has been fortunate to be able to expand its programs through unique off-site outings. "Mystery Tours" were initially promoted for individuals with a degree of difficulty getting out but were enthusiastically embraced by all. These occasions included visits to historical sites and foliage adventures. Musical performances and museum exhibitions were so successful multiple visits were required. The Council on Aging and Fox

Tours partnered to introduce at-capacity trips which drew in seniors throughout the Maynard community.

Some highlights of programs and events for 2017 included:

- Bridges Together, an intergeneration program with older adults and the Fowler School 4th grade, completed its third year.
- The Senior Watercolor Class entered their art work for a second year in the Secretary of State's Annual Senior Art Show with a reception at the Commonwealth Museum in Boston. Several seniors received honorable mentions and Mary Mitzcavich received a 3rd place overall for mixed media. The class presented exhibitions at the Maynard Library.
- The COA partnered with the Fire and Police Departments for the 3rd Annual Senior Health & Safety Expo. The AARP Smart Driver program was conducted.



- The Fowler School band students and their director, Kevin Kozik, continue to provide two yearly concerts, winter and spring, for Maynard seniors. Seniors were able to hear the first performance of “Tiger – The Shadow Hunter,” a piece commissioned by the Maynard Music Association for the Fowler students.
- Museum-A-Month trips included the Museum of Fine Arts in Boston, Davis Museum in Wellesley, Worcester Art Museum, and the Isabella Stewart Gardner Museum.
- The COA collaborated with the Maynard Library in developing the StoryCorps project.
- Monthly trips to the Indian Hill concerts and Brown Bag performances at Mechanics Hall.
- Concord River and Lowell Canal cruises.
- Holiday events included the Commonwealth Ballet’s Nutcracker and the Festival of Trees in Wellesley, MA.
- Fox Tours trips included:
  - Gloucester Lobster Cruise
  - Norman Rockwell Museum and Red Lion Inn lunch
  - Boston Holiday Pops
  - Foxwoods



The Council on Aging looks forward to 2018 as a year of increased engagement with the seniors of Maynard as their awareness of its programs and services continues to grow. The COA is excited with the launch of Friends of Maynard Seniors for its fundraising support to the COA’s mission and ability to create a community through social events and projects.

Respectfully submitted,

**Amy Loveless, LICSW**  
**Director of Council on Aging**

## VETERANS’ SERVICES

To the Honorable Board of Selectmen, Town Administrator, and the Veteran Community of Maynard, this report is submitted for the year ending 2017.

### ***Veterans Benefits***

Veterans Benefits are governed under Chapter 115 of the Massachusetts General Laws (M.G.L. c. 115) and the Commonwealth of Massachusetts Regulations 108 (C.M.R. 108). Benefits assist qualified needy veterans and their dependents based on income levels and in accordance with the Budget Standards Chart. The Town of Maynard is reimbursed 75% by the State for Veteran’s Assistance payments issued by this office.

The Veterans Agent is responsible for determining the eligibility of all cases processed through this office. The Agent conducts interviews, establishes approvals, and conducts follow-up on veterans receiving assistance. Field investigations within the local community are also performed by this office to determine the recipient’s continued eligibility to receive benefits.

Veteran’s Service’s also includes assisting Maynard veterans in filing federal forms for benefits which include service-connected disability claims, non-service-connected claims, VA health care,

requests for medals, requests for service records, bonus applications, burial assistance and other federal benefits such as counseling in vocational rehabilitation and employment.

Additionally, the Agent acts under Power of Attorney for veterans researching and processing cases to the Rating Review Board (Department of Veteran Services), and prepares appeal cases to the VA Board of Veteran's Appeals on the veteran's behalf. The Agent also acts as liaison between State and U.S. Representatives on behalf of veterans and their dependents.

This year the Veteran's Service budget increased in 2017 due to the number of qualified veteran's seeking Chapter 115 benefits. This increase is a direct result of the current economy and the aging veteran population.

### ***Office***

The Veteran's Office relocated to the basement level of the Maynard Town Hall. The office is currently staffed one day a week on Tuesdays from 6 – 8PM. Additional hours are available by appointment Monday through Saturday.

### ***Legislation***

During the past year, the Federal Government passed legislation which the President signed into law granting all eligible veterans and their dependents a 1.7% Cost of Living Allowance (COLA) increase. This was the first COLA increase for eligible veterans and their dependents in the past two years.

### ***Salute***

It has been my honor to be the Commander of Disabled American Veterans (DAV) Chapter 82 for 2016-2017. DAV Chapter 82 has done a tremendous amount of fund raising and volunteer work for local veterans and for that they should be commended. In 2017, the Chapter raised just over \$10,000 during the annual "Forget-Me Not" campaign and the citizens of Maynard contributed significantly to this fund raising event. Many of you donated to our members standing outside in the summer heat. There is something special about individuals that donate to others, especially our veterans, during these challenging economic times. Thank you to the residents of Maynard for your continued generosity to our Disabled Veterans. 100% of your donations went to local Disabled Veterans, their families in need, nursing home Veterans and Veterans undergoing medical treatment in VA Hospitals located here in Massachusetts. This year DAV Chapter 82 donated money directly to a Maynard veteran in need so that his family could have Christmas dinner and his two children would have gifts under the tree on Christmas morning. Salute!

### ***2nd Salute***

Veteran Service Organizations continue to be the backbone of the Veteran communities throughout Massachusetts and the Nation. Even though the Maynard American Legion Post has disbanded, its prior members continue to and assist Maynard's Veterans and their families on a daily basis. The prior Maynard Post members provide a tremendous amount of support to local Veterans and their families at no cost to the town or other government agencies. The prior members continue to raise money for a local organization known as Honor Flight New England. Honor Flight New England transports area Veterans to Washington, DC to visit and reflect at their various memorials at no cost to the veteran. The Town of Maynard is extremely fortunate to have veterans living in our community who continually give of themselves for the sake of others. Salute!

Respectfully Submitted,

***Wayne E. Stanley Sr., MSgt, USAF (Ret)***  
***Veterans Agent***



## HOUSING AUTHORITY

To the Honorable Board of Selectmen,

Herewith is the report of the Maynard Housing Authority for the year ending December 31, 2017.

### **Members**

William Cranshaw .....	Chairman
George Hardy .....	Treasurer
C. David Hull .....	State Appointee/Vice Chair
Judith Peterson .....	Secretary
William Primiano .....	Assistant Treasurer

At this time the Authority's two elderly and handicapped developments are fully occupied, Powdermill Circle (fifty-six units) and Concord Street Circle (fifty-six units). In 2017 there were five new tenants at Powdermill Circle and three new tenants at Concord Street Circle. The HUD Low Rent Family Dawn Grove (thirty-two units) is also fully occupied at this time. There were three new tenants that moved into this development in 2017.

Properties at Dawn Grove, Powdermill Circle and Concord Street Circle had additional major maintenance related projects undertaken to improve both appearance and safety in the developments. The Authority also received from the town's Community Preservation Act, Thirty-Two Thousand Dollars (\$32,000.00) to replace all common entry doors at the elderly Powdermill Circle Development, which was originally occupied in 1969. The Authority and residents greatly appreciate this much needed work.

For information relative to low income housing for Elderly and Handicapped or for Families, please contact the Executive Director at the Authority office, 15 Powdermill Circle, Monday through Friday, 8:30 a.m. to 4:00 p.m.

Telephone (978)897-8738 or (978) 897-6893  
TDD #1-800-545-1833 – Ext. 144

Respectfully submitted,

**William Cranshaw**  
**Chairman**

## Library, Culture & Special Committees/Boards

### PUBLIC LIBRARY

#### Board of Trustees

Patricia Chambers.....	Member at Large
Peter Reed.....	Chair
Jan Rosenberg.....	Secretary

#### Friends Officers

Aly Severance.....	President
Jan Rosenberg.....	Vice President
Dennis Morrissey.....	Treasurer
Rose Salvati.....	Secretary
Greta Friel.....	Membership Coordinator

#### Library Staff

Stephen Weiner  
Cindy Howe  
Carol Akillian-Casey  
Casey Petipas-Haggerty  
Mark Malcolm  
Jeremy Robichaud  
Sally Thurston  
Karen Weir  
Deric Wilson

Susan Gerroir  
Olivia McElwain  
Emma Bendall  
Hannah Briggs  
Daniel Giger  
Bridget Sherman  
Joel Stenhouse  
Owen Thayer  
Samantha Grundstrom  
Nicholas Reilly  
Benjamin Sullivan  
Lillian Wilson

#### Part-time Circulation Staff

#### Volunteers

Janet Brayden  
Connie Keenan  
Karen Lund  
Susan Gerroir  
Jan Rosenberg  
Marilyn Hanson

#### Days open

The library was open 292 days in 2017. Hours open to the public were: Monday, Friday, and Saturday, 10AM-5 PM, Tuesday and Thursday, 2 PM-9 PM, and Wednesdays, 10AM-6 PM. The library closed on Saturdays during the summer.

#### Circulation

In 2017, 63,697 books circulated. 4,380 audio books also went out. 10,415 items went out through the Overdrive (downloadable) program. 18,038 DVDs also circulated. 5,665 CDs also went out. There were 2,786 Freegal music downloads. 1,064 museum passes also circulated. 19,856 items were routed in for Maynard patrons to borrow and 21,874 items were routed out for patrons of other communities to use. 79,651 items were discharged. 11,874 items went out through the self-check program. Total circulation for 2017 was 239,300. 447 new cards were registered and there were



9,396 computer log-ins. The library's wireless was accessed 7,624 times, the Newsbank program 97 times, and Ancestry.Com was logged into 10,249 times.

### ***Grants and Awards***

In early fall the library completed a \$ 6,300 dollar grant focusing on financial literacy for seniors. Also in the fall of 2017, the teen librarian began a year-long, \$7,500 dollar STEAM grant. The library also received a \$500 dollar award from the Mass Cultural Council to support the summer concert. The MBLC also awarded the library a \$14,000 dollar grant. Through the work of Assistant Town Administrator Andrew Scribner-MacLean, the library received a \$7,300 dollar award from the state of Massachusetts to upgrade the wireless. A total of \$35,000 dollars in grants were received by the Maynard Public Library in 2017.

### ***Programs and Elections***

308 programs were held in 2017. The great majority of these were directed at children and teens. The Summer Reading program was also held. In total, 4,941 people attended programs. The library sponsored these annual programs: the Maynard Book Festival, the summer concert, and the Maynard Public Library Comicon. The annual Town election was held in May

### ***Reference/Meeting Room Use***

3,245 reference questions were answered. 11 Instructional programs were held. There were 473 meetings held in the Maynard Public Library in 2017. Approximately 9,940 people attended.

### ***Tutoring***

There were 162 sessions held, tutoring 486 students.

I would like to thank the Board of Library Trustees, the Friends of the Maynard Public Library, volunteers, library staff and the Maynard community, for support. I'd specifically like to thank outgoing Town Administrator Kevin Sweet, for his support of the library department over the last several years, Facilities Manager Tim Goulding, outgoing Library Trustee Patty Chambers, and Cindy Howe, my former assistant, who retired in 2017 after 22 years of service to the Maynard community.

Respectfully submitted,

***Stephen Weiner***  
***Library Director***

## **BYLAW REVIEW COMMITTEE**

### ***Members***

William Cullen.....	Vice Chairman
James Early.....	Member
William Kohlman.....	Chairman
Eugene Redner.....	Member
Alannah Gustavson.....	Member

The Committee met monthly with the exception of January and May. The Chair of the committee also met twice with the Town Health Agent Kelly Pawluczzonek to discuss Board of Health related By-Laws; met once with the Town Planner Bill Nemser discuss changes to By-Laws; and met with Fire Chief Anthony Stowers to discuss all Fire Department related By-Laws.



The Committee presented 5 articles for the January 2017 Special Town Meeting which were all approved by Town Meeting vote. They were:

1. Delete Chapter IX, Section 7
2. Delete Chapter XI, Job and Express Wagons
3. Delete the fee schedule of Chapter XIII. GENERAL Section 16 and allow the Board of Selectmen to set the Sealer Fees
4. Move Chapter XIII, Sections 1, 3 and 4 to new Chapter XXXIV
5. Move Chapter XIII, Section 2 to new Chapter XXXV

The Committee submitted 3 articles for the May 2017 Annual Town Meeting. They were approved by Town Counsel and included by the Board of Selectmen in the warrant. The Committee presented them at the Annual Town Meeting and all were approved by Town Meeting vote. They were:

1. Amend By-Law Chapter VIII - Junk Dealers
2. Amend By-Law Headings and Table of Contents
3. Amend By-Law Format

These consisted of renaming Junk Dealers to Second-hand Retailers, reorganizing the By-Laws to have some sense of order to them, and changing the format to be consistent throughout with the Chapter numbers in Arabic numerals rather than Roman numerals.

The committee also prepared warrant articles for the March 2018 Special Town Meeting relating to:

1. Open Meeting citations in the By-Laws
2. Fines for Board of Health violations in Chapter 21 Nuisances
3. Delete Smoking and Tabaco related section in Chapter 21 Nuisances
4. Reorganizing the Solid Waste Collection section into its own By-Law Chapter
5. Reorganizing Utility Pole section into its own By-Law Chapter
6. Correct an error in Chapter 29 Hazard Materials
7. Update Outside Dining section in Chapter 21 Nuisances

Respectfully submitted,

**William G. Kohlman**  
Chairman

## COMMUNITY PRESERVATION COMMITTEE

### Members

M. John Dwyer.....	Chair/Conservation Commission Representative
Rick Lefferts.....	Vice Chair
Steve Jones.....	Treasurer/Recreation Committee Representative
Lisa Hanley.....	Clerk
Ellen Duggan.....	Historic Commission Representative
Bill Cranshaw.....	Housing Authority Representative
Randy James.....	Capital Planning Representative
Tom Hesbach.....	Member
John Lenicheck.....	Member

Provisions of the Community Preservation Act (“CPA”) were first approved by Maynard at Town Meeting in May 2006, when residents voted to enact a property tax surcharge of 1.5% to fund CPA.

Maynard property tax surcharge funds are supplemented with money from a State fund. Following adoption of the CPA by Maynard, a nine member Community Preservation Committee (“CPC”) was formed in November of 2006 to study existing Town resources, identify critical needs and evaluate proposals for addressing needs that could be funded with CPA funds. These proposals must be related to one or more of the following categories: Open Space, Community Housing, Historical Preservation and Recreation. Additional information about the CPA program in Maynard is available at the library, the Town Clerk’s office and on the Town website.

From 2008 to 2017, the CPC has forwarded for Town Meeting approval, over 3 million dollars in projects in the above four categories. A complete listing of all projects approved by the CPC is available by contacting the Committee or attending a meeting. The CPC meets the first and third Wednesday of each month in Town Hall at 7:00 p.m.

In May 2017, Town Meeting approved the following CPC funded projects:

<b>May 2017 Town Meeting Approved CPC Funding Projects</b>	
Fowler Field Restoration Project	\$50,000
Conservation Fund Support	\$20,000
ArtSpace Cupola Restoration	\$11,395
Green Meadow Playground Project	\$60,000
Powder Mill Circle Door Preservation Project	\$32,000
Honoring our Ancestors Project	\$1,180
Veterans Memorial Park Bandstand Project	\$30,000
<b>TOTAL:</b>	<b>\$204,575</b>

In the Fall of 2017, the CPC received requests for funding from seven eligible projects. The decision by the CPC to recommend or not recommend each of these projects was made in early Spring 2018, and forwarded to the Town for inclusion in the Warrant Articles for the Annual and/or Special Town Meetings in May 2018.

We are pleased to report that the CPA projects approved and funded at the May 2017 Town Meeting are all being acted upon by appropriate Town departments or nearing completion.

Respectfully Submitted,

***M. John Dwyer***  
***Chairman***

## **CULTURAL COUNCIL**

The Maynard Cultural Council has had a busy and exciting year. First and foremost the Massachusetts Cultural Council voted to officially designate the Assabet Village Cultural District! This is a recognition and encouragement of Maynard’s thriving creative scene, and the Council would like to thank all those who made it possible, especially the many committed stakeholders who participated in meeting with the state inspection team.

## Members

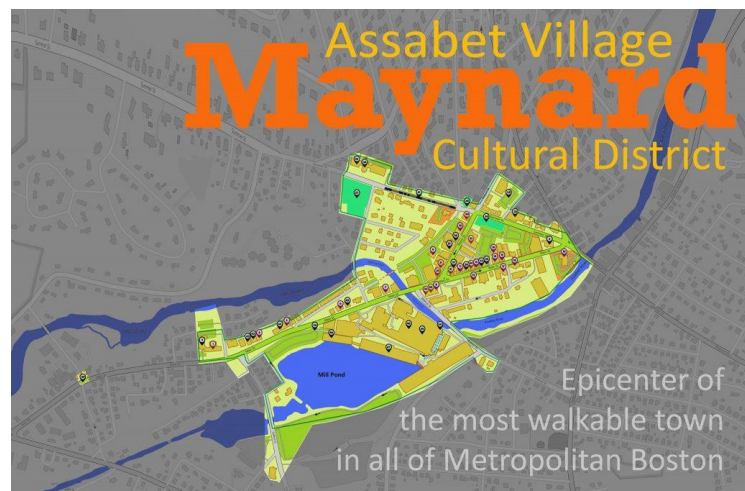
Tim Hess.....	Member
Molly Bergin.....	Member
Jeff Swanberg.....	Chairman
Erik Hansen.....	Member
John Houchin.....	Member
Andy Moerlein.....	Member
Brent Matthews.....	Member

In the spring The Cultural Council held its Awards Party to recognize grant recipients for the 2017 grant cycle. The event was a smashing success, co-hosted with the Stow Cultural Council at the Fine Arts Theater, it featured three live bands, food, drink, and dancing well into the evening. A star-studded occasion, multiple notable Maynard residents were in attendance as recipients, award presenters, and merrymakers.

Led by Erik Hansen, the council also made progress on the ‘Maynard as a Canvas’ program, which seeks to have murals painted on buildings in the downtown area. Murals can help promote economic development through tourism and increased property values, inspire and energize citizens, beautify our streets, and encourage a deeper appreciation for the arts. A call for entries was sent out and advertised, and over 80 submissions were received! A jury has been selected to select a finalist from this large pool of impressive candidates. The Council plans to have the first murals up by the end of 2018.

The council also welcomed several new faces this year: Andy Moerlein and Brad Matthews were both approved by the Board of Selectmen in the fall. In addition Lisa Hanley has been hired to work part time as an administrative assistant for the District. Andy, Brad, and Lisa have been instrumental in helping the growth of our new Cultural District. The Council and District also had a leadership change as Jeff Swanberg assumed the position of chair from Tim Hess. We want to thank Tim for his time as chair, especially for all the work he did in achieving the Cultural District designation.

Councilors Erik Hansen and Brad Matthews also began a new initiative this year: Maynard’s own Pop-up Art Gallery. This project will take art created by local artists and display it in empty store fronts downtown, reusing otherwise unoccupied space, giving a public platform to local artists, beautifying the downtown, and exposing pedestrians to new art. The first iteration was installed in the old Gruber Brothers building. Artists interested in participating in this rotating display can reach out to the cultural council.



Last but not least the Cultural Council voted to fund 12 different projects for the 2018 season. We are planning an awards party to recognize grant recipients on April 30th. Come to hear more about these wonderful projects and the amazing creators driving them.

Awardee	Project
Stephen Lewis	Art For A Cause - An International Poster Exhibit
Maynard Public Library	Free summer concert in the park
Merill Comeau	All Are Welcome
The Discovery Museums	Especially for Me
OARS	Wild & Scenic Film Festival
The Hip Swayers Trio	Hip Swayers Trio Concerts
Lee Caras	Maynard's Trees: Past, Present & Future
Pamela Newton	Maynard Living and Alive: FREE FLOW - Dances, Song
Catriona Baker	Untold Voices part 2
Friends of Assabet River Wildlife Refuge	Fort Assabet
Richard Maida	Rolling On The River Music Series
Dan Villani	CrossTrack band performance

Respectfully Submitted,

**Jeffrey Swanberg**  
Chairman

## ECONOMIC DEVELOPMENT COMMITTEE

The Economic Development Committee (EDC) was formed by the Town Administrator in the summer of 2014 to elevate the role of economic development in promoting Maynard's growth. Its role is to work cooperatively with businesses, state and local agencies and town government to build the policies, practices and tools that can retain current businesses, attract new investment and ensure sustainable economic development for Maynard, while retaining the towns' character and quality of life.

### Members

Jack MacKeen	Chair
Christopher Worthy, Esq.	Vice-chair
Sarah Cressy	Secretary, Assabet Valley Chamber of Commerce Representative
Kate Hogan	State Representative (Karen Freker, Designee)
Lynda Thayer	Maynard Business Alliance Representative
Ron Calabria	At-Large Member
Jerry Culbert	At-Large Member
Dick Downey	At-Large Member
Bill Nemser	Town Planner
Andrew Scribner-MacLean	Assistant Town Administrator

In the course of 24 meetings in 2017, the Committee emphasized a program focused agenda, continuing to expand the Business Environment Enhancement Program (BEEP), while developing programs and tools which enhance and promote the downtown retail experience in the near term and the entire community going forward. The following activities were shaped by and are a response to input provided by downtown business owners in late 2016:

- Business Environment Enhancement Program (BEEP): Success accelerated with several local businesses receiving grants to spruce up their storefronts, undertake façade improvements and add exterior signage and lighting features. The program also funded sustainable initiatives to make the community an attractive place to do business, including art programs in collaboration with the Maynard Cultural Council and Assabet Village Cultural District, the installation of hanging flower baskets on downtown light poles, purchase of bike racks and the development of a downtown dining and entertainment guide.
- Early in the year a review of input from the 2016 business owners meeting led the committee to cluster priorities into categories which would shape efforts through the year:
  - A) Signage/Wayfinding/Kiosks;
  - B) Traffic Flow/Parking;
  - C) More Cohesive Marketing.
- To progress on the Signage/Wayfinding/Kiosks and Marketing items above (2A, 2C), a subcommittee spent many hours creating a multi-sourced electronic database of all businesses in Maynard, identifying a total of 547 of all types. Linking this database to other town records so that it would become another tool for use by the Town Clerk and Assessor's offices in addition to helping economic development is on hold.
- A subset of the data above was extracted to create a restaurant and retail guide map promoting approximately 100 visitor locations (businesses, parking, churches) within the Central Business District/Assabet Village Cultural District. Over 3000 of the initial printed maps were distributed and received enthusiastically. The information for all local businesses will be placed online when the new promotional website goes live (see next item).
- In support of the Marketing category above (2C), a subcommittee identified specific customer sets the town should focus on and the need for a consistent message to all. As one element of delivering this focus, a new web site has been created and funded, including purchase in November of the domain name DiscoverMaynard.com. This site will host the business database and promotional materials mentioned above and serve as a vehicle to communicate events and activities in Maynard. Additional resources will be required to realize the full value of this site.
- The Committee spent significant time discussing methods by which its economic activities will become sustaining or self-funding. Of the three most likely methods, it was decided to initially pursue a line item in the town budget, but clearly not including those items which will be part of other department's budgets. An inventory of projects/programs that the EDC has expressed interest in and/or wants to accomplish has been generated and is being used to create a cost basis in support of a budget request.
- In other actions, the Committee has:
  - Supported the "Maynard as a Canvas" public art initiative originated by local artist Erik Hansen and sponsored by the Cultural Council.
  - Supported the Town Meeting Article requesting funding for a new Master Plan.

- Supported the Zagster bike share program.
- Formally reviewed the draft parking study report with MAPC representatives and provided comments.
- Held discussions with invited guests from Mill & Main, Revolution Factory, MAPC, MassBike, Maynard Business Alliance and Maynard Cultural Council.
- Clarified the definition of BEEP program eligibility and revised the application documents.

As we move into 2018, another element that will strengthen the work of the Committee is that the now State designated Assabet Village Cultural District considers economic development as one of the values they provide. Further, partnership roles are being strengthened with the Maynard Business Alliance and Maynard Cultural Council, regional organizations including the Assabet Valley and MetroWest Chambers of Commerce and super-regional groups such as the Metropolitan Area Planning Commission (MAPC/MAGIC) and the 495/MetroWest Suburban Community Edge Commission.

Respectfully submitted,

**Jack MacKeen**  
**Chairman**

## HISTORICAL COMMISSION

### Members

Paul Boothroyd .....	Member
Peg Brown .....	Alternate
Lee Caras .....	Member
John Courville .....	Alternate
Ellen Duggan .....	Member
Jack MacKeen .....	Chair
Ken Neuhauser .....	Member
Priscilla Sandberg .....	Member

The Maynard Historical Commission held 11 meetings in 2017. The Commission has a full complement of five statutory members plus two alternate members. Several members represent the Commission on other Town Committees.

- The major focus of the Commission in 2017 was preparing implementation tools for the By-law for the Preservation of Historic Buildings, also known as a Demolition Delay By-law, which voters approved by a wide margin at the January Special Town Meeting. The new By-Law became effective in April upon approval by the office of the Attorney General. With the By-law in place, the Historical Commission now becomes a regulatory body in addition to its fundamental role of advising the Selectmen on historic preservation in Maynard.
  - Updated and provided to the Building Commissioner the list of Historically Significant Buildings to which the By-law applies. The list currently includes 63 buildings and will be reviewed by the Commission annually. It is also posted on the town web site.



- All owners of property on the above list were notified in writing that the By-law is now in effect.
- Working with the building Commissioner, member Ken Neuhauser produced an addendum to the building permit to be used when demolition of a historically significant building is requested.
- With the help of former planning board member Ken Estabrook, the Commission approved and posted to the town web site a procedural guide explaining how the By-law works.
- Continued efforts to set up historic preservation fund to support preservation of historically significant buildings. Due to lack of structure within language enabling Historic Commission and state Anti-aid amendment, such a fund would require approval of the State Legislature.
- With the support of current owners of the properties, Historic Markers were awarded to St Bridget's Church, the School Department for Alumni Field House and 178 Great Road (Levi Smith House). Also, reviewed and approved Historic Plaque applications for three private residences. Commission member Lee Caras designed the ARRT marker for the Assabet Mill.
- Commission member Priscilla Sandberg managed a successful online survey process to solicit interest in and ideas for celebrating Maynard's Sesquicentennial. Based on the significant response from Maynard citizens and with the support of Town Administration, successfully lobbied the Board of Selectmen to authorize a Steering Committee to plan Maynard's 150th anniversary.
- Continued distribution of the six highly successful self-guided walking tours emphasizing historic properties in Maynard, including Glenwood Cemetery. All tour guides are available at the Library, or can be downloaded from the Town web site.
- Renewed Historic New England membership, which provides passes for Maynard residents to visit 36 historic properties throughout New England and a quarterly magazine, both available at the library. Also renewed Freedom's Way Heritage Association membership.
- Maintained a presence on the town website with information on Commission activities, projects and resources.

Respectfully submitted,  
**Jack MacKeen**  
*Chairman*

## RECREATION COMMISSION

### *Members*

Jim Hines.....	Member
Stephen Jones.....	Chairman
Barry Roche.....	Member
Adam Sherman.....	Member
Denise Walsh.....	Member



The mission of the Maynard Recreation Commission is to enhance the quality of life in the community through facilities, activities and programs that encourage health, fitness and recreation. Our vision is to create and sustain thriving parks, fields and open space that will be resilient and sustainable. The Maynard Recreation Commission fosters the town's recreational needs through efficient use and care of space and assets to best serve the populace.

To this end, The Maynard Recreation Commission works closely with the Boys & Girls Club of Assabet Valley who is responsible for the implementation of many of the recreational programs including Basketball, Skiing, and Tennis. The recreation commission has added some self-run activities such as Girls Conditioning and Men's Soccer. The commission strives to increase community involvement in its programs and to improve the spaces available for recreational uses.

Respectfully submitted,

**Stephen Jones**  
**Chair**

## ARTSPACE



ArtSpace-Maynard is a nonprofit community art center located at 63 Summer Street in the former 55,000 square foot Fowler Middle School in Maynard MA. In January, 2000, ArtSpace leased the building from the Maynard School Department and transformed it into one of the largest and most vital art centers in New England.

The Mission of ArtSpace is to:

- Provide affordable studio space to local artists
- Exhibit contemporary art from New England artists
- Maintain an active community outreach program.

### **Board of Directors:**

Fred Batstone.....	President and Director
Dave Griffin.....	Member
John Houchin.....	Member
Guy Marchmont.....	Member
David Mark.....	Member
Linda Spear.....	Administrator
Frederick von Krusenstiern.....	Member
Valerie Warren.....	Member

ArtSpace hosts 7 exhibits annually in our gallery space. We also support outdoor art throughout the yard spaces that surround the building. We currently have 100% occupancy with 80 artists in 43 studio spaces and long Wait List of approximately 110 artists. Receptions for gallery exhibit openings are well attended by ArtSpace members and the general public. The individual ArtSpace studios are also "open" several times each year, including a holiday sale that drew more than 1,400 visitors in 2017. Our artists also regularly display their art at the public library and Town Hall. The gallery is also available to rent for small receptions and events.

ArtSpace is a core part of the Assabet Village Cultural District and we are looking forward to the promotion of art throughout the community that the designation will bring. In 2017, two ArtSpace artists created the Honey Bee Meadow, a wildflower garden and outdoor sculpture space. A grant from the Maynard Community Preservation Committee, favorably voted upon by at Town Meeting, allowed the restoration of the historic cupola that sits atop the building.

ArtSpace is responsible for all operating, maintenance and utility costs for the 53,000SF facility.

Respectfully submitted,

***Frederick Batstone, President/Director***

***Linda Spear, Administrator***

## Spotlight

### PAUL BOOTHROYD – MAYNARD HISTORIAN

By: Ellen Duggan



As Maynard plans its Sesquicentennial celebration it seems fitting to honor our own town historian, Paul Boothroyd. Paul's dedication to Maynard is inspiring. A Maynard native and lifelong resident, he is a current member and past Chair of the Maynard Historical Commission. He is both archivist and curator for the Maynard Historical Society, working to preserve Maynard's extensive collection of historic artifacts and thereby ensuring that future Maynardians appreciate the history of our town. He has served on many town committees including the study of the town's historic water supply at White Pond, and has organized on multiple occasions the periodic perambulation of the town boundaries by the Selectmen, as required by Massachusetts law. He continues to be a strong advocate for identifying historic properties in town and actively participates in documenting why they are historic.

Paul is co-author of three books on Maynard: *The Postcard History Series Maynard*, and two volumes in the Images of America series, *Assabet Mills* and *Maynard, Massachusetts*, and he is working on two additional volumes.

It was through his efforts alone that Maynard was able to save its historic E. Howard scale used by the Sealer of Weights and Measures to certify the accuracy of commercial scales at town businesses. The scale has been refurbished and is now on permanent display in the library.

He worked with others to organize both the town's 100<sup>th</sup> anniversary in 1971 and the 125<sup>th</sup> celebration in 1996 and is currently supporting planning for the Sesquicentennial celebration beginning in 2020.

Over the years, Paul has worked with federal officials at the Assabet River National Wildlife Refuge (the Annex) and offered both educational programming and tours of this area of Maynard which was once home to many Maynard farmers and their families until WWII.

Paul continues to be a valued resource to many groups and individuals regarding the historic importance of sites and properties in town. It has been said that if a town forgets its history it becomes just another town. Thanks to Paul Boothroyd, we are assured that we won't forget our proud history.